



Department: St. Mary's County Recreation and Parks
Division: Park Facilities
Position: Program Supervisor I
Hourly Rate: \$15.63/hr
Job Location: Various Parks and Locations
Hours: Monday-Sunday (Variable/Part-time)

Supervision:

Supervisor: Parks Operations Coordinator

General Statement of Duties:

To monitor the safety of the park patrons and the park facilities.

Essential Responsibilities:

- Always maintain a professional self-image and project the values of the department.
- Monitor the safety of all patrons at the park and park facilities.
- Ensure patrons adhere to park safety procedures and guidelines.
- Interacts with shift employees, associated supervisors, affiliated partners, and customers.
- Perform any reasonable requests or assignments as directed by management.
- Maintain location in a clean and orderly manner; assist customers with facility usage.
- Upholds policies, procedures, standards, and code of conduct.
- Participates in staff meetings, training, and special events as scheduled.
- Complete other duties as assigned.

Job Specifications:

Minimum Qualifications:

- Must be at least 18 years of age or older.
- First Aid & CPR (training is offered)

Required Skills/Abilities

- Must be willing to work outdoors.
- Must be willing to work flexible hours and long shifts during evenings, weekends, and holidays.
- Must be willing and able to handle cash.
- Must have a valid driver's license.
- Must possess excellent verbal and written skills.

Additional Requirements

An acceptable general background investigation to include a Federal, local, and state criminal history, and a sex offender registry check. Individuals in this position cannot be listed as having a founded child abuse or neglect complaint and must pass a Child Protective Services (CPS) check.

Physical Requirements

- Perform periodical checks on the variety of parks and waterfront landing locations throughout the County.
- Required to sit and stand for long periods of time in all types of weather.
- Must be able to lift 50 lbs.

Work Location: Location varies within St. Mary's County parks and beachfronts.

To Apply: Complete the Recreation and Parks application form found at www.stmaryscountymd.gov/docs/jobapplication.pdf or submit in person to St. Mary's County Recreation & Parks at 21905 Chancellors Run Road, Great Mills, MD 20634

- ***Hiring Supervisor:*** Kyle Kebaugh
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