



Learning Is ForEver (L.I.F.E.) Program Volunteer Application

Learning Is ForEver (L.I.F.E.) Program
St Mary's County Department of Aging & Human Services
PO Box 653 Leonardtown, MD 20650
Phone: 301-475-4200, Ext. 4533
Candice.Nelson@stmaryscountymd.gov

L.I.F.E. Volunteer Driver Application

Full Name: _____

Address: _____

City: _____ State: _____ Zip code: _____

Home #: _____ Work #: _____ Cell #: _____

Date of Birth (mm/dd/yy): _____ E-mail Address: _____

Emergency Contact: _____ Phone #: _____

Do you have a current Maryland State Driver's License? Yes ☐ No ☐

How long have you been a Maryland resident? _____

Do you speak a second language? Yes ☐ No ☐ If yes, what? _____

Are you willing to travel outside of St. Mary's County? Yes ☐ No ☐

If yes, where? ☐ Charles County ☐ Calvert County ☐ Prince George's County ☐ Annapolis
☐ Washington, DC ☐ Baltimore ☐ Northern Virginia

Why do you want to be L.I.F.E. Volunteer Driver?

How did you hear about the L.I.F.E. program?

References: (Three persons not related to you that the Department of Aging & Human Services may contact)

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____



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L.I.F.E. Volunteer Driver Duties and Responsibilities

- Provide van transportation for older adults experiencing educational trips and tours using a St. Mary's County Government owned 15-passenger van.

L.I.F.E. Volunteer Driver Position Description

- Be punctual and dependable.
- Keep the Division Manager informed regularly regarding availability
- Maintain confidentiality regarding consumer information.
- Perform a safety vehicle inspection prior to departing on any scheduled trips.
- During the duration of the trip, communicate frequently with the Volunteer Trip Leader.
- Immediately report incidences, accidents, or concerns to the Division Manager following the St. Mary's County Government policies and procedures.

Skills and Qualifications

- Must possess a valid driver's license and safe driving record.
- Adhere to all traffic laws and regulations ensuring the safety of passengers.
- The ability to safely operate a 15-passenger van to transport people in and around Maryland, Virginia and Washington, D.C.
- The ability to safely navigate using GPS or navigation apps to find optimal routes to ensure timely arrival at destinations.
- Provide excellent customer service, assisting passengers with loading/unloading.
- Understand the limitations experienced by some older adults, such as mobility and hearing/vision loss.

Screening and Prerequisites

The position of Volunteer Driver requires a rigorous level of screening that corresponds to the risk associated with volunteers who work unsupervised and transport passengers in a county vehicle.

Volunteers will provide and/or complete:

- LIFE Volunteer Driver Application
- Interview
- Reference Check
- St. Mary's County Government Volunteer Driver forms, including:
 - o Driver Application
 - o Criminal Background Check Consent Form
 - o MVA Sworn Statement of Affirmation
 - o Release and Waiver of Liability
 - o Volunteer Health Statement
- AARP Defensive Driving Course (The course is offered at the St. Mary's County senior activity centers. The course registration fee will be covered by the Department of Aging & Human Services.)
- L.I.F.E. Volunteer Driver training and regular periodic training as needed.



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Benefits of Volunteering

- Meet new people and gain new experiences.
- A sense of pride and accomplishment in helping older adults visit new places.
- Free or reduced cost participation in the trip for which the driver is scheduled.

L.I.F.E. Volunteer Driver Application Acknowledgment

The information provided on the L.I.F.E. Volunteer Driver Application is true and accurate to the best of my knowledge.

I have read and understand the L.I.F.E. Volunteer Driver Position Description.

I understand that if I am selected and accept the L.I.F.E. Volunteer Driver position, I will need to successfully complete the requirements outlined in the position description.

Printed Name of Volunteer Driver Applicant

Date

Signature of Volunteer Driver Applicant

Return Completed Application to:

Candice Nelson, Division Manager, Senior Center Operations
Garvey Senior Activity Center
P.O. Box 653
23630 Hayden Farm Lane
Leonardtown, MD 20650

Or

Candice.Nelson@stmaryscountymd.gov