

# Commissioners of St. Mary's County Meeting Minutes (Tuesday, April 21, 2015)

Generated by Sharon Ferris on Tuesday, April 21, 2015

## Members present

Commissioner President James R Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
County Administrator, Dr. Rebecca Bridgett  
Sharon Ferris, Recorder

## 1. WELCOME

### Approval of the Minutes

I move to approve the minutes of April 14, 2015 as amended.

Motion by Commissioner Todd B Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, O'Connor

## 2. RECOGNITION

**PROCLAMATION WAS PRESENTED FOR NATIONAL LIBRARY MONTH**

## 3. COUNTY ADMINISTRATOR

### A. DRAFT AGENDAS for April 28 and May 5, 2015

### B. DEPT. OF AGING & HUMAN SERVICES - Final Notification of Grant Award (NGA)

Submission for FY2015 Title III Federal Grants for Aging Services

I move to approve and authorize the Commissioner President to 1) execute the FY2015 Final Notification of Grant Award (NGA) for the Federal Title III grants, project numbers US1502, 1504 1505 1508 1509 and 1533 from the Maryland Department of Aging for various programs and services provided to the seniors of St. Mary's County, in the amount of \$287,949 and 2) authorize the six (6) related budget amendments to adjust project budgets accordingly.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**C. DEPT. OF AGING AND HUMAN SERVICES - Notification of Grant Award for FY2015 Medicare Improvements for Patients & Providers Act (MIPPA)**

I move to approve and authorize the Commissioner President to execute: 1) the FY2015 Medicare Improvements for Patients & Providers Act (MIPPA) Notification of Grant Award in the amount of \$10,161, project US1513, from the Maryland Department of Aging on behalf of St. Mary's County Department of Aging and Human Services, to provide awareness of the availability of assistance programs to the Medicare population, and 2) the related budget amendment to establish the project budget for this grant.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**D. DEPT. OF AGING AND HUMAN SERVICES - FY15 Opioid Misuse Prevention Program (OMPP) Sub-recipient Agreement with St. Mary's County Health Department.**

I move to approve and 1) authorize the St. Mary's County Department of Aging & Human Services to execute the related Sub-recipient Agreement between the St. Mary's County Health Department and the St. Mary's County Department of Aging & Human Services for Opioid Misuse Prevention Program initiatives, and 2) authorize the Commissioner President to approve the budget amendment to establish the budget for project #US1557 in the amount of \$54,709 in accordance with this agreement.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**E. DEPT OF PUBLIC WORKS AND TRANSPORTATION - Quit Claim Deed – Abandonment of a Part of Wild Iris Street in the Primrose Park at Wildwood Subdivision**

I move to approve and authorize Commissioner President Guy to execute the attached Quit Claim Deed conveying the County's interest in a portion of Wild Iris Street in the Primrose Park at Wildewood Subdivision.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**F. DEPT. OF PUBLIC WORKS AND TRANSPORTATION – Primrose Park, Wildewood Subdivision: Resolution to accept roadways into the County's Highway Maintenance System and Ordinance authorizing the posting of stop signs**

1: I move to adopt the Resolution to accept Primevere Road, Tallwood Road, Primevere Street, Larkspur Street, Sugar Bush Street, Evening Primrose Court, Marguerite Street, Wild Iris Street, Lilac Street, and

Foxglove Street, in the Primrose Park, Wildewood Subdivision, into the County Highway Maintenance System.

2: I move to adopt the Ordinance setting a maximum speed and establishing stop intersections Primevere Road, Tallwood Road, Primevere Street, Larkspur Street, Sugar Bush Street, Evening Primrose Court, Marguerite Street, Wild Iris Street, Lilac Street, and Foxglove Street, in the Primrose Park, Wildewood Subdivision.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**G. DEPT. OF PUBLIC WORKS AND TRANSPORTATION - Ben Oaks Subdivision:** Resolution to accept roadways into the County's Highway Maintenance System and Ordinance authorizing the posting of stop signs.

1: I move to adopt the Resolution to accept Ben Oaks Drive, Claire's Drive, Yanak Court, and Tomrose Court in the Ben Oaks Subdivision, into the St. Mary's County Highway Maintenance System.

Motion 2: I move to adopt the Ordinance setting a maximum speed and establishing stop intersections for Ben Oaks Drive, Claire's Drive, Yanak Court, and Tomrose Court in the Ben Oaks Subdivision.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners President James R Guy, Commissioner Michael L Hewitt, Commissioner Tom Jarboe, Commissioner Todd B Morgan, Commissioner John E O'Connor

**H. DEPT. OF PUBLIC WORKS & TRANSPORTATION – Draft Environmental and Solid Waste Service Fee Ordinance Amendment – Request to Schedule a Public Hearing**

I move to defer this for one year and use the \$1M fund balance and revisit one year from now when we do the next budget..

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

Nay: Commissioner O'Connor

**I. FINANCE - Seventh District Volunteer Fire Department Request - \$705,000 Loan**

I move to approve and authorize staff to prepare the necessary loan documents for a fifteen year loan for the Seventh District Volunteer Fire Department in the amount of \$705,000 from the Fire & Rescue Revolving Loan Fund to assist in costs for a two-story addition and renovations to their Fire Department building, and that we authorize the Commissioner President and staff to execute the necessary documents, with the understanding that the County Attorney will have approved them for legal sufficiency prior to execution of the documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**J. COUNTY ADMINISTRATOR - Approve Employment Contract for Director, Department of Economic Development**

I move to authorize the Commissioner President to sign the employment contract for the Director, Department of Economic Development.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **4. PRESENTATIONS**

### **A. Informational Briefing on St. Mary's County's Public School's Youth Drug Prevention Summit - "Changing our Culture"**

Present: Dr. Maher representing Interim Superintendent  
Ms. Sarita Lee, Student Member, Board of Education  
Ms. Mary Washington, BOE

The St. Mary's County Public Schools hosted a student sponsored a Youth Drug Prevention Summit on March 10, 2014. The purpose for the summit was to increase awareness and educate students about the risks and dangers associated with substance misuse and generate discussion about future projects for school age children. Over 150 students, representing middle and high schools both public and private, attended the summit. The sessions were led and facilitated by students with the expectation that students will interact and communicate more effectively with their peers.

### **B. COLLEGE OF SOUTHERN MD: College of Southern Maryland: Annual State of the College**

Present: Dr. Brad Gotfried, President  
Dr. Tracy Harris, Vice President, Leonardtown Campus  
Mike Middleton, Chairman, of Board of Trustees  
Rachael Potts, Leonardtown Campus 2014 Graduate

Mr. Middleton noted the responsibility of the Board of Trustees for the College is to provide effective oversight of operations and provide strategic direction to their mission. He announced that the college received its Middle States 10-year Re-accreditation in 2014.

Dr. Gotfried provided an overview of the history of the College of Southern Maryland, new programs and courses, four-year college transfer agreements, and plans for the future, including the building of a new Center for Trades and Energy which will be centrally located in Mechanicsville to accommodate all

three counties. He also noted the changing dynamics at the school with part-time students making up 83% of the 2,277 students enrolled at the Leonardtown campus, and only 43% of them being between the ages of 18-21.

**C. DEPT. OF FINANCE AND ST. MARY'S COUNTY METROPOLITAN COMMISSION:  
Presentation of Debt Capacity Study completed by Davenport Public Finance**

Present: Sam Ketterman, Davenport & Company  
Joe Mason, Davenport & Company  
Mason McLean, Davenport & Company

The 2015 Debt Policy Study revealed that both the County general government and the St. Mary's County Metropolitan Commission (MetCom) are in strong financial condition as evidenced by comparatives, national medians, and industry best practices. Not only does the County have the capacity to carry out its planned 5-Year CIP debt issuances, but it should be able to do so with minimal, if any, impact on current tax rates. MetCom's current and historical operations are solid; however, there may be organizational, strategic, and policy-related areas in which they might improve: (1) consideration of other financing for vehicles besides CDA for debt issuance; (2) issue longer term debt to sponsor intergenerational equity; (3) adoption of financial/debt policies more in-line with a Utility Enterprise Credit; and, (4) establish a true Revenue Credit.

## **5. DISCUSSION**

Commissioner Guy noted he requested this item be on the agenda but the issue has been resolved with the decision made in Annapolis to move the project forward. Commissioner Hewitt thanked the Delegation and Annapolis for their support.

## **6. COMMISSIONERS TIME (Actions or Public Announcements)**

The Commissioners highlighted events attended over the last week.

*Commissioner Guy noted that public opinion is important to where the new library will be located and invited citizens to come to the Public Forum on May 5, 2015.*

## **7. EXECUTIVE SESSION**

### Personnel

Present: Commissioner James R. Guy, President  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe

Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Ms. Sue Sabo, Chief of Staff and Human Resources Director  
Ms. Donna Gebicke, Administrative Assistant

Authority: Personnel, Local Government Article Section 9-512(a)(1)  
Time Held: 1:11 pm – 1:45 pm  
Subject: Personnel

## **8. ADJOURNMENT**

The meeting adjourned at 1.46 pm.

Minutes Approved by the Commissioners of St. Mary's County on \_\_\_\_\_

\_\_\_\_\_  
Sharon Ferris, Senior Administrative Coordinator (Recorder)