

**Solar Task Force (Wednesday, August 12, 2020)**

*Generated by Sandie Greene on Thursday, August 13, 2020*

**Members present**

Dr Michael Cain, Jeffrey Shaw, Bryan Thomas Sr, George “Mike” Thompson and Bonnie Kelnberger, via WebEx

**Solar Task Force Consultant**

Less Knapp, via WebEx

**Staff present**

Harry Knight, Deputy Director, Department of Land Use and Growth Management  
ALisa Casas, Communication Director  
Amy Carter, Media/Audio Producer  
Sandie Greene, Recorder

**County Attorney's Office**

Neil Murphy, Assistant County Attorney, via WebEx

**Guest Presenters**

Brandon Hayden, Procurement Manager, St. Mary’s County Department of Finance, via WebEx  
Zane Rettstatt, Project Manager III, Department of Public Works & Transportation, via WebEx

**Meeting called to order at 4:02 PM**

1. CALL TO ORDER

A. Verification of quorum.

B. Approval of minutes from meeting of the July 8, 2020, Solar Task Force meeting.

Move to accept the minutes of the June 10, 2020, Solar Task Force.

Motion by Dr Michael Cain, second by George “Mike” Thompson.

Final Resolution: Motion Carries

Yea: Dr Michael Cain, Bonnie Kelnberger, Jeffrey Shaw, Bryan Thomas Sr., George “Mike” Thompson

2. PRESENTATION(S)

A. St. Mary's County Procurement Officer: Breakdown of Commercial Solar Cost to the County:  
Brandon Hayden, Procurement Manager, St. Mary’s County Department of Finance

B. St. Mary's County Public Works & Transportation: The processes for placing commercial solar on County owned property: Zane Rettstatt, Project Manager III, Department of Public Works & Transportation

C. Consultant's report: Les Knapp, Consultant

### 3. NEW BUSINESS

A. Determining Optimal Solar Siting for St. Mary's County by the Chesapeake Conservatory:  
Harry Knight, Deputy Director, Land Use and Growth Management

The Chesapeake Conservatory report and cost breakdown was presented to the Task Force. Mr. Knight explained the funds set up for the Solar Task Force could, if desired, cover the cost of the study in the amount of \$27,450.00 within a 4-6-month period.

Charge Mr. Knight to move forward on the bid to begin negotiations to produce the report for the Commissioners and the County to include maps, and reports and study.

Motion by Bonnie Kelnberger, second by Bryan Thomas Sr.

Final Resolution: Motion Carries

Yea: Dr Michael Cain, Bonnie Kelnberger, Jeffrey Shaw, Bryan Thomas Sr,  
George "Mike" Thompson

### 4. ADJOURN

A. Adjourn the meeting of the August 12, 2020, Solar Task Force

Move to Adjourn the August 12, 2020, Solar Task Force meeting.

Motion by Dr Michael Cain, second by Jeffrey Shaw.

Final Resolution: Motion Carries

Yea: Dr Michael Cain, Bonnie Kelnberger, Jeffrey Shaw, Bryan Thomas Sr,  
George "Mike" Thompson

The meeting adjourned at 5:30 p.m.