

**St. Mary's County Emergency Services Board
Wednesday, December 13, 2023**

1. CALL TO ORDER

Meeting was called to order at 7:00 pm

2. ROLL CALL

Members Present:

Shawn Davidson, County Rescue Chief
C P Miedzinski, County Fire Chief
Ken Hicks, Rescue Squad Association
J.A. Nelson, St Mary's Fire Association
Hattie Norris, Vice-Chairperson of the ESB
Gary Bell, Chair of the ESB
Kiersten Shea, Deputy Director of Emergency Services

Members Not Present:

Jason Finkelstein, Jurisdictional Medical Director

A. Review & Approve Minutes

I move to accept the minutes from the Oct 11, 2023, meeting as presented.

Motion by Shawn Davidson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

3. PRESENTATION

A. Fire & Rescue FY25 Budget Submittals Status

Kiersten Shea provided an update on the FY25 budget submittals that were due to Emergency Services by 11/20/23 and then due to finance 1/8/24. There were 3 tax increase requests and zero revolving loan requests.

4. COMMITTEE REPORTS

No Committee Reports

5. OLD BUSINESS

A. Emergency Services Report

Kiersten Shea gave an update on operations of Emergency Services to include the hiring of the new EMS Chief, update on the request for Volunteer Companies using County Fuel, and an update on pagers and the CAD was provided.

6. NEW BUSINESS

A. New Proposed Meeting Time

The board discussed and agreed to keep the meeting time 7pm for 2024.

B. Meeting Calendar 2024

I move to approve the 2024 meeting schedule as presented.

Motion by JA Nelson, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

C. Tax Increase Request Leonardtown VFD

I move to endorse the tax increase request from the Leonardtown Volunteer Fire Department and forward to the Commissioners of St. Mary's County.

Motion by C P Miedzinski, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

D. Tax Increase Request Mechanicsville VFD

I move to endorse the tax increase request from the Mechanicsville Volunteer Fire Department and forward to the Commissioners of St. Mary's County.

Motion by C P Miedzinski, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

E. Tax Increase Request Ridge VFD

I move to endorse the tax increase request from the Ridge Volunteer Fire Department and forward to the Commissioners of St. Mary's County.

Motion by C P Miedzinski, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

F. Property Tax Incentive

I move to have ESB draft a letter to CSMC to request to re-evaluate the property tax incentive for first responders.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

G. Portable Radio Requests

I move to have ESB draft a letter to CSMC in support of the FY25 Portable Radio Request Fund for the Fire Departments.

Motion by C P Miedzinski, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

H. Revolving Loan Fund

The board discussed increasing the cap to the revolving loan fund due to the increase in prices. The board agreed to reach out to the CFO of Finance to figure out how to go about increasing the cap and what it could be increased to.

7. BOARD MEMBER

Hattie Norris wished Shawn Davidson a Happy Belated Birthday

J.A. Nelson wished everyone a happy holiday and provided safety tips for the holiday season.

C P Miedzinski wished everyone a happy holiday and for everyone to be safe.

Shawn Davidson reminded everyone to check on their neighbors and provided safety tips for the cold weather.

Kiersten Shea wished everyone a happy holiday from Emergency Services.

Ken Hicks wished everyone a happy holiday and to be safe.

Gary Bell also wished everyone a happy holiday.

8. PUBLIC COMMENTS

No Public Comments

9. ADJOURN

A. Adjourn

I move to adjourn the meeting at 7:32.

Motion by C P Miedzinski, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

Angelique Clem, Recorder

Minutes approved by the St. Mary's County Emergency Services Board on 2/14/24.