

Commissioners of St. Mary's County Meeting Minutes (Tuesday, June 27, 2017)

Generated by Sharon Ferris on Tuesday, June 27, 2017

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. RECOGNITION(S)

A. A Commendation was presented to **Regan Walker** for creating a charity called "Dress beCause" to provide an affordable option to purchase prom dresses to lessen the financial impact on families.

B. Commendations were presented to **Alex and Ashley Williams** for creating "Sending Smiles", a nonprofit organization that sends humorous hand drawn post cards to sick children in the hospital.

C. SAFETY COMMITTEE - Safety Matters Employee Award 2017

Employees receiving the Safety Matters Award for 2017 were:

Gerald Gardiner, Dept. of Information and Technology

Shelia Smith, Dept. of Land Use and Growth Management

Kenneth Quade, Dept. of Public Works and Transportation

3. MAIN AGENDA ACTION ITEMS

A. DEPT. OF ECONOMIC DEVELOPMENT - Decision on the Rogers Drive Extension Community Development Block Grant (CDBG) Project Application Submission

Present: Chris Kaselemis, Director
Robin Finnacom, Deputy Director

A public hearing on the Rogers Drive Extension was held on May 16, 2016. Public testimony was received from one individual during the hearing. There were no written comments during the seven day open comment period. The road section between Rogers Drive and Willows Road will be built to County standards and once completed will become a part of the County's system. In addition to the CDBG Grant, funding for the road will come from the CDC, donated and in-kind services and the waiver of County permit and inspection fees.

1. I move to adopt the Resolution approving an application for Community Development Block Grant funds for the Rogers Drive Extension Project.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. I move to approve the Rogers Drive Extension application, Project US1830, to the Maryland Department of Housing and Community Development on behalf of the Department of Economic Development in the amount of \$330,473 for funding to support the construction of a road section linking Rogers Drive and Willows Road, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

3. I move to authorize the Department of Public Works and Transportation to waive fees totaling \$9,450 for the County's road permit, road inspection, grading permit and grading inspection fees for the Rogers Drive Extension Project.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR JULY 18. THERE WILL BE NO MEETING OF THE CSMC ON JULY 4 AND 11, 2017.

B. CIRCUIT COURT OF ST. MARY'S COUNTY - Adult & Juvenile Drug Court Sub-Recipient Agreement with St. Mary's County Health Department

I move to accept the Sub-recipient agreement between the St. Mary's County Health Department and the Circuit Court of St. Mary's County under Project MD1894, in the amount of \$69,077, and approve the related Budget Amendment to increase the project budget by \$69,077, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. OFFICE OF THE SHERIFF - Local Jail Capital Improvement Request - St. Mary's Adult Detention and Rehabilitation Center

I move to approve the Office of the Sheriff's request for submittal to the State of Maryland for Local Jail Capital Improvement Requests pursuant to the approved Fiscal Year 2018 Budget.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. OFFICE OF THE SHERIFF - Corrections Pay Scale

I move to approve and authorize the proposed change to the current Corrections pay scale adding the rank of 9/V09.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF HUMAN RESOURCES - 457 Deferred Compensation Plan Benchmark Report Presentation

Present: Catherine Pratson, Director of Human Resources

Michael Beczkowski, Senior Consultant, Bolton Partners Investment Consulting Group

Holly Bangs, Retirement Plan Consultant, Bolton Partners Investment Consulting Group

Mr. Beczkowski presented the results of an in-depth analysis of the County's 457 Deferred Compensation Plan conducted by Bolton Partners Investment Consulting Group.

F. DEPT. OF ECONOMIC DEVELOPMENT - Assessment of St. Mary's County's Development Review Process

Present: Chris Kaselemis, Director, Dept. of Economic Development
Brad Remp, Executive Vice President, Zucker Systems

Mr. Remp presented the results of a comprehensive review of the County's current development review process and their recommendations for improvements.

G. DEPT OF EMERGENCY SERVICES & TECHNOLOGY - NextGen/Mutual Aid and Paging Update

Present: Bob Kelly, Chief Information Officer

The progress on the NextGen and Mutual Aid/Paging projects was presented. Active Osprey nests found on towers in Leonardtown, Valley Lee and Three Notch have caused a delay in bringing these towers online. It is anticipated that the NextGen and Mutual Aid/Paging work should be completed by the end of the calendar year.

H. DEPT. OF ECONOMIC DEVELOPMENT - FY2018 Memorandum of Agreement with the College of Southern Maryland for the Small Business Development Center's Services

I move to approve the Memorandum of Agreement between the County and the College of Southern Maryland on behalf of the Department of Economic Development for the Small Business Development Center's services in the amount of \$37,500 which is consistent with the FY2018 approved budget, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. DEPT. OF ECONOMIC DEVELOPMENT - Renewal of Community Development Block Grant (CDBG) Related Fair Housing and Equal Opportunity, Minority Business and Section 3 Plans

1. I move to adopt the Fair Housing and Equal Opportunity Plan and to authorize the Commissioner President to sign any related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. I move to adopt the Minority Business Plan related to Community Development Block Grants and to authorize the Commissioner President to sign any related documents

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

3. I move to adopt the Section 3 of the Housing and Urban Development Act of 1968 Plan related to Community Development Block Grants and to authorize the Commissioner President to sign any related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

J. DEPT. OF ECONOMIC DEVELOPMENT - Contract of Sale for 29110 Redstone Lane, Charlotte Hall, MD 20622

I move to authorize the Commissioner President to sign the Contract of Sale and any related documents with the Blessed Redeemer Baptist Church, Inc. for the purchase of the property located at 29110 Redstone Lane, Charlotte Hall, MD in the amount of \$190,000.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

K. DEPT. OF FINANCE - Proposed Plan of Action - Economic Impact Fee Focus Group

I move to approve the proposed plan of action for the Economic Impact Fee Focus Group as presented by staff.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

AMENDED MOTION - I move to approve the proposed plan of action for the Economic Impact Fee Focus Group as presented by staff and add a representative from MetCom.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

L. DEPT. OF RECREATION & PARKS - Snow Hill Farm Property Plan of Action

I move to approve the plan of action to allow limited public access to the Snow Hill Farm property waterfront for summer 2017.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

M. DEPT. OF RECREATION & PARKS - Paralympic Sport Club Agreement Renewal

I move to approve the renewal of the Paralympic Sport Club Agreement, to December 31, 2018, on behalf of the Department of Recreation and Parks, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

N. DEPT. OF AGING & HUMAN SERVICES - FY18 Core Service Agency (CSA)

Interagency Agreement

I move to approve the Core Services Agency (CSA) Administration Interagency Agreement, project MD1890, from the Department of Health and Mental Hygiene (DHMH) on behalf of the Department of Aging & Human Services for the purpose of closing out the FY17 DHMH BHA Grants, and the related budget amendment to establish the one-time funding of \$6,878, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

O. OFFICE OF THE COUNTY ADMINISTRATOR- Appointments to Boards, Committees and Commissions

I move to appoint the following persons to Boards, Committees and Commissions with the terms to expire as indicated...

<u>Board, Committee or Commission</u>	<u>Term Expiration</u>
Historic Preservation Commission	
Carol Moody	06/30/20
Anibal Delgado	06/30/20
St. Mary's Soil Conservation District Board	
Carl Dyson	06/30/22

Transportation Advisory Committee

James Andreacci

06/30/20

Plumbing and Fuel Gas Board

Richard Montgomery

06/30/20

Metropolitan Task Force Commission

John Walters

12/31/17

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO EXECUTIVE SESSION

I move that we recess until 1:00 pm at which time we will reconvene to Executive Session for the purpose of discussing personnel issues.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

6. RECESS

7. EXECUTIVE SESSION

A. PERSONNEL

PRESENT:

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 1:00 pm - 2:10 pm

Purpose: To discuss personnel issues.

B. PERSONNEL

PRESENT:

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 2:15 pm - 3:10 pm

Purpose: To discuss personnel issues.

C. PERSONNEL

PRESENT:

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
George Sparling, County Attorney

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 3:15 pm - 4:40 pm

Purpose: To discuss personnel issues.

8. ADJOURN

The meeting adjourned at 4:40 pm.

Minutes Approved by the Commissioners of St. Mary's County on 7/18/17

SLF
Sharon Ferris, Senior Administrative Coordinator