



Learning Is ForEver (L.I.F.E.) Program Volunteer Application

Learning Is ForEver (L.I.F.E.) Program
St Mary's County Department of Aging & Human Services
PO Box 653 Leonardtown, MD 20650
Phone: 301-475-4200, Ext. 1063
Candice.Nelson@stmaryscountymd.gov

Personal Information

Name: _____ Date: ____/____/____
 First Middle Last
Address: _____ City: _____ Zip: _____
Home Phone: (____) _____ Cell Phone: (____) _____
E-mail address: _____
Male ☐ Female ☐ Date of Birth ____/____/____
Ethnicity: ____ Hispanic or Latino ____ Non-Hispanic or Non-Latino

Emergency Contact

Name: _____ Phone: _____ Relationship: _____
Address: _____

Are you currently volunteering? Yes ☐ No ☐

If yes, please list where you are volunteering and describe the types of jobs:

1) _____ Job: _____
2) _____ Job: _____
3) _____ Job: _____

Please list three of your skills or interests: _____

What is/was your occupation? _____

Do you speak a second language? No ☐ Yes ☐ _____

Are you able to commit to planning at least two tours or presentations a semester (Spring & Fall) from start to finish? Yes ☐ No ☐

Why are you interested in becoming a L.I.F.E. volunteer?

St. Mary's County Department of Aging & Human Services
L.I.F.E. Program Volunteer
Position Description & Acknowledgement

Duties and Responsibilities

- Attend mandatory volunteer orientation training.
- Attend a minimum of 1 committee meeting a semester.
- Plan all logistics and lead at least 2 educational/enrichment tours or presentations each semester (Spring & Fall).
- Submit required trip documentation to the Division Manager by assigned due dates.
- Be punctual and dependable.
- Maintain confidentiality regarding consumer information.
- Immediately report incidences, accidents, or concerns to the Division Manager following the St. Mary's County Government policies and procedures.

Skills and Qualifications

- Must possess basic computer skills such as word processing and email.
- Eager to plan and lead a variety of educational and enrichment tours/presentations for older adults in St. Mary's County and the Southern Maryland area.
- Must be available to lead tours Monday-Friday, 8 a.m.- 5p.m. (No evening, weekend, or overnight tours permitted).
- Be willing to plan and lead trips of various activity levels, including trips that may require walking over uneven terrain or up/down hills for an hour or more.
- Understand the limitations experienced by some older adults, such as mobility, hearing, or vision loss.

Screening and Prerequisites

The position of Program Volunteer requires a rigorous level of screening that corresponds to the risk associated with volunteers who work unsupervised.

Volunteers will provide and/or complete:

- L.I.F.E. Program Volunteer Application
- L.I.F.E. Program Volunteer Health Statement
- Interview
- L.I.F.E. Program Volunteer Orientation

Benefits of Volunteering

- Meet new people and gain new experiences.
- A sense of pride and accomplishment in helping older adults visit new places.
- Free or reduced cost participation in the trip for which the Program Volunteer is leading.

St. Mary's County Department of Aging & Human Services
L.I.F.E. Program Volunteer
Position Description & Acknowledgement

The information provided on the L.I.F.E. Program Volunteer Application is true and accurate to the best of my knowledge. I have read and understand the L.I.F.E. Program Volunteer Position Description. I understand that if I am selected and accept the L.I.F.E. Program Volunteer position, I will need to successfully complete the requirements outlined in the position description.

Printed Name of Program Volunteer Applicant

Date

Signature of Program Volunteer Applicant

Return Completed Application to:

Candice Nelson, Division Manager, Senior Center Operations
Garvey Senior Activity Center
P.O. Box 653
23630 Hayden Farm Lane
Leonardtown, MD 20650

Or

Candice.Nelson@stmaryscountymd.gov