

**Animal Control Advisory Board**  
**Wednesday, March 5, 2025**

**1. CALL TO ORDER**

Meeting called to order at 6:00 PM

**2. ROLL CALL**

**Members' Present**

Steve Tuttle, Chair of the Animal Control Advisory Board  
Cesar Afanador, Citizen Member  
Diane Harris, Animal Welfare Representative  
Susan Morris, Environmental Health Division  
Molly Schmeiser, Citizen Member  
Rebecca Ironmonger, Veterinarian  
Mackenzie Jones, Citizen Member  
Hollis Lampe, St. Mary's County Animal Shelter Division Manager

**Members Not Present**

None

**A. Review & Approve Minutes**

I move to approve the minutes of the Nov 6, 2024, meeting as presented.

Motion by Diane Harris, second by Molly Schmeiser.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Molly Schmeiser, Rebecca Ironmonger, Mackenzie Jones, Hollis Lampe

**3. PRESENTATION(S)**

None

**4. COMMITTEE REPORTS**

None

## **5. OLD BUSINESS**

### **A. Shelter Update**

Hollis Lampe gave an update on the Shelters adoption statistics along with the call volume for Animal Control and open employment positions

### **B. Election of ACAB Officers for 2025**

***Motion 1*** - I move to elect Steve Tuttle for the Chairperson of Animal Control Advisory Board for this year.

Motion by Molly Schmeiser, second by Rebecca Ironmonger

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Molly Schmeiser, Rebecca Ironmonger, Mackenzie Jones, Hollis Lampe

***Motion 2*** - I move to elect Cesar Afanador for the Vice-Chairperson of Animal Control Advisory Board for this year.

Motion by Diane Harris, second by Steve Tuttle.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Molly Schmeiser, Rebecca Ironmonger, Mackenzie Jones, Hollis Lampe

***Motion 3*** - I move to elect Rebecca Ironmonger for the Secretary of Animal Control Advisory Board for this year.

Motion by Diane Harris, second by Molly Schmeiser

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Molly Schmeiser, Rebecca Ironmonger, Mackenzie Jones, Hollis Lampe

## **6. NEW BUSINESS**

### **A. Annual Report 2024**

I move to approve the 2024 Annual Report as presented.

Motion by Cesar Afanador, second by Molly Schmeiser.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Molly Schmeiser, Rebecca Ironmonger, Mackenzie Jones, Hollis Lampe

### **B. Veterinarian Salary**

Steve Tuttle inquired about the hiring phase for the Veterinarian. Rebecca Ironmonger provided insight into Veterinarians' salaries and offered suggestions on where to advertise.

### **C. Adopted Animals**

Diane Harris had questions on the vaccination process. Hollis shared the steps in the process and follow-up information that is passed on to the adopters.

### **D. ACAB Member Input**

I move that we have a discussion on goals for 2025 at our next meeting.

Motion by Rebecca Ironmonger, second by Steve Tuttle.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Molly Schmeiser, Rebecca Ironmonger, Mackenzie Jones, Hollis Lampe

## **7. BOARD MEMBER TIME**

- Hollis Lampe - Thanked all the volunteers for their efforts. Their hard work has been noticed in the increased number of adoptions.
- Cesar Afandador - Recognized the staff and volunteers, past and present. He reminded everyone that the Advisory Board was there to be utilized for the Shelters needs in the future.
- Molly Schmeiser - Gave acknowledgement to the current staff and volunteers at the shelter for the kindness, compassion and professionalism to the citizens.
- Rebecca Ironmonger - Suggested advertising on Veterinarian web sites for the open position.
- Mackenzie Jones - Expressed her excitement to help on the board and to see the changes that are coming
- Steve Tuttle - Echoed the praise to the shelter staff and volunteers for a job well done.

## **8. PUBLIC COMMENTS**

No Public Comments

## **9. ADJOURN**

### **A. Adjourn**

I move to adjourn the meeting at 6:52

Motion by Diane Harris, second by Mackenzie Jones.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Molly Schmeiser, Rebecca Ironmonger, Mackenzie Jones, Hollis Lampe

Darlene Mund Recorder

Min approved by the Animal Control Advisory Board on May 7, 2025.