

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS**

April 21, 1992

**Present:** Carl M. Loffler, Jr., President  
W. Edward Bailey, Commissioner  
Robert T. Jarboe, Commissioner  
John G. Lancaster, Commissioner  
Barbara R. Thompson, Commissioner  
Edward V. Cox, County Administrator  
Judith A. Spalding, Recording Secretary

**CALL TO ORDER**

The meeting was called to order at 9:05 a.m.

**APPROVAL OF MINUTES**

Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve the minutes of the Commissioners' meeting of Tuesday, April 14, 1992. Motion carried.

**APPROVAL OF BILLS**

Commissioner Bailey moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

**COUNTY ADMINISTRATOR ITEMS**

**Present:** Edward V. Cox, County Administrator

1) **1992 Board of Education Grant Awards**

The County Administrator presented correspondence in response to the Board of Education's of April 14 approving the new grant awards from the Maryland State Department of Education and had not been included in the Approved Operating Budget for 1992.

Commissioner Bailey moved, seconded by Commissioner Thompson, to sign the letter approving the grant awards as presented. Motion carried.

2) **Clearinghouse Project No. MD20320-0255  
Historic Preservation Grant Applications List - FY 1993**

The County Administrator presented the referenced clearinghouse and recommended that it be forwarded to the State with the comment that the project is consistent with the County's plans, programs, and objectives.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the letter. Motion carried.

3) **Softball Hall of Fame Agreement**

As a follow up to previous discussion, the County Administrator presented the Hall of Fame and letter of understanding about payment and performance obligations addressed to the Department of Natural Resources. Changes recommended by the Commissioners have been incorporated into the Agreement.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to sign the letter and further to authorize Commissioner Loffler to sign the Agreement as presented. Motion carried.

4) **Systems Reform Initiative**

As a follow up to the April 7, 1992 presentation by Dr. Marek and Frank Sullivan of the St. Mary's County Health Department, the County Administrator presented correspondence addressed to the Office of Children and Youth indicating that the County Commissioners endorse the philosophy of the initiative, authorizing the agency directors to begin planning the initiative of that program, and naming Frank Sullivan as Coordinator.

Commissioner Thompson moved, seconded by Commissioner Bailey, to sign and forward the letter as presented. Motion carried.

5) **Approval of By-Laws**

The County Administrator presented the by-laws for the following committees: Family Assistance Center Advisory Committee, Mental Health Authority Board (revised as requested by the Commissioners), and Commission on Aging (clarifying procedures for inactive members).

Commissioner Thompson moved, seconded by Commissioner Bailey, to approve the by-laws as presented. Motion carried.

6) Correspondence - Response  
The Skydiving Center

The County Administrator presented correspondence addressed to Dorthea Hoffman relative to the Airport Commission's position regarding The Skydiving Center's operations at the County Airport.

The Commissioners agreed to sign and forward the letter.

7) Fiscal Year 1992 Case Formula - County Health Department

The County Administrator advised that certain revisions were made to the St. Mary's County Health Department's budget by the State of Maryland. Consequently the County Commissioners made revisions to the case formula match. Therefore, County Administrator Cox presented the revised Fiscal Year 1992 Case Formula Agreement reflecting those changes.

Commissioner Lancaster moved, seconded by Commissioner Bailey, to authorize Commissioner Loffler to sign the Fiscal Year 1992 Case Formula Agreement as presented. Motion carried.

8) Local Executive of Close-Out Agreement  
Small Cities Community Development Block Grant  
Project No. MD-89-CD-38

The County Administrator presented a Close-Out Agreement for the referenced project stating that the County has met all conditions.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Loffler to sign the Close-Out Agreement as presented. Motion carried.

9) Correspondence - Response to League of Women Voters

In response to correspondence dated April 7, the County Administrator presented a letter addressed to the League of Women Voters thanking them for their involvement in county government and disagreeing with their assessment of not taking advantage of the Charter Board's efforts. The letter requests the League's assistance by identifying in more detail some of the improvements they would like to see made.

The Commissioners agreed to sign and forward the letter. (Commissioner Thompson did not sign the letter.)

10) Recording Requirements for Site Plans and Subdivisions

In response to correspondence dated March 30, the County Administrator presented a letter to Keith A. Allston, 235 Partnership relative to his inquiries regarding recording requirements for site plans and subdivisions.

The Commissioners agreed to sign and forward the letter.

11) Sewage Sludge Permit Modification

The County Administrator presented correspondence dated April 16 from the Maryland Department of Environment forwarding a Sewage Sludge Permit Modification for Robert Cammack (Site 7-SM). The modification is to allow the Washington Suburban Sanitary Commission to put Parkway Wastewater Treatment Plant sludge at the existing permit site.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter to MDE indicating that the Commissioners will not request a public meeting/hearing and reiterating concerns over environmental safety and land records notification. Motion carried.

12) Clements Landfill Close-Out

As requested by the Commissioners at last week's meeting, the County Administrator presented a memorandum from the Director of Finance regarding the remaining funds in the Clements Landfill Close-Out Account. Commissioner Thompson requested clarification of the amount.

13) **Appointments**

Commissioner Bailey moved, seconded by Commissioner Lancaster, and motion carried, to make the following appointments:

<u>Extended Day Care Planning Committee</u>	<u>Terms to Expire</u>
Susan Copsey	12/31/95
Evelyn Larsen	12/31/95

14) **Grant Agreement**  
**Historical and Cultural Museum Assistance Program**

The County Administrator presented correspondence dated April 6 from the Maryland Housing and Community Development forwarding a grant agreement between the Historical Cultural Museum Assistance Program and the St. Mary's County Department of Recreation and Parks for cataloguing the St. Clement's Museum's exhibits. The project is in the total amount of \$4500.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Grant Agreement as presented. Motion carried.

**SICK LEAVE CLUB**

The County Commissioners presented Sick-Leave Club Awards to the following individuals:

100-Days	-	Rose Buckler
		George M. Jarboe
		Mary A. Walters
		Richard P. Wood
300 Days	-	Virginia B. Johnson

**COMMENDATION**  
**MISS ST. MARY'S COUNTY**

Present: John Smith, Hollywood Optimists Club  
Kathleen Cullins

The County Commissioners presented a Commendation to Kathleen Cullins recognizing her achievement of winning the title "Miss St. Mary's County."

**TRI-COUNTY RESIDENTIAL ALTERNATIVES FOR YOUTH, INC.**

Present: Michael Whitson, Chairman  
Dennis Scott, Director  
Sarah Sanner, Board Member

1) **ANNUAL REPORT**

The referenced individuals appeared before the Commissioners to present the Tri-County Residential Alternatives for Youth, Inc.'s 1991 Annual Report. Mr. Whitson explained that despite the setback of two fires, the program continues to grow and has in fact made a better program. He pointed out that one of the principal goals of the board will be to serve those youths no longer served by Loretta House. Alternatives for Youth operates the Graduate program in Longview Beach, TRIAD House in Prince Frederick, and currently has 15 foster care children placed throughout Southern Maryland. Other activities include Chaptico Classic Race, Summer Lawn Party at Tudor Hall.

Mr. Scott reported that staff is currently developing a "Family Focus" program, which is designed to meet the needs of those youths and family who would have been served by the Loretta House. Another program is the therapeutic foster program.

During discussion Mr. Whitson announced that Dennis Scott will be leaving Tri-County Residential Alternatives in mid-May. Mr. Whitson commended Mr. Scott for his dedication and efforts on behalf of Tri-County, and noted the respect and admiration the Board has for him.

A copy of the report is on file in the Commissioners' Office.

2) **Budgetary Issues**

Mr. Whitson brought the following budgetary issues to the attention of the Commissioners:

**Fiscal Year 1992 Funding**

After the Loretta House fire, the County did not provide funding for the last two quarters of the current fiscal year (\$15,000) in that it was assumed that funding was attached to the Loretta House. He stated that St. Mary's County's funding was used to fund programs for St. Mary's County youths not only at Loretta House, but TRIAD, Graduate Program and foster care. Mr. Whitson indicated that staff has been operating at a 10% salary reduction in addition to a two-year freeze on salaries as well as an 8-10% across-the-board cuts in operating costs.

**Fiscal Year 1993 Funding**

Mr. Whitson stated that the Tri-County Residential Alternatives has not been included in the County's FY 1993 budget and that the \$30,000 requested would make a significant difference in the program. He further indicated that local support makes a difference in the way the program functions and in how the program is perceived at the State level.

Commissioner Loffler advised that the Commissioners will review the request for the balance of Fiscal Year 1992 at next week's meeting and will take the Fiscal Year 1993 request under consideration during the development of the budget.

**DEPARTMENT OF PLANNING AND ZONING  
ECONOMIC IMPACT FEE EXEMPTION REQUEST - DRYDENS**

Present: Jon Grimm, Director, Planning and Zoning

As a follow to previous discussions and as requested by the County Commissioners, Mr. Grimm presented the results of a survey of other counties regarding assessment of impact fees, their amounts, uses, and if any differentiation is made for various types of units.

Mr. Grimm noted that no county exempted impact fees based upon family relationships of the occupants of certain dwelling types. He further reported that St. Mary's County's impact fee is based on units rather than who resides in it.

Commissioner Loffler indicated that the Commissioners have a request before them from the Drydens for a exemption to the impact fee and inquired whether any Commissioner wished to offer a motion.

Commissioner Bailey suggested that prior to the Commissioners making a decision on the request, that the Drydens be afforded an opportunity to review the information provided by Mr. Grimm and to offer comments on information they have received.

The meeting is scheduled for May 5 at 9:45 a.m.

**EXECUTIVE SESSION**

Present: Edward V. Cox, County Administrator

Commissioner Bailey moved, seconded by Commissioner Lancaster, to meet in Executive Session to discuss a matter of personnel. The Session was held from 10:50 a.m. to 11:20 a.m.

**DECISION DISCUSSION  
MOBILE HOME - WATER/SEWER REQUIREMENT DELETION**

The Commissioners conducted a public hearing on April 7 on the deletion of Section 273-6(B) General Regulations contained in Article III of the St. Mary's County Code (Ordinance No. 78-03) which requires the inspection and approval by the St. Mary's County Health Department of the individual water supply system and the individual disposal system prior to the issuance of any building permits for residential mobile homes. The County Administrator explained that this was no longer required because of new zoning, building codes, and health regulations and places a hardship for individuals in the placement of a mobile home.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to direct staff to prepare the appropriate Resolution approving the deletion as recommended. Motion carried.

**AGRICULTURAL/SEAFOOD COMMISSION - ANNUAL REPORT**

Present: Joseph Mitchell, Director, DECD  
Donna Sasscer, Agr/Seafood Specialist, DECD  
Bonnie Walsh, Member

The referenced individuals appeared before the Commissioners to present the Agricultural/Seafood Commission's 1991 Annual Report. Ms. Sasscer reviewed significant activities of the Commission which included the National Oyster Cookoff, Agricultural Land Preservation, Careers in Agriculture In-Service Workshop, Southern Maryland Regional Farmers Market, Grain Marketing Meeting, Agricultural and Seafood Newsletter, Formation of Sludge Study Subcommittee.

During discussion Ms. Sasscer distributed a draft Certificate Application for Agricultural Land Preservation developed by the Commission. She stated that the Commission will return to the Commissioners at a later date for approval of the application and authorization to submit it to the State.

A copy of the report is on file in the Commissioners' Office.

**HOUSING AUTHORITY - ANNUAL REPORT**

Present: Joseph Mitchell, Director, DECD  
Billie Brown, Member  
Dennis Nicholson, Deputy Director

The referenced individuals appeared before the Commissioners to present the Housing Authority's 1991 Annual Report. The report listed activities of the Housing Authority which include: Home-Ownership Project (Tubman Douglass Public Housing Project), Fiscal Year 1990 Comprehensive Improvement Assistance Program, Tubman Douglass Child Care Center and Training Institute, Public Housing, Rental Assistance Payments, and Affordable Housing Task Force.

During discussion Commissioner Bailey inquired about the displacement of people in Maryland Manor because of the proposed Walmart Store. Mr. Mitchell advised that everyone who owns a trailer will be accommodated elsewhere, and there are some rentals available at National Mobile Home. He further pointed out that the transition should be orderly.

A copy of the report is on file in the Commissioners' Office.

**COMMUNITY DEVELOPMENT BLOCK GRANT REVIEW COMMITTEE**

Present: Joseph Mitchell, Director, DECD  
Nancy Hutson

The referenced individuals appeared before the Commissioners to present the 1991 Annual Report for the Community Development Block Grant Review Committee. Mr. Mitchell advised that the Committee meets annually to consider eligible projects designed to meet the needs of low-to-moderate income families in St. Mary's County. An application for funds to provide low-income families with loans to connect to newly constructed public sewer facilities will be presented to the County Commissioners later in the month for approval.

During discussion Commissioner Loffler requested a list of the Christmas in April project homes that do not having indoor plumbing.

A copy of the report is on file in the Commissioners' Office.

**COMMUNITY DEVELOPMENT CORPORATION**

Present: Joseph Mitchell, Director, DECD  
Dennis Nicholson  
Nancy Hutson

The referenced individuals appeared before the Commissioners to present the 1991 Annual Report of the Community Development Corporation. Mr. Mitchell indicated that the Commissioners had authorized the establishment of the corporation in order to implement HUD-funded programs. Activities of the corporation included: Essential home repair revolving loan program, Tubman Douglass home ownership program, and outreach agent for state programs.

Mr. Mitchell stated that another program the corporation is working on is to help individuals with a financial hardship pay impact fees. The program will help them pay the fee when it was due and make arrangements with CDC to pay it back. This issue will be brought back to the Commissioners in order to discuss specifics.

In addition Mr. Mitchell advised that most CDC members' terms will be expiring and suggested that the Commissioners may want to appoint the Housing Authority members.

A copy of the report is on file in the Commissioners' Office.

**ECONOMIC DEVELOPMENT COMMISSION**

Present: Joseph Mitchell, Director, DECD  
F. Elliott Burch, Jr., Chairman  
Joseph Gough, Member  
Sue Wilkinson, DECD

The referenced individuals appeared before the Commissioners to present the 1991 Annual Report of the Economic Development Commission. The report included a summary of major issues and charts on the St. Mary's County economy (residential permits issued, new construction assessments, year-to-date home sales, sales tax collections, unemployment and employment, and the defense workforce.

Mr. Burch expressed appreciation to the Commissioners for the support of and commitment to EDC's programs. Mr. Gough indicated that EDC would like to be able to come back to the Commissioners about specific programs that may require funding such as some of the Navy Alliance projects.

A copy of the report is on file in the Commissioners' Office.

**DEPARTMENT OF FINANCE**

Present: Charles Wade, Director of Finance

1) **Piggy Back Tax**

Mr. Wade advised that the General Assembly gave counties authority to raise the local income tax from 50% to 60% of the Maryland income tax. Therefore, Mr. Wade distributed a handout setting forth proposed income to the County at 2% increments up to 60% and stated that a public hearing would be required.

Commissioner Loffler stated that he would not support any increase. Commissioner Lancaster indicated that he would like to keep options open and therefore moved to proceed to advertise for a public hearing. Hearing no second the motion was lost.

2) **Capital Improvement Program Review**

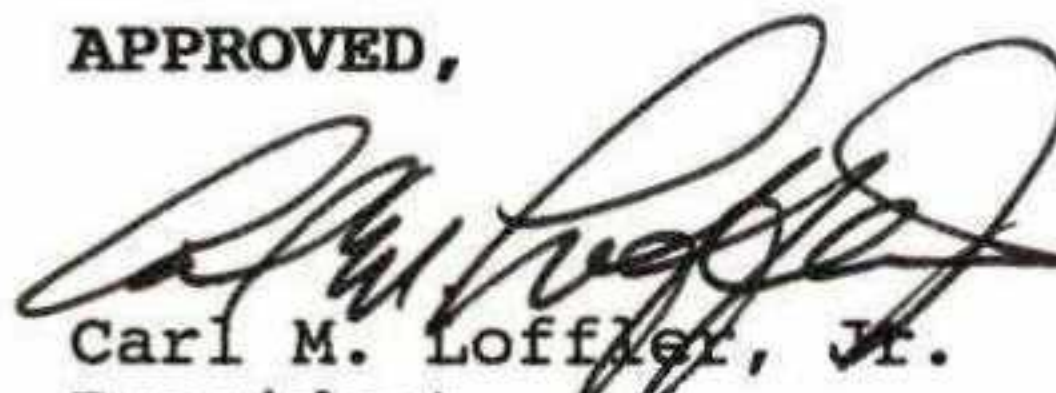
Also Present: Dan Ichniowski, Director, Public Works  
Phil Rollins, Director, Recreation and Parks  
Jerry Himmelheber, Supervisor, School Facilities

Mr. Wade reviewed with the Commissioners the projects in the Capital Improvement Program noting which items were included in the Recommended Budget, and those that have been included in the Six-Year Capital Program.

**ADJOURNMENT**

The meeting adjourned at 4:50 p.m.

APPROVED,

  
Carl M. Loffler, Jr.  
President