

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
November 7th, 2017 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Absent
Robert Spence	Member	Present
Ron Derby	Member	Absent

Total Deposited for October 2017:

\$1850.00

Total Deposited Since May 1st 1989:

\$367,185.00

October Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$1050.00 (7)
Master Electrical License Renewal Deposits	\$600.00 (4)
Master Electrical License Renewal Late Fee	\$200.00 (4)
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for October 2017:

93

October 2017 Change of Address and/or T/A:

0

October 2017 Shelved License:

0

Meeting: The Meeting was called to order by Mr. Haskin at 7:30pm

- 1) Vote to approve October minutes-3-0 to approve.
- 2) All electrical work done in St. Mary's County that does not require a building permit will require a no cost electrical permit. The permit will be obtained through Planning and Zoning. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 3) We are still meeting with SMECO and Harry Knight to work out how the third party inspection will work. This is still a work in progress. The board has reviewed an instruction sheet concerning third party inspections presented by Mr. Harry Knight. The board voted 5-0 in favor of accepting this instruction sheet.
- 4) The County Attorney sent the paperwork to the board to start the process of eliminating the home owners exam. This paperwork will be filled out and submitted to eliminate the exam. The board was in favor of this action by a vote of 5 in favor and 0 opposed. The Board is requesting Mr. Knight to submit the paperwork to start the process of eliminating the home owners exam. The paperwork was submitted to the County Commissioners. The County Commissioners voted in favor of the paperwork to eliminate the home owners exam. There will be another meeting in December to submit the paperwork to Annapolis for the change.
- 5) Mr. Haskin has scheduled another code refresher course on December 5th and 12th. This will meet the 10 hour requirement for the State of Maryland and many counties. The class is full with 29 students registered.
- 6) The board needs to review the budget and approve or disapprove with explanation.
- 7) The following is a list of dates for the Electrical Examiners Board meetings in 2017.
 - a. January 3rd Board Meeting
 - b. January 26th Master/Low Voltage/Restricted Exam
 - c. February 7th Board Meeting
 - d. March 7th Board Meeting
 - e. April 4th Board Meeting
 - f. May 2nd Board Meeting
 - g. June 6th Board Meeting
 - h. July 4th Board Meeting----Cancelled
 - i. July 27th Master/Low Voltage/Restricted Exam
 - j. August 1st Board Meeting
 - k. September 5th Board Meeting
 - l. October 3rd Board Meeting
 - m. November 7th Board Meeting
 - n. December 5th Board Meeting

Homeowners Exam Applicants for November 2017:

0

Homeowner Exam Results for October 2017:

N/A

Monitor Homeowners Exam for December 2017:

Danny Johnson

Master/Restricted/Low Voltage Results for July 2017 and January 2018:

2017 July Exam —1 applicants----- 0 pass 1 fail
(1-Master)

Monitored Master/Restricted/Low voltage Exam for January 25th 2018:

Don Haskin
Craig Spence

Postage for October 2017:

\$TBD---N/A

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday December 5th, 2017 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion by Mr. Johnson
Second by Mr. Spence

The Following Payments are authorized for the Board Members for October 2017

- 1) Robert Spence----MEMBER
 - a) Attend Meeting \$25.00
 - b) Spence Total \$25.00**

- 2) Chris Worch----MEMBER
 - a) Absent \$0
 - b) Worch Total \$0**

- 3) Ron Derby----MEMBER
 - a) Absent \$0
 - b) Derby Total \$0**

- 4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) **Haskin Total \$25.00**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) Attend Meeting \$25.00
- b) Attend County Meeting \$25.00
- c) Prepare Meeting Minutes \$25.00
- d) Recording Secretary (82 @ \$15.00) \$1230.00
- e) **Johnson Total \$1305.00**

Recording Secretary Performed the Following Duties (October):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Completed annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam
- 11) Prepare Homeowners Exam
- 12) Renewal Year
- 13) Work on new county ordinance
- 14) Work on homeowner Ordinance

James D. Johnson Jr.
Secretary
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