

**St. Mary's County Emergency Services Board
Wednesday, October 11, 2023**

1. CALL TO ORDER

Meeting called to order at 7:00 PM

2. ROLL CALL

Members Present

Shawn Davidson, County Rescue Chief
JA Nelson, St. Mary's Fire Association
Ken Hicks, Rescue Squad Association
Hattie Norris, Vice-Chairperson of the ESB
Kiersten Shea, Deputy Director of Emergency Services

Members Not Present:

C P Miedzinski, County Fire Chief
Gary Bell, Chair of the ESB

A. Review & Approve Minutes

I move to accept the minutes from the Aug 9, 2023, meetings as presented.

Motion by Shawn Davidson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Ken Hicks, Hattie Norris, Kiersten Shea

3. PRESENTATION

No Presentations

4. COMMITTEE REPORTS

No Committee Reports

5. OLD BUSINESS

A. FY24 Scholarship Awards

Angel Clem gave an update on how many applications were received and funds distributed.

B. Cadet Program Update

Kelly Bell gave an update on the program's progress and student enrollment side.

6. NEW BUSINESS

A. Emergency Services Report

Kiersten Shea gave an update on DES operations and developments within DES. Several positions open positions have been filled and multiple trainees have been released from training. Bi-Radio PM's and CAD project are both underway and on track with a go live date for CAD anticipated for the first part of April 2024. The EMS staffing study is still in progress and should be concluded in the next couple of weeks.

B. FY25 Fire & Rescue Budget Instructions

Kiersten Shea gave directions on the FY25 budget instructions. Deadlines were given to the Board to assist with keeping their departments on track.

7. BOARD MEMBER

Shawn Davidson asked the Board to put on the radar for future discussion the way that meeting material is distributed, paper vs online through Board Docs. He also asked the Board to consider changing the meeting time from 7 pm to 6 pm for the upcoming 2024 year. Mary Ann Gardiner was asked to investigate what is needed to change the time.

8. PUBLIC COMMENTS

No Public Comments

9. ADJOURN

A. Adjourn

I move to adjourn the meeting at 7:23

Motion by JA Nelson, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Ken Hicks, Hattie Norris, Kiersten Shea

Darlene Mund Recorder

Minutes approved by the St. Mary's County Emergency Services Board on December 14, 2023.