



ELECTRICAL EXAMINERS BOARD ANNUAL REPORT
1 July 2022 through 30 June 2023

Board Members:

Donald M. Haskins	Chairman	Licensed Electrician
Ronald Phetteplace	New Member	Licensed Electrician
Robert C. Spence	Member	Licensed Electrician
Ron Derby	Member	Non-Licensed Member
Dale Abell	Member	Licensed Electrician

Per section 38-17, the Electrical Examiners Board is required to submit the following information for the period of 1 July 2022 to 30 June 2023:

License Information:

- 0 Master Electrician Licenses (0 new) (0 renewals) No longer requiring Master Licenses or renewals per ordinance adopted July 1, 2021.
- 10 Low Voltage Licenses (1 new) (9 renewals)
- 15 Restricted Licenses (0 new) (15 renewals)
- 25 Total Licenses
- Licenses expire June 30, 2025.

Master/Low Voltage/Restricted Exam Information:

- Master/Low Voltage and Restricted Exams are scheduled for July 2022 and January 2023
- Total of 0 exam was given.
- No Master Electrician Exams were given.
- No Low Voltage exams were given.
- No Restricted exams were given.

Homeowners Exam Information:

- 5 Homeowners exams were given.
- 2 passed, 3 failed.

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(Continued)

Other action items performed by the Electrical Examiners Board:

- The Board of Electrical Examiners works with SMECO to distribute information/policy changes that will affect electrical contractors.
- Rosters are emailed every Friday morning to MDIA, SMECO, Department of Land use and Growth Management, 3rd Party Inspectors and Electrical Board members.
- The Board of Electrical Examiners offered multiple 2017 National Electrical Code seminars conducted by the Board of Electrical Examiners Chairman, Don Haskin. The Board of Electrical Examiners continues to receive positive feedback on the seminars and still believes future opportunities are warranted.
- All documentation for the Board of Electrical Examiners (exams, applications, insurance forms, correspondences, etc.) are being stored electronically.
- The Board of Electrical Examiners adopted the 2023 NEC as of April 1, 2023.
- The Board of Electrical Examiners has attended several MUELEC meetings to discuss new proposed legislation concerning electrical licensing and exams.
- The Board of Electrical Examiners has met with MDIA on several occasions to discuss code interpretations.
- The Board of Electrical Examiners has worked with the Department of Land Use and Growth Management for the electrical permit requirements and 3rd party inspectors. There is now a working plan in effect.
- The board has scheduled all homeowner exams on the same date as the Master, Restricted and Low Voltage exams.
- The Board of Electrical Examiners deposited 3,800.00 for fiscal year 2022-2023.

Betty K. Nickerson
Secretary
July 10, 2023



ST. MARY'S COUNTY ELECTRICAL BOARD
August 2022, MEETING MINUTES

Donald Haskin	Chair	Absent/excused
Ronald Phetteplace	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Meeting: In Person—Called to order by Robert Spence

- 1) Homeowners' exam applicant present to discuss test results.
- 2) The board voted to keep regularly scheduled meeting date of September 6th. Motion by Robert Spence unanimously approved.
- 3) The board voted to approve the Annual Secretary's Report. Motion by Robert Spence unanimously approved.
- 4) The board voted to approve the June meeting minutes. Motion by Robert Spence unanimously approved.
- 5) The board voted to adjourn the meeting at 6:28 p.m. Motion of Robert Phetteplace unanimously approved.

Next Regular Board Meeting:

Next regular board meeting is scheduled Tuesday August 6th, 2022, in the middle conference room of the Patuxent Building. The meeting will start at 6pm.

Minutes prepared by: Leah Langford, Environmental Planner, LUGM