

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, April 25, 1989

Present: Commissioner Carl M. Loffler, Jr., President
 Commissioner W. Edward Bailey
 Commissioner Robert T. Jarboe
 Commissioner John G. Lancaster
 Commissioner Rodney Thompson
 Edward V. Cox, County Administrator
 Judith A. Spalding, Recording Secretary

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Lancaster moved, seconded by Commissioner Bailey, to approve the minutes of the Commissioners' meeting of Tuesday, April 18, 1989. Motion carried.

APPROVAL OF BILLS

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve payment of the bills as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) BUILDING CODE PUBLIC HEARING

The County Administrator recommended that the date for the public hearing be set for Tuesday, May 23 at 7:00 p.m., Circuit Court Room. The Commissioners gave their concurrence.

2) FELIX JOHNSON PROPERTY

The County Administrator advised that there will be a meeting at 2:00 p.m. Friday, Room 14, Governmental Center regarding the Felix Johnson property. Because it involves property acquisition, it will be an Executive Session.

3) ECONOMIC DEVELOPMENT COMMISSION MEETING

The County Administrator presented the agenda for today's meeting with the newly appointed Economic Development Commission. On May 23 there will be another meeting with the Commission at which Secretary Evans will be attending to discuss the state's goals and objectives regarding economic development.

4) PROPOSED ST. MARY'S COUNTY CHARTER

The County Administrator presented a draft of the St. Mary's County Charter from the Charter Board and advised that the Board will come before the Commissioners on June 6 to make a formal presentation of the final Charter.

5) SHERIFF'S DEPARTMENT
CHILD SUPPORT ENFORCEMENT ADMINISTRATION
COOPERATIVE REIMBURSEMENT AGREEMENT APPLICATION

The County Administrator presented the referenced grant application which is to be submitted to the Department of Human Resources, and stated that it is a continuation grant and requires the President of the Board's signature.

Commissioner Bailey moved, seconded by Commissioner Thompson, to authorize Commissioner Loffler to sign the Cooperative Reimbursement Agreement Grant Application as presented. Motion carried.

6) BUDGET AMENDMENT 89-59
COUNTY ADMINISTRATOR

The County Administrator presented the referenced Budget Amendment recommended for approval by the Director of Finance with the following justification: To fund St. Mary's County portion of tri-county's contributions for homeless service program grant-regional sheriff in Hughesville.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.

7) MOSQUITO CONTROL AGREEMENT

The County Administrator presented amendments to the cooperative mosquito control agreement currently in effect between St. Mary's County and the Department of Agriculture and the proposed budget.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the proposed budgeted for the Mosquito Control Program for the calendar year 1989 (FY 1990 settlement). Motion carried.

8) CORRESPONDENCE TO STATE HIGHWAY ADMINISTRATION

The County Administrator presented correspondence addressed to State Highway Administration regarding increased traffic difficulties on Md. Rt. 5 caused by increased number of visitors to Point Lookout State Park. The Commissioners agreed to sign and forward the letter with copies to be sent to the Department of Natural Resources and residents of the area.

9) PERSONNEL
SUPERVISOR OF CIVIL ENGINEER POSITION
DEPARTMENT OF PUBLIC WORKS

The County Administrator presented a memorandum dated April 24, 1989 from the Personnel Officer recommendation the selection of David H. Gerdel to the position of Supervisor of Civil Engineer. The County Administrator requested authority to use the Herget Salary Study rate and stated that position would be on a contractual basis should the study not be approved by the Board.

Commissioner Thompson moved, seconded by Commissioner Bailey, to use the Herget Classification Pay Study rate as requested. Motion carried.

10) PERSONNEL
ENGINEER I AND II
DEPARTMENT OF PUBLIC WORKS

The County Administrator presented a memorandum dated April 24, 1989 from the Personnel Office requesting authority to advertise the Engineer I and II positions in the Department of Public Works at the Herget Classification and Pay Study rate. The County Administrator indicated that this would in no way commit the Commissioners to approving the study.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve this request. Motion carried.

11) TRI-COUNTY COUNCIL
PRIORITIES FOR MEETING WITH GOVERNOR

As a follow up to last week's meeting, the County Administrator presented correspondence from Tri-County Council setting forth the revised St. Mary's County priorities, which will be presented to the Governor on May 12. The Board of Education portion is not complete, but will be included as soon as information is received. The Commissioners agreed to review the list and will take action at next week's meeting.

12) DEPARTMENT OF SOCIAL SERVICES
REQUEST FOR PURCHASE OF COMPUTERS

The County Administrator presented correspondence dated April 7, 1989 from the Department of Social Services requesting permission to use \$11,324.12 of funds remaining from the Intensive Family Services Program for the purchase of two micro-computers.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve the request. Motion carried.

13) SENIOR HEALTH INSURANCE COUNSELING GRANT

The County Administrator advised the County has received a \$1,000 grant from the State Office on Aging for a Senior Health Insurance Counseling Program. The Program provides for training of volunteers in the area of health insurance benefits and claims procedures for seniors. No county funds are involved.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to approve the grant as presented. Motion carried.

DEPARTMENT OF PUBLIC WORKS

Present: Daniel Ichniowski, Director

1) CALLING LETTERS OF CREDIT

(Commissioner Thompson left the meeting and did not participate.)

Mr. Ichniowski presented the following correspondence calling letters of credit as indicated and requested the Board's approval to authorize Commissioner Loffler to sign the letters:

- a) Letter of Credit #263
with Maryland Bank and Trust - \$66,000
Lot 1, St. Mary's Industrial Park
(Terms of Grading Agreement have not been met.)
- b) Letter of Credit #A1-7-22-1988
with First National Bank - \$66,000
Country Lakes Subdivision
(Terms of Public Works Agreement have not been met.)
- c) Letter of Credit #A1-11-4-1989
with First National Bank of St. Mary's - \$44,000
Greenview West (Greenview Parkway)
(Terms of Public Works Agreement have not been met.)

All letters of credit are due May 1.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the letters as presented. Motion carried.

2) TIPPING FEES - POLICY

Mr. Ichniowski requested direction from the Board regarding overdue payments for the landfill. He advised that there are a number of outstanding bills for the months of February and March and requested concurrence from the Board that a statement be included in the May 1 billing indicating that payment is 60-days past due and must be paid in full by June 1 or they will be placed on a cash-only basis.

The Commissioners gave their concurrence.

3) ARMY CORPS OF ENGINEERS PERMIT
TALL TIMBERS

Mr. Ichniowski presented the U. S. Army Corps of Engineers Permit for the installation of 455 linear feet of stone rip rap revetment at Tall Timbers and recommended that the Board authorize Commissioner Loffler to sign the Permit as presented.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Permit. Motion carried.

4) PUBLIC WORKS AGREEMENT
TOSCA SUBDIVISION

Mr. Ichniowski presented a Public Works Agreement between Interstate General Company and St. Mary's County guaranteeing completion of Tosca Boulevard in Tosca Subdivision, Eighth Election District, by October 1, 1989. The Agreement is backed by a Letter of Credit in the amount of \$296,000 by Maryland National Bank.

Commissioner Thompson moved, seconded by Commissioner Bailey, to authorize Commissioner Loffler to sign the Public Works Agreement as presented. Motion carried.

5) CAPITAL PROJECT STATUS REPORT

Mr. Ichniowski presented the Capital Project Status Report for the Department of Public Works through March 31, 1989 and stated that current value of the projects is \$32,000,000. A copy of the Report is on file in the Commissioners' Office.

AIDS TASK FORCE

Present: Dr. William Marek
Dr. Patricia Hawkins
Marion Beavan
Dr. Liz Reisman

The referenced individuals appeared before the Commissioners to present and review the Aids Policy - HIV Infection--A Workplace Guide, which has been developed by the Aids Task Force. Dr. Marek advised that the policy, which was developed to be used by all agencies, has been reviewed by the County Attorney and Attorney for the Board of Education. The Aids Task Force and Health Department will undertake the task of monitoring the policy and keeping it up to date. County departments have reviewed and submitted comments, and Dr. Marek recommended that the Commissioners adopt the policy as presented.

In conclusion the Commissioners agreed to review the draft and make a decision in the near future.

OFFICE ON AGING
TRANSPORTATION PROGRAMS

Present: Gene Carter, Director
Melody Mason
Jennie Page

The referenced individuals appeared before the Commissioners to review and request the Commissioners' approval on the Transportation Program Grant for the Office on Aging. The Transportation Program consists of three programs: Public Rural Program (Section 18), State-wide Transportation Assistant Program, and Title III-B Service. Mr. Carter explained each of these programs and discussed the equipment vehicles) purchase objectives and the Office on Aging transportation priorities.

After discussion Commissioner Thompson moved, seconded by Commissioner Jarboe, to authorize Commissioner Loffler to sign the Transportation Grant as presented. Motion carried.

PROCLAMATION
AMERICAN HOME WEEK

The Commissioners presented the referenced Proclamation designating April 30 - May 6 as American Home Week in St. Mary's County.

PROCLAMATION
PRESERVATION MONTH

Present: Patricia McGuire

The Commissioners presented the referenced Proclamation designating the month of May as Preservation Month in St. Mary's County.

CLASSIFICATION REVIEW AND SALARY COMPARABILITY STUDY

Present: Edward V. Cox, County Administrator
Charles Wade, Director of Finance
George Foster, Personnel Officer

As a follow up to last week, the Commissioners continued discussion regarding the Classification Review and Salary Comparability Study. The Commissioners raised questions regarding grade and step for new hires and employees with tenure and 35½ hour/40 hour work week.

Mr. Foster advised that the department heads have reviewed the study and have submitted their comments in writing and verbally. Commissioner Jarboe requested that the Commissioners have all the comments in writing for their review.

The Commissioners agreed that the study would be an agenda item for next week.

MEETING WITH ECONOMIC DEVELOPMENT COMMISSION

The Commissioners met with the newly appointed Economic Development Commission at Olde Breton Inn.

DRUG CONTROL AND SYSTEM IMPROVEMENT GRANT APPLICATION

Present: Sheriff Wayne Pettit
Sgt. Vorhaar
Sgt. Patrick, Charles County Sheriff's Department

The referenced individuals appeared before the Commissioners to request the Commissioners' approval for submission of a Drug Control and System Improvement Grant Application to the Governor's Office of Justice Assistance. Sheriff Pettit stated that the grant is in the amount of \$20,000 for a tri-county area joint drug program and must be submitted to the State by April 30. Sheriff Pettit further indicated that the County's share is \$2,000 which is available in the Sheriff's Department budget.

After discussion Commissioner Bailey moved, seconded by Commissioner Thompson, to authorize Commissioner Loffler to sign the grant application as requested. Motion carried.

BOARD OF EDUCATION BUDGET - FISCAL YEAR 1990

Present: Charles H. Wade, Director of Finance

Mr. Wade distributed a handout setting forth the Recommended General Fund Budget and Capital Budget for the Board of Education and a recommended statement to be presented at today's Board of Education meeting:

The Board of County Commissioners regrets the loss of service of the reduction alternatives, but at this time cannot provide more funds than those thus are identified. If additional funds are identified before June 1, will consider your requirements along with other increases as requested.

Commissioner Loffler indicated that he could not support the statement because he felt that it was not the right time in the budget process to make such a definitive statement. He stated that the Commissioners need to review the Board's request, review the County's Recommended Budget for potential cuts, and look at revenue.

Commissioners Bailey and Jarboe indicated that they were not in favor to provide additional money to the Board of Education at this time and stated that the Board of Education should look within its own budget for funds.

After discussion Commissioner Bailey moved, seconded by Commissioner Jarboe, to attend the Board of Education meeting with the statement as presented by Mr. Wade. Motion carried three to two with Commissioners Loffler and Lancaster voting against.

ECONOMIC IMPACT FEE

Commissioner Bailey moved, seconded by Commissioner Jarboe, that the Board of County Commissioners delay the effective date of the increase in the economic impact fee as set forth in Resolution No. 88-24 until such time as a public hearing has been conducted and the 10-day waiting period has elapsed and Resolution No. 88-24 is amended. Motion carried. Commissioner Thompson voted against the motion, and Commissioner Loffler abstained stating he was against the delay.

ADJOURNMENT

The Commissioners adjourned the meeting at 3:25 p.m. and met with the Board of Education at the Board of Education Conference Room.

Approved,

Carl M Loffler, Jr.
President