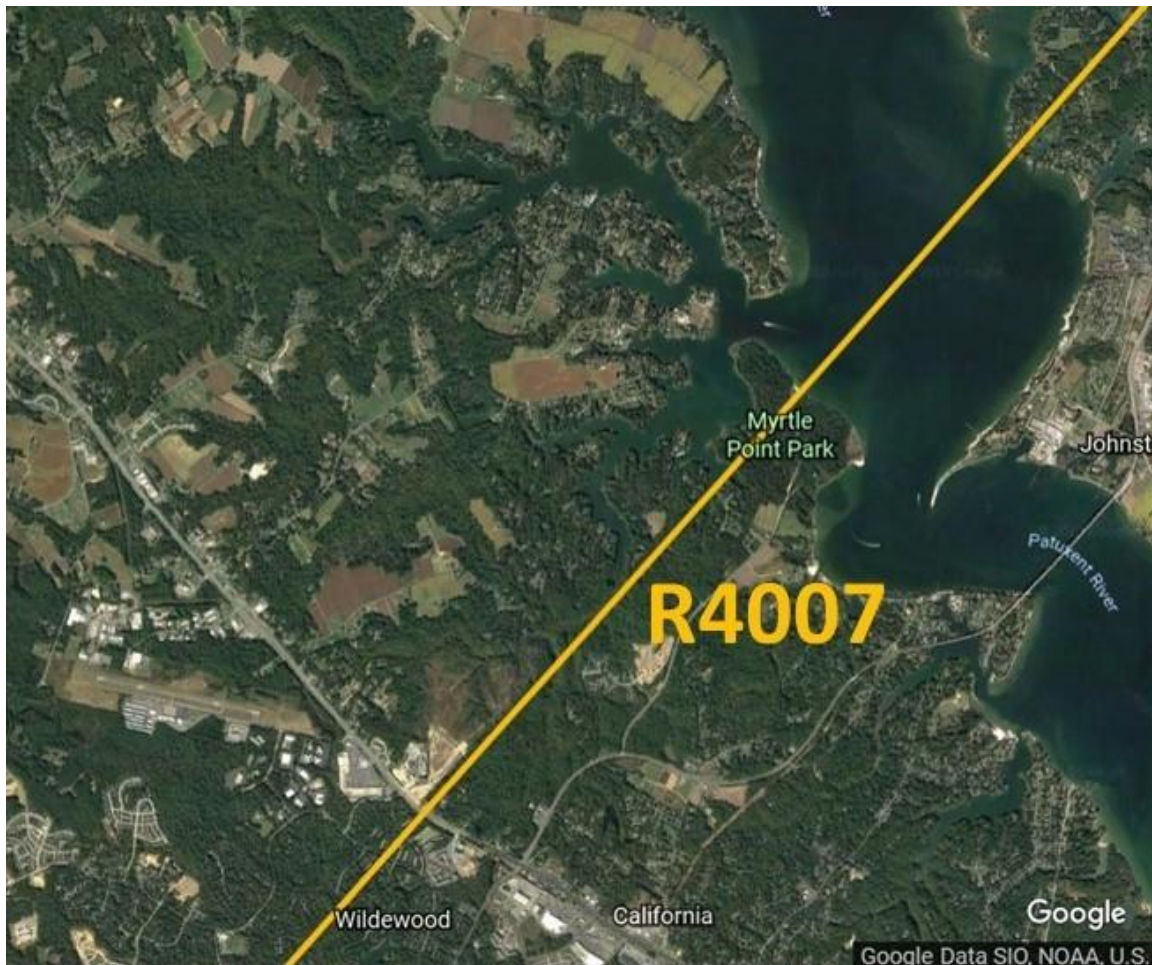


**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
3 December 2018 Minutes**



I. Call to Order – Chairman Eric Pratson called the meeting to order at 6:00 pm. Committee members present were Terry Adair, Jim Alexander, Ted Klapka, Robert Lightstone, Brian Schroeder, and Alternates Carrie Kelly and Craig Nixon. Allison Swint (Airport Manager) and Gary Whipple were in attendance from St Mary's County Department of Public Works and Transportation. Ten members of the airport community and public attended.

II. Traffic Deconfliction with NAS Patuxent River. The Airport Advisory Committee meeting was preceded by a meeting with NAS Patuxent River Air Operations personnel to continue a dialogue to deconflict NAS Pax Runway 14 Approach traffic. NAS Pax runways 6/24 and 2/20 are closed for resurfacing for the next 18 months funneling all landing traffic onto Runway 14/32. The Approaches to Runway 14 generally follow the south bank of the Patuxent River at 1600-2500ft MSL. NAS and 2W6 are in the process of developing language to be placed in appropriate Flight Information Publications to alert aviators to this traffic and recommended avoidance. Additionally, NAS Pax agreed to review and consider updated language to permit 2W6 traffic to penetrate Restricted Area R-4007 while in the pattern to land on 2W6 Runway 29. R-4007 lies just East of the Wildwood shopping Center and the Movie Theater complex.



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Traffic proceeding North and NorthEast from 2W6 (or arriving from those directions) should be alert to traffic on approach to NAS Pax along the Patuxent River and avoid the 1600-2500 ft MSL altitudes in that vicinity.

III. Guest Presentation: Increasing the Military Utility of NAS Patuxent River. Pete Williams (Rear Admiral USN Retired) of the Southern Maryland Navy Alliance provided a very informative briefing on the Base Realignment and Closure process and items that are reviewed during that process. Admiral Williams noted that lack of convenient commercial airline service is one of NAS Patuxent River's few addressable weaknesses. He further noted that St Mary's County owns approximately 20 acres of land onboard NAS Pax that the County received in trade for the former Frank Knox school outside Gate 2. A cursory review in preparation of these minutes indicates that land appears to be the corner of Three Notch Road and Forest Park Road. A quick discussion of Co-Use ensued and Admiral Williams noted that other Military Air Bases such as Eglin AFB and town of Destin use Eglin AFB's runways to provide airline service. He opined that "airline service would be a plus in defending against a future BRAC."

IV. FBO & Leaseholder Reports

Nothing significant to report.

V Department of Public Works & Transportation

Airport Capital Improvements

1. DPWT desires to repave the entire runway when the 1000 ft runway extension is placed, and is attempting to secure funding to do so. Meeting with FAA/MAA is scheduled for February to discuss runway extension.
2. Solicitation for Airport Road Realignment is scheduled to be released in December.
3. St. Mary's County is considering a FY22 Budget Request for a County built/County owned 10,000 sq ft Hangar.

Development Review Update – nothing new to report

Airport Operations and Maintenance

1. No planned Runway closures scheduled for December or January.
2. PAPI continues to await recertification flights by FAA.

VI. Chairman's Report

With the New Year, the AAC and DPWT plan to for a Subcommittee for development of an updated Airport Master Plan and associated documentation. Peachtree DeKalb Airport in Georgia is on the process of updating their Airport Master Plan. It is recommended that all interested in the Airport Master Plan process review PDK's process at

<https://www.pdkmasterplan.com/>

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Airport Advisory Committee Members are requested to review last years AAC Annual Report in preparation for the drafting of the 2018 Annual Report. Input is solicited from the local airport community for inclusion in the 2018 Report.

VII. Public Comment: It was noted that portions of the County's Airport Website are outdated and inaccurate and the County was urged to update and increase the usability of that website. Ms. Swint noted that there is now a "First to Know" function on the County websites where a citizen can subscribe to receive updates. An Action Item was added to the Action Item Tracker for the County Airport Website update. The County intends to shift from using the 2W6 Yahoo groups website to the County Airport webpage.

VIII. Review / Approval of Minutes and Action Items
The October minutes were approved as submitted.
Action Items as of 3 Dec 2018 are attached on page 4.

VIII. Old Business

The Airport Rules Draft Ordinance is in routing for adoption as a County Ordinance. The County Commissioner's schedule for 18 December shows DPWT bringing the Airport Ordinance, Rules and Minimum Standards update to commence the Public Hearing process for adoption. It is anticipated that it will open for formal public comment in December, with a Public Hearing with the Commissioners on or about 8 January, with public comment closing in mid January and an adoption vote by the Commissioners in late January. The Airport Advisory Committee will attempt to post and push any information when it becomes available at <https://groups.yahoo.com/neo/groups/2W6Users/info>. Airport constituents should consider attending the currently planned 8 January afternoon Commissioner's Meeting. The proposed airport rules documents are posted at the bottom of webpage <https://tinyurl.com/2W6rules> .

IX. New Business

The Airport Advisory Committee is soliciting Guest speakers for 2019 meetings.

X. Next Meeting – The January meeting will be held 28 January 2019 at 6 pm at the Airport Terminal Building.

XI. ADJOURNMENT – The meeting was adjourned at 7:05 pm

Submitted,

Electronically submitted

Ted Klapka

Secretary

Approved,

Approval email on file

Eric Pratson

Chairman



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Action Item #	Status	Open Date	Due Date	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
1	Closed	xx/xx/xxxx	xx/xx/xxxx	12/20/2018		AAC Secty	Post Airport Ordinance Draft to Airport Group (Yahoo) website when opened to formal public comment	Links to County Documents (BoardDocs) posted on Yahoo Website	
2	Closed	5/xx/17		x/xx/xx			Provide proposed updated Permittee Agreement at AAC (May 2017 mtg)	Completed x/xx/xx.	
3	Closed			x/xx/xx			Lease Holder review and response on proposed Permittee Agreement (Aug 2017 meeting)	Completed x/xx/xx.	
4	Closed			x/xx/xx			Outside Consultant review and advise on proposed Permittee Agreement	Reviewed by Delta Airport Consultants x/xx/xx. Proposed updated Permittee Agreement contains language limiting permittees' liability to their actions or omissions (DPWT confirmed). Updated Permittee Agreement is part of proposed Ordinance update (DPWT confirmed).	AAC Watch Item during Ordinance process
5	Closed			x/xx/xx		DPWT	Install new midfield windsock	Completed x/xx/18.	
6	Open					DPWT	Install runway end windsocks (or streamers)		
7	Open					DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)		
8	Open					DPWT	Review Wash Rack compliance with new MDE Regulation regarding runoff contamination; determine if formal mitigation is needed		
9	Open					DPWT	Procure ADS-B repeater system to improve safety and SA at 2W6; possibly co-share with KNHK?	Need to discuss with Pax Air Ops.	
10	Open					DPWT, AAC	Develop strategy to update Master Plan (and associated documents)		
11	Open						Review process for non-tenant Aeronautical Service Providers to obtain access to 2W6	Tabled x/xx/xx pending outcome of Ordinance, Rules, Minimum Standards and Permittee Agreement	
12	Open	x/xx/18			UMD	DPWT	Replace Glider symbol with UAV symbol at 2W6 on aeronautical charts	Tabled 10/22/18 following public comment on the safety aspects of the glider vs UAV symbol for local pilots. Airport Manager to seek further inputs before making decision.	



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13	Open					DPWT, NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax?	
14	Open					DPWT, FAA	Recertify PAPI Rwy 29	Installation complete x/xx/xx. Awaiting FAA certification flight as of 12/3/18	
15	Open	12/3/2018			Public	DPWT	Update airport website to be more current and organized		
16	Open	12/3/2018	x/xx/19		AAC Chair	DPWT, AAC, airport organizations	Provide inputs to AAC Chair for airport Annual Report 2018		
17	Open								
18	Open								
19	Open								
20	Open								