

**Historic Preservation Commission (Wednesday, March 19, 2025)**

*Generated by Gabrielle Gleissner on Thursday, March 20, 2025*

**1. Call to Order**

The meeting was called to order at 4:03 p.m.

**2. Roll Call**

Members in Attendance: Eve Love, Patricia Samford, Jeremy Hanson, Chris McKay, and Teresa Wilson.

Staff in Attendance: Karly Maltby and Gabrielle Gleissner.

**3. Approval of the Agenda**

A motion to approve the agenda was made by Teresa Wilson, seconded by Chris McKay. All voted in favor of approving the agenda.

**4. Approval of the Minutes**

The February meeting minutes had one revision made to correct the spelling of Patricia Samford's name. A motion to approve the minutes with this revision was made by Chris McKay, seconded by Patricia Samford. All voted in favor of approving the revised minutes.

**5. New Business****A. Grants Subcommittee**

Karly Maltby advised members of what the HPC Bylaws say regarding the formation and requirements of subcommittees (in Article III, Section 4) and the requirements of going after grant funding (in Article III, Section 9). The members discussed forming a grants subcommittee and asked Karly to provide them with a copy of the budget schedule. A motion to form a Grants subcommittee was made by Teresa Wilson, seconded by Patricia Samford. All voted in favor of creating a Grants Subcommittee. Gabrielle Gleissner will send out an email to members to poll who is interested in serving on the subcommittee.

**6. Reports****A. CSP25-0032 29729 Three Notch Rd., Charlotte Hall****B. DEMO25-0294 00000 Piney Point Rd., Piney Point**

The members asked if Karly Maltby could reach out to the property manager to see if there are any recorded documents or pictures of the structures and tanks on the property. The members also inquired about any potential plans for the property and Karly Maltby informed them that there are none as of yet.

**C. DEMO25-0406 17785 Clarke Rd., Tall Timbers****D. SFDD25-0400 44996 Lighthouse Rd., Piney Point****7. Old Business****A. HPC Awards**

Karly Maltby advised members that the HPC Awards Nomination forms are due on April 23rd and that a news release will be sent to the public. She also explained how the process of reviewing the nominations works. Gabrielle Gleissner will email members to poll which Commissioners' meeting date works best for them to have the HPC Awards and the Historic Preservation Month proclamation presented.

**B. Maryland Day Event**

Karly Maltby advised members that nametags and a tablecloth were ordered for the commission and will be here in time to use at the Maryland Day Event. She also informed members that some timeslots are still available for them to sign up to work the event.

**8. Announcements**

A. HPC's next meeting is on Thursday, April 25, 2025 at 4:00 p.m.

**9. Adjourn**

A motion to adjourn the meeting was made by Eve Love, seconded by Chris McKay. All voted in favor of adjourning the meeting at 4:54 p.m.