

**St. Mary's County Emergency Services Board**  
**Wednesday, February 14, 2024**

**1. CALL TO ORDER**

Meeting was called to order at 7:00 pm

**2. ROLL CALL**

**Members Present:**

Shawn Davidson, County Rescue Chief  
JA Nelson, St. Mary's Fire Association  
John Raley, Assistant County Fire Chief  
Ken Hicks, Rescue Squad Association  
Gary Bell, Chair of the ESB  
Kiersten Shea, Deputy Director of Emergency Services

**Members Not Present:**

Jason Finkelstein, Jurisdictional Medical Director  
Hattie Norris, Vice-Chairperson of the ESB

**A. Review & Approve Minutes**

I move to accept the minutes from the Dec 13, 2023, meeting as presented.

Motion by Shawn Davidson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, John Raley, Ken Hicks, Gary Bell

**3. PRESENTATION**

**A. Overview of the Department of Emergency Services FY25 Budget Request**

Kiersten Shea provided an overview of the Department of Emergency Services FY25 budget request.

**4. COMMITTEE REPORTS**

No Committee Reports

## **5. OLD BUSINESS**

### **A. Emergency Services Report**

Kiersten Shea gave an update on operations and developments of Emergency Services. This included the hiring of the new Emergency Services Director Jennifer Utz who will start her employment April 1st, 2024.

### **B. Property Tax Incentive**

J.A. Nelson provided an update on the property tax incentive that Charles and Calvert Counties have implemented. The ESB requested to send a letter to CSMC to reevaluate the property tax incentive for Fire and EMS volunteers.

## **6. NEW BUSINESS**

### **A. Annual Report**

I move to approve the 2023 Annual Report for the Emergency Services Board as presented, and forward it to the CSMC.

Motion by Ken Hicks, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, John Raley, Ken Hicks, Gary Bell

### **B. Election of Officers for 2024**

**Motion 1:** I move to enter into elections of officers, for the positions of Chairperson, Vice-Chairperson, and Secretary for the Emergency Services Board for the year of 2024.

Motion by JA Nelson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, John Raley, Ken Hicks, Gary Bell

**Motion 2:** I move to elect Gary Bell for Chairperson of the Emergency Services Board.

Motion by JA Nelson, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, John Raley, Ken Hicks, Gary Bell

**Motion 3:** I move to elect Hattie Norris for Vice-Chairperson of the Emergency Services Board.

Motion by JA Nelson, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, John Raley, Ken Hicks, Gary Bell

**Motion 4:** I move to elect Shawn Davidson for Secretary of the Emergency Services Board.

Motion by JA Nelson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, John Raley, Ken Hicks, Gary Bell

## **7. BOARD MEMBER**

J.A Nelson commented on the well wishes from our community over the last week with the significant incidents the county has had.

Shawn Davidson commented on how well St. Mary's County does with relying and depending on each other over the last year.

Kiersten Shea wanted to thank everyone again for the support over the last week, especially to the volunteers and Calvert County EMS for supplementing our career staff.

## **8. PUBLIC COMMENTS**

No Public Comments

## **9. ADJOURN**

### **A. Adjourn**

I move to adjourn the meeting at 7:20pm.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, John Raley, Ken Hicks, Gary Bell

Angelique Clem, Recorder

Minutes approved by the St. Mary's County Emergency Services Board on 04/10/24.