

**Airport Advisory Board Meeting (Monday, December 2, 2019)**

Generated by Allison Swint on Monday, December 2, 2020

**Members present**

James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Robert Zaorski

**Meeting called to order at 6:00 PM**

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. PW&T Report

Information: 3. FBO Report

Discussion: 4. Airport Rules Subcommittee

Discussion: 5. 50th Airport Anniversary Subcommittee

D. OLD BUSINESS

Action: 1. Approval of October 28, 2019 Meeting Minutes and Action Items  
To approve the October 28, 2019 meeting minutes

Motion by Robert Lightstone, second by Ted Klapka.

Final Resolution: Motion Carries

Yea: James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Robert Zaorski

Discussion: 2. Review/Update Action Item List

E. NEW BUSINESS

F. PUBLIC COMMENT

G. ADJOURN

**St. Mary's County Regional Airport  
Airport Advisory Board Meeting  
2 December 2019 Minutes**



The Airport Advisory Board commenced its 2 December meeting at 6pm at the Airport Terminal.

Airport Advisory Board members present: Jim Alexander (Chair), Bob Lightstone (Vice Chair), Ted Klapka (Secretary), Bob Zaorski and Alternate Gerald Meyerman. Allison Swint (Airport Manager) represented Department of Public Works & Transportation (DPWT). Three members of the airport business community and public were present.

Chairman's remarks: Mr. Alexander commenced the meeting with the Chairman's remarks and noted that the Annual Report was well underway and should be ready for adoption at the January meeting. He also noted that the Board would elect its Officers at the January meeting. He and Bob Lightstone indicated a willingness to continue to serve in their current positions.

DPWT Report: Ms. Swint noted that construction is behind schedule. The County has reopened Taxiway Alfa from the Terminal Ramp to the Runway 29 Threshold for aircraft of less than 40 ft wingspan. The Taxiway, while currently open, is not properly crowned and pools water. DPWT opted to reopen the taxiway until it can be recrowned (probably in the Spring). DPWT is hoping the contractor can finish Taxiway Alfa from the Terminal Ramp to the County Hangar Ramp before asphalt operations cease for the winter. This would leave the portion of Taxiway Alfa directly in front of the T-Hangars closed, but allow aircraft to reach both runway thresholds without back taxiing on the runways.

DPWT is endeavoring to complete the annual based aircraft census. Preliminary indications show approximately 190 aircraft based at the airport.

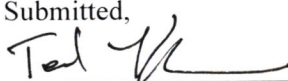
FBO Report: Atkinson Hangar is nearing completion. Hangar Y construction is underway. Mr. Reed and Mr. Weaver indicated they are replacing the lights on the hangar doors with LED lighting.

Rules Subcommittee: Mr. Alexander indicated that he believes the Rules, SOP and Minimum Standards are substantially complete and after the 9 December subcommittee meeting he hopes they can be posted to the airport community via the AAB page on the Airport website (as was done in August) and provided to the whole Board so they can be voted for adoption at the 27 January Board meeting. At that point they would be provided to the County for adoption via their normal public process.

50th Anniversary Subcommittee: see attached.

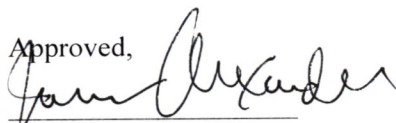
The Minutes and Action items of the 28 October meeting were accepted unanimously. See attached Action Items dated 2 December 2019 for current and new action items. New and changed items are in ***bold italics***.

The next meeting of the Airport Advisory Board is scheduled for 6PM on 27 January 2020 in the Airport Terminal building. The meeting adjourned at 634pm.

Submitted,  


Ted Klapka

***Secretary***

Approved,  


Jim Alexander

***Chairman***