

Annual Report Worksheet
Reporting (Calendar) Year 2021



St. Mary's County, Maryland 2021 Annual Planning Commission Report



Annual Report Worksheet Reporting (Calendar) Year 2021

St. Mary's County, Maryland 2021 Annual Planning Commission Report

Prepared by Department of Land Use and Growth Management

William Hunt, Director

Vacant, Deputy Director

Courtney Jenkins, Senior Planner

Sources of Data

Department of Land Use and Growth Management

Department of Information Technology

Department of Economic Development

Contact Information

23150 Leonard Hall Drive

Leonardtown, MD 20650

Box 653, Leonardtown, MD 20650

Phone: 301-475-4200 ext. 71527

E:mail: courtney.jenkins@stmaryscountymd.gov

PLANNING COMMISSIONERS

Howard Thompson, Chairman

Joseph L VanKirk, Co-Chair

Merl Evans

Joseph Fazekas

William R Hall III

Patricia Robrecht

Kim Summers

Joseph St Clair, Alternate

Annual Report Worksheet Reporting (Calendar) Year 2021

Table of Contents

Introduction.....	1
Instructions.....	2
Section I: New Residential Permits Issued (Inside and Outside the PFA) (§1-208(c)(1)(i) and (c)(3)(ii)).....	3
Section II: Amendments and Growth Related Changes In Development Patterns (§1-207(c)(1) and (c)(2)).....	4
Section III: Development Capacity Analysis (DCA)(§1-208(c)(iii))	13
Section IV: (Locally) Funded Agricultural Land Preservation & Local Land Use Goal (Counties Only) (§1-208(C)(1)iv and v).....	14
Section V: Measures and Indicators (§1-208(c)(1))	16
Section VI: Adequate Public Facility Ordinance (APFO) Restrictions.....	19
Section VII: Planning Survey Questions (Optional).....	20

Annual Report Worksheet Reporting (Calendar) Year 2021

Introduction

The 2021 Annual Planning Commission Report for St. Mary's County, Maryland was prepared pursuant to the requirements of [§1-207\(b\)](#) of the Land Use Article Annotated Code of Maryland. This report provides a summary of the year's planning activities undertaken by the Department of Land Use and Growth Management, that were reviewed and approved by the Planning Commission. It covers development activities, growth trends comprised of New Residential Permits, Amendments and Growth-Related Changes, Development Capacity Analysis, Locally Funded Agriculture Preservation, Measures and Indicators and Adequate Public Facility Ordinances. Population growth data have been added for relative information.

Revised Form 01/07/2021

St Mary's County Planning Commission Annual Report 2021

Submitted by: Department of Land Use and Growth Management
Submitted to Maryland Department of Planning

For Attention: Sarah Lipkin Sularz -Maryland Department of Planning,
Regional Planner for Southern Maryland.

For any inquiries, please contact:

Courtney Jenkins
Senior Planner
Department of Land Use and Growth Management
Phone: 301-475-4200 ext. 71527
E:mail: courtney.jenkins@stmaryscountymd.gov

Annual Report Worksheet Reporting (Calendar) Year 2021

Instructions

Each Planning Commission/Board shall approve an Annual Report for the Reporting Year 2021 as required under [§1-207\(b\)](#) of the Land Use Article. In addition, this Annual Report shall be filed with the local legislative body and the Maryland Department of Planning (Planning).

Local jurisdiction may use the attached template form or any of the previous Annual Report forms. The requirements have not changed for 2021. An optional survey is included in Section III. We encourage all jurisdictions to consider responding.

Section I- New Residential Permits, and Section II- Amendments and Growth-Related Changes, are required for all local jurisdictions.

Section III- Development Capacity Analysis, is required every three years.

Section IV- Locally Funded Agriculture Preservation, is required for Counties only.

Section V – Measures and Indicators, is required by jurisdiction reporting more than 50 new residential permits in Section I.

Section VI- Adequate Public Facility Ordinances, is required every two years by jurisdictions with adopted Adequate Public Facility Ordinances (APFOs).

Section VII – Planning Survey Questions is optional

Annual Report Worksheet Reporting (Calendar) Year 2021

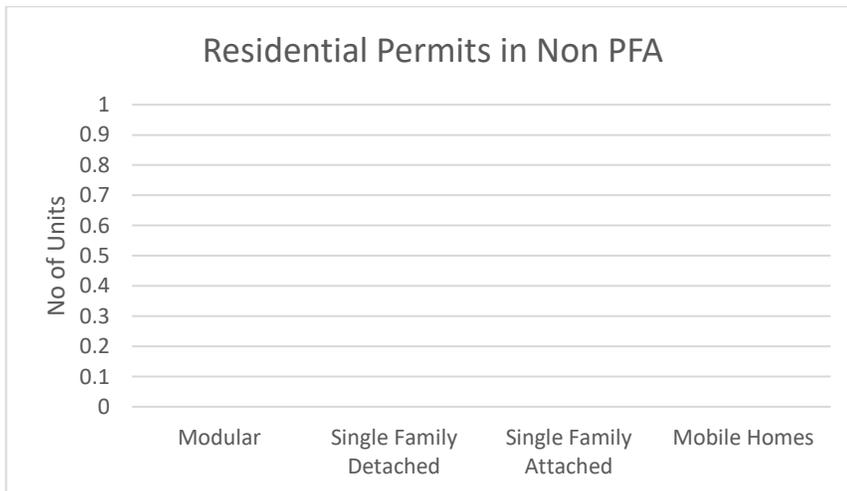
Section I: New Residential Permits Issued (Inside and Outside the Priority Funding Areas -PFAs) ([§1-208\(c\)\(1\)\(i\)](#) and [\(c\)\(3\)\(ii\)](#))

(A) In Table 1, *New Residential Permits Issued (Inside and Outside the PFA)* below, enter the number of new residential building permits issued in calendar year (2021). Enter 0 if no new residential building permits were issued in 2021.

**Table 1: New Residential Permits Issued
Inside and Outside the Priority Funding Area (PFA)**

Residential – Calendar Year 2021	PFA	Non PFA	Total
# New Residential Permits Issued			241

CHARTS TO BE UPDATED



Annual Report Worksheet Reporting (Calendar) Year 2021

Section II: Amendments and Growth Related Changes In Development Patterns (§1-207(c)(1) and (c)(2))

Note: Growth related changes in development patterns are changes in land use, zoning, transportation capacity improvements, new subdivisions, new schools or school additions, or changes to water and sewer service areas.

(A) Were any new comprehensive plan or plan elements adopted? If yes, briefly summarize what was adopted Y N

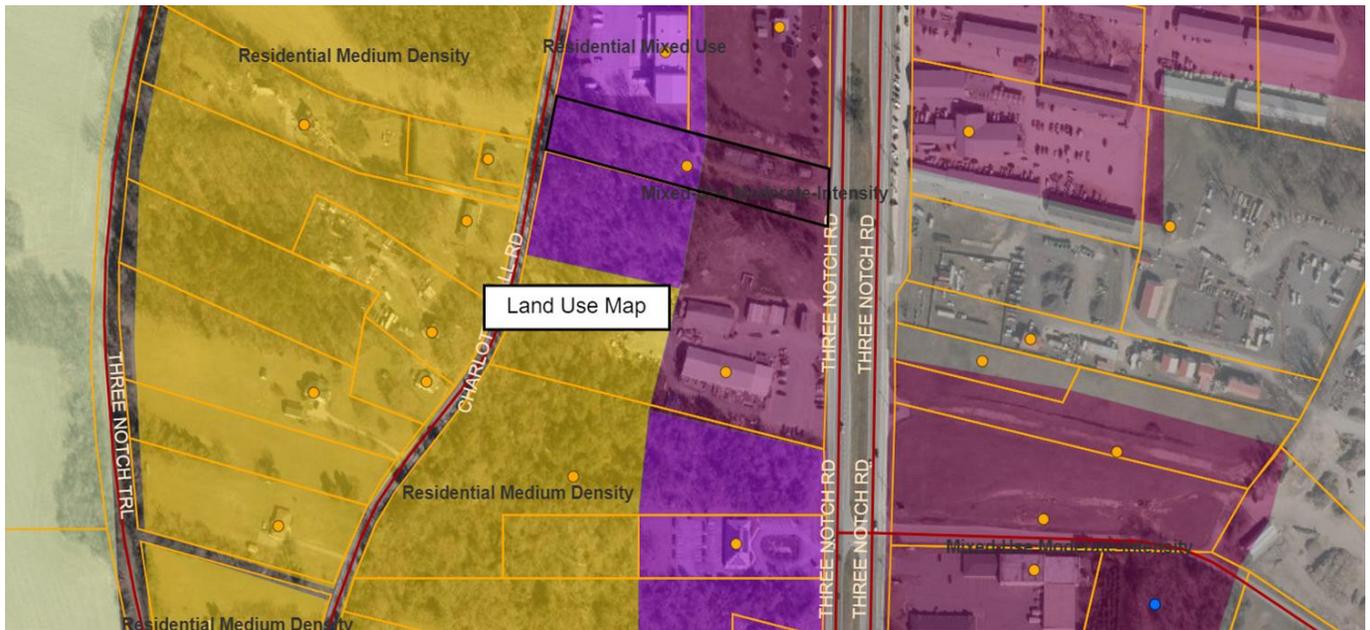
(B) Were there any amendments to the zoning regulations or zoning map?
If yes, briefly summarize each amendment, include a map, or GIS shapefile, if available.
Y N

The Planning Commission reviewed and recommended approval of three Zoning Map/Comprehensive Plan Land Use Amendments to the Commissioners of St. Mary's County, as follows:

ZONE21-0010 – 29871 Three Notch Road, Charlotte Hall

TM-0004 GRID-0004 PAR-0004 ED-05 TAX ID-020050, ACREAGE: 2.0 acres

Review of a comprehensive plan amendment to change the split land use from Residential Mixed Use and Mixed Use Moderate Intensity to entirely Mixed Use Moderate Intensity and a zoning map amendment to change the split zoned property from Residential Mixed Use and Town Center Mixed Use to entirely Town Center Mixed Use zoning district.

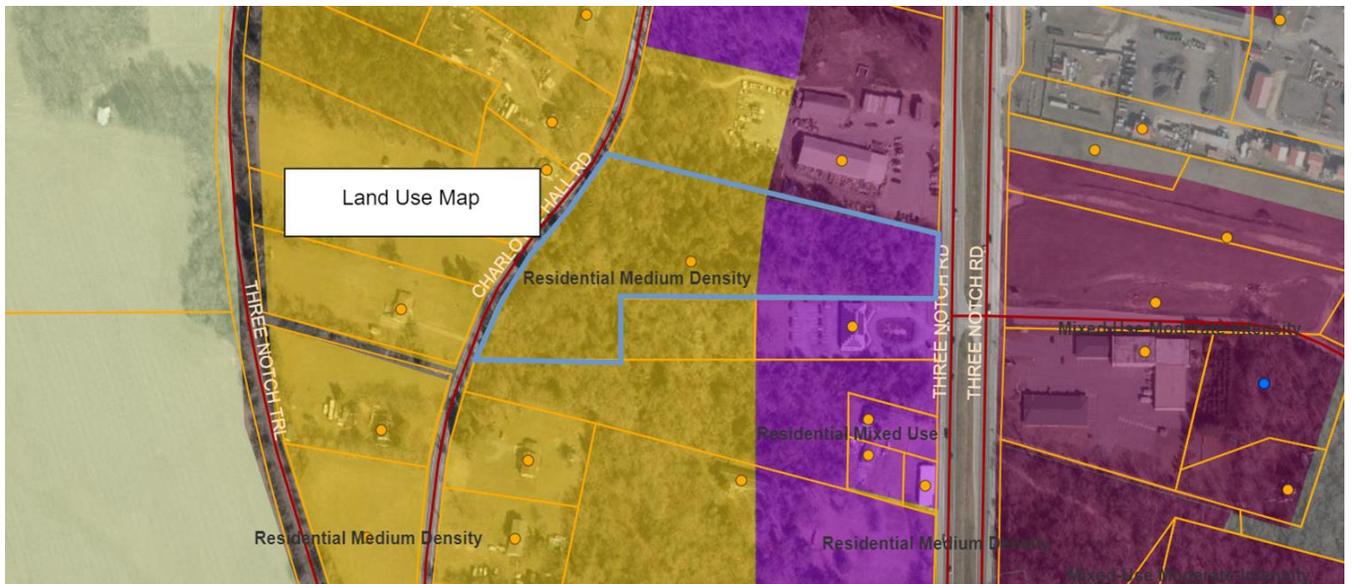


Annual Report Worksheet Reporting (Calendar) Year 2021

ZONE21-0008 Pike-Ford – 23595 Pike Lane and 23556 Three Notch Road, Hollywood
TM-0034 GRID-0009 PAR-00010 ED-06 TAX ID-010717 and 025609, ACREAGE: 4.66 acres
Review of a comprehensive plan amendment to change the land use from Rural Preservation to Residential Mixed Use and a zoning map amendment to change the Rural Preservation zoning district to the Residential Mixed-Use zoning district.



ZONE21-0063-29805 Three Notch Road, Charlotte Hall
Review of a comprehensive plan amendment to change the split land use from Residential Mixed Use and Residential Medium Density to entirely Mixed-Use Moderate Intensity and a zoning map amendment to change the split zoned property from Residential Mixed Use and Residential Low-Density to entirely Town Center Mixed Use zoning district.



Annual Report Worksheet Reporting (Calendar) Year 2021

ZONE21-0008 Pike-Ford – 23595 Pike Lane and 23556 Three Notch Road, Hollywood was approved by the Commissioners of St. Mary’s County. ZONE21-0010 – 29871 Three Notch Road, Charlotte Hall was denied by the St. Mary’s County Commissioners and ZONE21-0063-29805 Three Notch Road, Charlotte Hall was withdrawn.

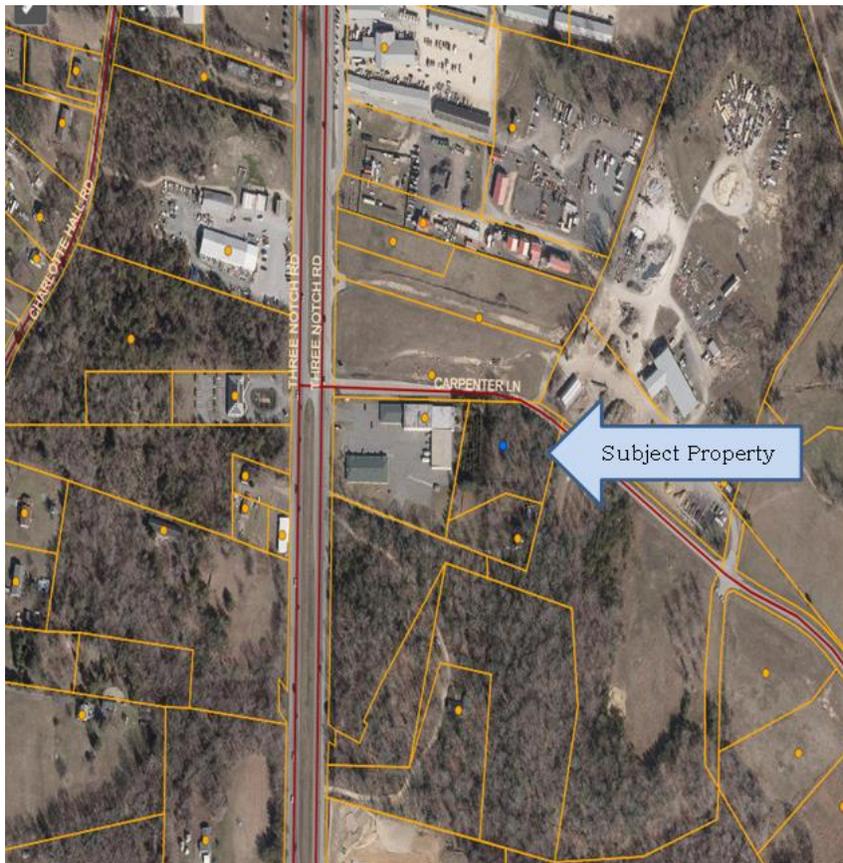
(C) Were there any growth-related changes, including Land Use Changes, Annexations, New Schools, Changes in Water or Sewer Service Area, etc., pursuant to of the Land Use Article? If yes, please list or map and provide a description of consistency of internal, state or adjoining local jurisdiction plans. Y N

Comprehensive Water and Sewerage Plan Amendment for Property on Tap

Case No. CWSP21-0040 Property on Tap, Water Service Category Amendment – Tax Map 4, Grid 4, Parcel 281, Outparcel A (Proposed Lot 2)

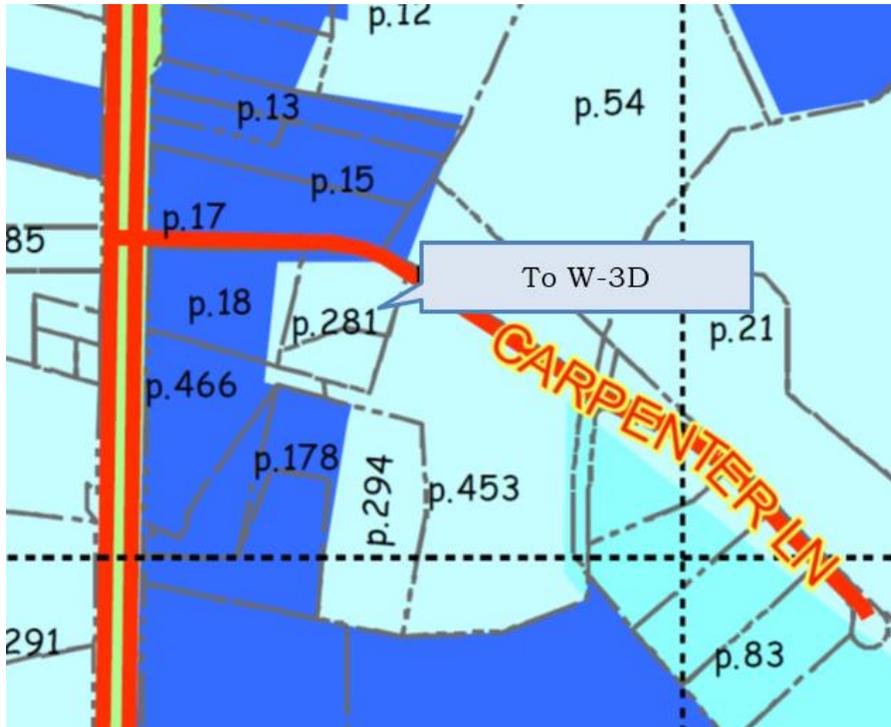
There Was an Amendment to service area map III-4 to change the water service category from W-6D (service in 6 to 10 years, developer financed) to W-3D (service in 3 to 5 years, developer financed) in anticipation of providing public water service for 1.84 acres.

This amendment was requested to facilitate community water service for proposed commercial development located on Carpenter Lane in Charlotte Hall



Annual Report Worksheet Reporting (Calendar) Year 2021

**Proposed Revision to Water Service Map III-4
Tax Map 4, Parcel 281, Outparcel A (Proposed Lot 2)**



Comprehensive Water and Sewerage Plan Amendment for the Town of Leonardtown Case No. CWSP21-0146 Town of Leonardtown

The purpose of the amendment was to Revise text in Sections 3.8.3 & 4.5.3 and Tables 3-1, 4-1 & 4-2A to reflect current water/sewer usage and planned increases in capacity specifically for the Town of Leonardtown.

Revised Table 3-1 Projected Water Supply Demands and Planned Capacity

Water System Name	Total Capacity (EDU's)	EDU's Allocated	Not Allocated	Gallons per EDU	Capacity (MGD**)	Average Production June 2013	Projected Demand 2017	Planned Capacity (MGD)
Leonardtown	3,000	2021: 2800	2021: 200	250	0.750	June 2021: 0.686	2026: 0.905	1.138

Source: Metropolitan Commission, Leonardtown Government, St. Mary's County Department of Land Use and Growth Management, MDE

Annual Report Worksheet Reporting (Calendar) Year 2021

Revised Text in Section 4.5.3

4.5.3 Leonardtown Sanitary District No. 3

The Town of Leonardtown and surrounding area are served by a 0.680 mgd wastewater treatment plant. An Inter-jurisdictional Agreement was signed by the Town and the Metropolitan Commission on April 25, 1980 to divide the plant's capacity between areas within and beyond town limits. The Metropolitan Commission's capacity under the agreement for use beyond town limits was fully allocated as of June, 2001. Therefore no further allocations may be made outside town limits until the Leonardtown wastewater treatment system is expanded and a separate agreement is executed. The Town is currently in design of a plant expansion to bring an upgrade of the treatment plant from Biological Nutrient Removal (BNR) and an expansion of treatment capacity to 1.02 mgd.

Revised Table 4-1 Projected Wastewater Treatment Demands and Planned Capacity

Treatment Facility Name	Total Capacity (EDU's)	EDU's Allocated	Not Allocated	Gallons per EDU	Average Demand 2012 (MGD)	Capacity (MGD)	Projected Demand 2017 (MGD)	Planned Capacity (MGD)
Leonardtown	3,022	2,987	35	225*	0.554 (2020)	0.680	0.700 (2025)	1.000

* 225 GPD after 12/31/11

2.1% = Assumed Growth Rate

Source: MetCom, Town of Leonardtown

Revised Table 4-2 A: Inventory of Community and Rural Shared Systems

Facility	Design Capacity (MGD)	NPDES Permit (MGD)	Calendar Year 2012 Avg Daily Flow (MGD)	Gross Adjusted Available Flow (MGD)
Leonardtown	0.680	0.680	0.554 (2020)	0.126 (2020)

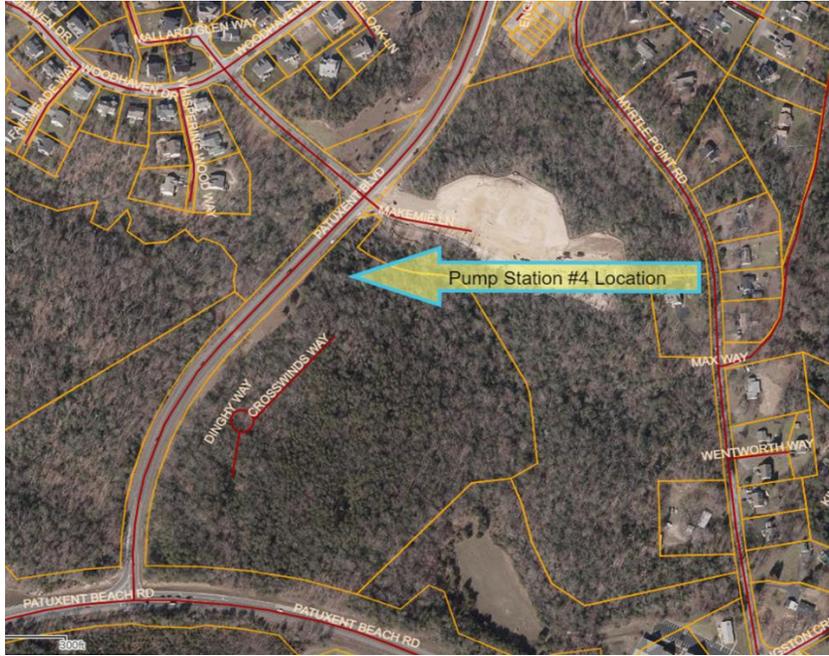
Source: MDE, MetCom, Town of Leonardtown

Comprehensive Water and Sewerage Plan Amendment for Woods at Myrtle Point Case No. CWSP21-0127 Woods at Myrtle Point Pump Station #4

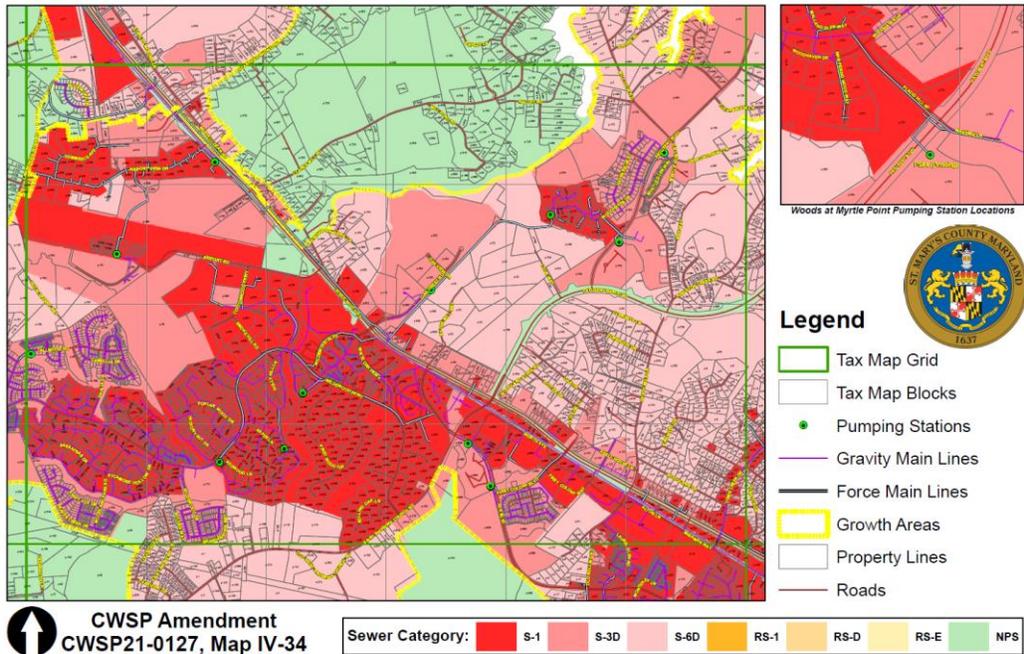
Amend service area map IV-34 to show the location of the proposed Pump Station #4 along with existing pump stations and existing/proposed sewer lines/force mains. Amend Table 4-2C to include proposed Pump Station #4. The proposed pump station would be constructed on a future 0.45-acre MetCom parcel to be subdivided from 22.65 acres described as Tax Map 34, Grid 6,

Annual Report Worksheet Reporting (Calendar) Year 2021

Parcel 752, Outparcel A in the 8th Election District. The property is located on the southeast side of Patuxent Boulevard approximately 1300' north of Patuxent Beach Road (MD4) in California, Maryland. These amendments are requested to facilitate MDE permit approval for the pump station which will serve future residential development.

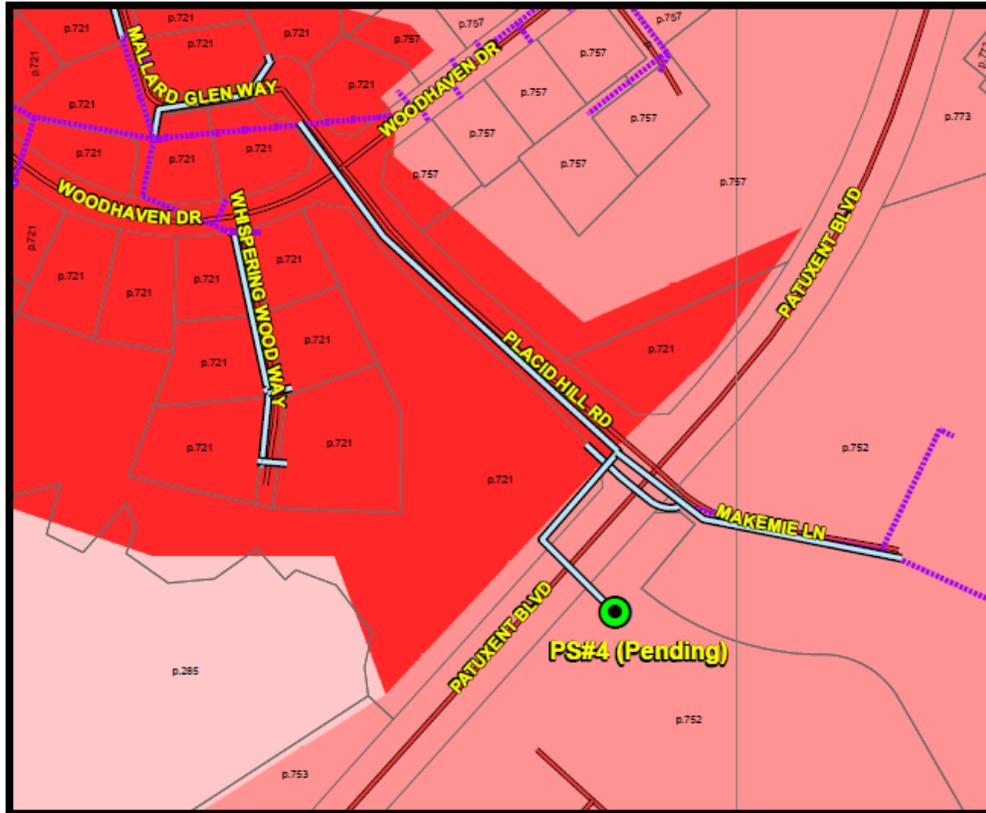


Proposed Revisions to Sewer Service Map IV-34



Annual Report Worksheet Reporting (Calendar) Year 2021

Expanded View of Sewer Service Map IV-34



Woods at Myrtle Point Pumping Station Locations

Proposed Revisions to Table 4-2C: Inventory of Pumping Stations

Station Name	CY2019 Average Daily Flow,	Maximum Design Daily Flow, MGD	Number of Pumps	Capacity of Each Pump,	Force Main Diameter,
Great Mills	0.196 .311 (2020)	0.577 1.21 (2020)	2	401 845 (2020)	8
Oak Crest (Interim) (2020)	0.008 0	0.015 0.03 (20-1086 pending)	2	50	2
Woods @ Myrtle Point Sec 5 (2020)	0.004 0.022	0.018 0.088	2	65	4 3
Woods at Myrtle Point (#4)	N/A	0.220	2	118	4

The Planning Commission reviewed and recommended approval of the three Comprehensive Water and Sewer Plan Amendments to the Commissioners of St. Mary’s County; all three were approved by the Commissioners of St. Mary’s County.

Annual Report Worksheet Reporting (Calendar) Year 2021

MetCom Capital Improvement Plan and Budget

Planning Commission recommended to the Commissioners of St. Mary's County to approve the FY2022-FY2027 St. Mary's County Metropolitan Commission Capital Improvement Plan and Budget as being consistent with the Comprehensive Plan. The CIP documents can be found here:

Click [HERE](#) for MetCom Capital Improvement Plan & Budget FY 2022-FY 2027 Transmittal Letter to Chairman

Click [HERE](#) for MetCom Capital Improvement Plan & Budget FY 2022-FY 2027 Memo to LUGM

Click [HERE](#) for MetCom Capital Improvement Plan & Budget FY 2022-FY 2027

Click [HERE](#) for MetCom Capital Improvement Plan & Budget FY 2022-FY 2027 Conformance with the Comprehensive Plan

Click [HERE](#) for MetCom Capital Improvement Plan & Budget FY 2022-FY 2027 LUGM Director's Memo and Sample Motion

Click [HERE](#) for Planning Commission Letter of Support-FY 2022-FY 2027 St. Mary's County Metropolitan Commission Capital Improvement Plan and Budget

St. Mary's County Capital Improvement Plan and Budget

On March 8, 2021, the Planning Commission reviewed the St. Mary's County Capital Improvement Budget Request and the FY2022- FY2027 Plan for Capital Projects Details. The CIP document can be found here:

Click [HERE](#) for FY2022 Capital Improvement Budget Request

Click [HERE](#) for St. Mary's County Capital Improvement Budget and Plan for FY2022-FY2027 Memo

Click [HERE](#) for FY2022-FY2027 Capital Improvement Budget and Plan Conformance Plan Analysis

Click [HERE](#) for Planning Commission Letter of Support - FY2022-FY2027 Capital Improvement Budget and Plan

Educational Facilities Master Plan

The 2021 Educational Facilities Master Plan was presented to the Planning Commission in July of 2021 and found to be consistent with the Comprehensive Plan adopted in 2010. The Plan reflects amendments to the CIP based on reviews of demographic trends and facility needs. A copy of the Plan can be found here:

<https://www.smcps.org/dss/capital-planning/educational-facilities-master-plan>

(D) Did your jurisdiction identify any recommendations for improving the planning and development process within the jurisdiction? If yes, please list. Y N

The Planning Commission coordinated with stakeholders on ways to continue meeting during the COVID-19 Pandemic by offering virtual meetings that were carefully managed. There were regular efforts and discussions with key stakeholders in the industry as to how to improve the planning and development process during the continued pandemic concerns. Virtual reviews of applications ensured approval timeframes met expectations and improved the process.

On Going discussions for improvements include:

Discussions with surveyors / engineers on subdivision and development projects through review comments and quarterly meetings with State Highway Administration.

Annual Report Worksheet Reporting (Calendar) Year 2021

The department attends Planning Director Roundtable meetings, quarterly Maryland Association of Counties (MACo) meetings, and Tri-County Council meetings; including RIAC – Regional Infrastructure Advisory Committee and BIAC – Bicycle and Pedestrian Infrastructure Advisory Committee. Staff attends the Patuxent River Commission meetings held by the Maryland Department of Planning. The Calvert – St. Mary’s Metropolitan Planning Organization completed planning studies that included public meetings.

The County’s GIS map is available to everyone and is a powerful assistance tool for developers. The GIS layers were expanded to show the zoning within the Lexington Park Development District. Hurricane evacuation zones and FEMA flood layers have been added.

The traffic count locations on state highways and major county roads are shown. The airport environs zones around the County airport were added. The Inventory of Historic Sites was added. Each historic site is connected to the Maryland Inventory of Historic Properties Form from the Maryland Historical Trust.

All information for meetings of the Commissioners of St. Mary’s County, Planning Commission, Board of Appeals, Commission on the Environment, and Historic Preservation Commission is made available to the public through BoardDocs software. The link to BoardDocs is prominently displayed on the County website. The meetings of the Commissioners of St. Mary’s County, Planning Commission and Board of Appeals are televised and archived for viewing on YouTube.

There is an effort to identify, review, recommend and prepare revisions to the St Mary’s County Zoning Ordinance and Zoning Maps.

Plans are underway to update the “St Mary’s County Comprehensive Plan Quality of Life in St. Mary’s County- A Strategy for the 21st century, Adopted: March 23, 2010”. In 2021, the Planning Commission discussed Chapter 1, conducted a community survey and then reviewed the results from the Community Survey. In 2022, concentrated element group meetings will take place for Staff, PC members and subject matter experts to review and discuss.

Annual Report Worksheet Reporting (Calendar) Year 2021

Section III: Development Capacity Analysis (DCA)(§1-208(c)(iii))

Note: MDP provides technical assistance to local governments in completing a development capacity analyses. Please contact your MDP regional planner for more information.

(A) Has an updated DCA been submitted with your Annual Report or to MDP within the last three years?

Y N

Development Capacity will be updated later in 2023

1. If no, explain why an updated DCA has not been submitted, such as, no substantial growth changes, etc.

No substantial changes, CWSP to be updated in 2023

2. If yes, when was the last DCA submitted? Identify Month and Year:

a.

Was the DCA shared with the local School Board Facilities Planner?

Y N

(B) Using the most current DCA available, provide the following data on capacity inside and outside the PFA in *Table 2, Residential Development Capacity (Inside and Outside the PFA)*:

**Table 2: Residential Development Capacity
(Inside and Outside the PFA)**

Parcels & Lots w/ Residential Capacity	PFA	Non – PFA	Total
Residentially Zoned Acres w/ Capacity	6,183	93,676	99,860
Residential Parcel & Lots w/Capacity	1,966	4,256	6,222
Residential Capacity (Units)	10,876	14,590	25,466

Source:

Maryland Department of Planning, MDP
Department of Information Technology, St Mary's County

Annual Report Worksheet Reporting (Calendar) Year 2021

Section IV: (Locally) Funded Agricultural Land Preservation & Local Land Use Goal (Counties Only) ([§1-208\(C\)\(1\)iv and v](#))

(A) How many acres were preserved using local agricultural land preservation funding? Enter 0 if no acres were preserved using local funds. Enter value of local program funds, if available.

Table 3: Locally Funded Agricultural Land Preservation

Local Preservation Program Type	Acres	Value (\$)
Transfer of Development Rights (lifted)*	50	n/a
Maryland Agriculture Land Preservation Easement **	404.94	\$3,080,381.25
Rural Legacy**	389.04	\$1,793,797.75
Total	843.98	\$4,874,179.00

*Source- Land Use and Growth Management, **Department of Economic Development

(B) What is the county’s established local land use percentage goal?

To direct at least 70% of growth to the PFA and not more than 30% permitted outside the PFA.

(C) What is the timeframe for achieving the local land use percentage goal?

Annually

(D) Has there been any progress in achieving the local land use percentage goal?

The county employs a zoning ordinance and a water and sewerage plan to manage land use and infrastructure. The capital improvements program and the annual report help measure the rate of achieving this goal.

(E) What are the resources necessary for infrastructure inside the PFAs?

The Growth Management Element of the comprehensive plan specifically states infrastructure must be built and maintained in existing communities.

The basics: water, sewer, schools and roads are absolute prerequisites for denser and walkable communities, libraries, parks, cultural and recreational and other similar facilities and amenities enrich local communities.

Being identified in the comprehensive plan sets up the framework for their implementation.

By identifying growth areas and preservation areas, infrastructure can be built and maintained in specific areas where resources can be focused, to support population and growth centers in an orderly and efficient manner.

Annual Report Worksheet Reporting (Calendar) Year 2021

In addition, Calvert and St. Mary's Transportation Program Priorities identify most needed projects, #1 being the Thomas Johnson Bridge connecting the two counties and two PFAs.

(F) What are the resources necessary for land preservation outside the PFAs?

Agricultural preservation programs, the county's comprehensive plan, zoning ordinance, subdivision ordinance, water sewer plan, TDRs, and septic laws.

The County supports land Preservation programs with financial resources under the Maryland Agriculture Land Preservation Foundation programs (MALPF).

Other Land Preservation Resources are:

Patuxent Tidewater Land Trust.

Southern Maryland Resource Conservation & Development utilizing the Rural Legacy

Maryland Historic Trust (Bachelors Hope)

Maryland Environmental Trust

Annual Report Worksheet Reporting (Calendar) Year 2021

Section V: Measures and Indicators ([§1-208\(c\)\(1\)](#))

Note: The Measures and Indicators, Section V, is only required for jurisdictions issuing more than 50 new residential building permits in the reporting year, as reported in Table 1.

**Table 4A: Amount of Residential Growth
(Inside and Outside the PFA)**

Residential – Calendar Year 2021	PFA	Non - PFA	Total
Total # Minor Subdivisions Approved	0	11	11
Total # Minor Subdivision Lots Approved	0	46	46
Total # Minor Subdivision Units Approved	0	46	46
Total Approved Minor Subdivision Area (Gross Acres)	0	796.74	796.74
Total Approved Minor Subdivision Lot Area (Net Acres)	0		
Total # Major Subdivisions Approved	1	1	2
Total # Major Subdivision Lots Approved	24	24	48
Total # Major Subdivision Units Approved	24	24	48
Total Approved Major Subdivision Area (Gross Acres)	6.05	86.99	93.04
Total Approved Major Subdivision Lot Area (Net Acres)			
Total # Units Constructed in Jurisdiction			241
Total # Units Reconstructed/Replaced*			30

*Not required.

Source: Data from Department of Information Technology

Annual Report Worksheet Reporting (Calendar) Year 2021

Table 4B: Net Density of Residential Growth (Inside and Outside the PFA)

Residential – Calendar Year 2021	PFA	Non – PFA	Total
Total # Units Approved (Major + Minor Subdivisions)	24	46	70
Total # Approved Lot Area (Major + Minor Subdivisions)	6.05	883.73	889.78

Table 4C: Share of Residential Growth (Inside and Outside the PFA)

Residential Calendar Year 2021	PFA	Non – PFA	Total
Total # Units Approved (Major + Minor Subdivisions)	24	46	70
% of Total Units (# Units/Total Units)	35%	65%	100%

New Subdivisions Residential- There was one (1) major residential subdivision in the Priority Funding Area (PFA) adding 24 lots at Woods at Myrtle Point Section 6.

Outside the PFA, there were twelve (12) residential subdivisions comprised of one major subdivision with 24 lots at Breton Knoll and 11 minor residential subdivisions, creating a total of 46 lots outside the PFA.

New Subdivisions Commercial- One (1) commercial subdivision occurred at Oak Crest Center in the PFA and no commercial subdivisions outside of the PFA.

Annual Report Worksheet Reporting (Calendar) Year 2021

Table 4D: Amount of Commercial Growth (Inside and Outside the PFA)

Commercial – Calendar Year 2021	PFA	Non - PFA	Total
Total Site Plan Area Approved (Gross Acres)	35.8	2.93	38.73
Total Building Square Feet Approved (Gross)	193,643	7,040	200,683
Total # New Permits Issued	10	5	15
Total Square Feet Constructed in Jurisdiction (Gross)	233,009	93,732	326,741

Table 4E: Net Density of Commercial Growth (Inside and Outside the PFA)

Commercial – Calendar Year 2021	PFA	Non – PFA	Total
Total Building Square Feet Approved (Gross)	193,643	7,040	200,683
Total Lot Size (Net Acres)			

Table 4F: Share of Commercial Growth (Inside and Outside the PFA)

Commercial – Calendar Year 2021	PFA	Non – PFA	Total
Total Building Square Feet Approved (Gross)	193,643	7,040	200,683
% of Total Building Square Feet (Building Square Feet/Total Approved Square Feet)	96.5%	3.5%	100%

Source: Department of Information Technology, St Mary's County

Annual Report Worksheet Reporting (Calendar) Year 2021

Section VI: Adequate Public Facility Ordinance (APFO) Restrictions

(§7-104) (Section VI is only required by jurisdictions with adopted APFOs)

Note: Jurisdictions with adopted APFOs must submit a biennial APFO report. The APFO report is due by July 1 of each even year and covers the reporting period for the previous two calendar years. APFO reports for 2018 and 2019 are due July 1, 2020. However, jurisdictions are encouraged to submit an APFO report on an annual basis.

No Restrictions occurred within PFA

What is the type of infrastructure affected? (List each for Schools, Roads, Water, Sewer, Stormwater, Health Care, Fire, Police or Solid Waste.) N/A

(A) Where is each restriction located? (Identify on a map, including PFA boundary.) N/A

(B) Describe the nature of what is causing each restriction. N/A

(C) What is the proposed resolution of each restriction? N/A

(D) What is the estimated date for the resolution of each restriction? N/A

(E) What is the resolution that lifted each restriction? N/A

(F) When was each restriction lifted? N/A

(G) Additional Information. To help the Sustainable Growth Commission Statewide School Education Committee for School related restrictions:

1. List the State Rated Capacity for each affected facility. N/A
2. Identify date local School APFO standards were last evaluated or amended.
N/A
3. Provide a letter from the School Board confirming what actions are being taken by the School Board to remedy each restriction. (This could include a change in State Rated Capacity (SRC); scheduled improvements in the local Capital Improvement Program (CIP); or redistricting, etc., to address. N/A

Annual Report Worksheet Reporting (Calendar) Year 2021

Section VII: Planning Survey Questions (Optional)

The information provided can assist MDP and MDOT staff with identifying potential pedestrian/bicycle projects and project funding.

(A) Does your jurisdiction have a bicycle and pedestrian plan? Y N

1. Plan name: St. Mary's County Transportation Plan
2. Date Completed: August 2006
3. Has the plan been adopted? Y N
4. Is the plan available online? Y N
5. How often do you intend to update it? (Every ____ years)
6. Are existing and planned bicycle and pedestrian facilities mapped? Y N

The County does not have a stand-alone bicycle plan. However, there is a section on bicycles in the 2006 Transportation Plan St. Mary's County that includes: "a strategy for the development of a county-wide bicycle network. As part of this strategy, a vision for bicycle planning was established. The vision of the bicycle plan promotes a safe, comfortable and bicycle friendly environment which encourages people to use bicycle facilities both for transportation and leisure purposes. The vision for the bicycle plan is supported by a comprehensive set of recommendations and implementation strategies (page 59)" One of the goals of the of a future bicycle plan is "To create and maintain an extensive network of bikeways, that will enhance access to cultural resources throughout the county including residential, recreational, educational, institutional, and commercial areas within St. Mary's County.

Similarly, there is no independent pedestrian plan for sidewalks and trails but there are sections in the 2006 Transportation Plan. The Sidewalk Section (page 73) has recommendations to create a countywide sidewalk network in St. Mary's County, with specific recommendations for sidewalks in the development districts of Lexington Park and Leonardtown. A sidewalk retrofit program is recommended.

The Trails Section acknowledges the benefits of trails: "The development of a trail network provides many benefits. Trails are a positive mode of transportation since they serve as a recreational facility and provide an alternative to driving without creating congestion and emissions. Trails can provide connections to neighborhoods and schools, creating a safe facility for children using school facilities. The trails create opportunities to improve physical fitness while avoiding traffic congestion" (page 79).

The Department of Public Works and Transportation has a consultant working on a new transportation plan which is expected to be adopted in 2023. The new plan will include sections on bicycles, sidewalks, and trails.

(B) Does your jurisdiction have a transportation functional plan in addition to your comprehensive plan? Y N

1. Plan name: St. Mary's County Transportation Plan
2. Date completed: August 2006
3. Has plan been adopted? Y N
4. Is the plan available online? Y N
5. How often do you intend to update it? (Every 10 years)

END

Annual Report Worksheet Reporting (Calendar) Year 2021

Submitting Annual Reports and Technical Assistance

- A. Annual Reports may be submitted via email (preferred) to david.dahlstrom@maryland.gov or one copy may be mailed to:

Office of the Secretary
Maryland Department of Planning
301 W. Preston Street, Suite 1101
Baltimore, Maryland 21201-2305
Attn: David Dahlstrom, AICP

- B. Annual Reports should include a cover letter indicating that the Planning Commission has approved the Annual Report and acknowledging that a copy of the Annual Report has been filed with the local legislative body. The cover letter should indicate a point of contact(s) if there are technical questions about your Annual Report.
- C. You may wish to send additional copies of your Annual Report directly to your MDP Regional Planner or School Board Facilities Planner.
- D. If you need any technical assistance in preparing or submitting your reports, our Regional Planners are available to assist you. Regional Planner contact information can be found at: Planning.Maryland.gov/OurWork/local-planning-staff.shtml
- E. Copies of this Annual Report worksheet and links to legislation creating these Annual Report requirements can be found on the Maryland Department of Planning website: Planning.Maryland.gov/YourPart/SGGAnnualReport.shtml
- F. If you have any suggestions to improve this worksheet or any of the annual report materials, please list or contact David Dahlstrom at david.dahlstrom@maryland.gov.