



## Free Document Shredding Event

**You Got It - You Bring It- We Shred It!** It is time to clean out your file cabinets, closets and desks and get rid of confidential, private, and important personal documents that you no longer need to keep.

The Department of Public Works & Transportation will be conducting the 14th annual community document shredding event to be held on **Saturday, September 17, 2022 at the St. Andrews Landfill (44837 St. Andrews Church Road) from 8:00 to 12:00**

This community event will provide residents with the opportunity to have their confidential, private, and important documents destroyed by a professional shredding service at no cost, turning sensitive documents into confetti-sized pieces. This type of shredding ensures that confidential material cannot be copied. All paper material shredded during the event will be recycled.

Please refrain from bringing materials that are not confidential in nature, such as newspapers and magazines (acceptable at the six Convenience Centers) as they will cause the truck to fill up more quickly. The shredder can handle simple staples, paper clips, spiral note books, and thin metal prongs, however it **cannot accept 3 ring binders. Please limit the number of boxes you bring to 3 standard bankers' boxes (10"H x 12"W x 15"D) per person so we can serve as many residents as possible.** A total of 12,650 pounds (6.32 tons) of paper was collected from over 239 vehicles at the last event held on November 7, 2020.

For more information please call 301-475-4200 x 3550

St. Mary's County Government will be responsive and accountable to the county's citizens; provide high quality, cost effective and efficient services; preserve the county's environment, heritage and rural character and foster opportunities for present and future generations