

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

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**ST. MARY'S COUNTY ELECTRICAL BOARD  
November 5th, 2019 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Absent

**Total Deposited for October 2019:**

\$2350.00

**September Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$1050.00 (7)
Master Electrical License Renewal Deposits	\$750.00 (5)
Master Electrical License Renewal Late Fee	\$250.00 (5)
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$150.00 (1)
Low Voltage License Renewal Deposits	\$150.00 (1)
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

**Insurance Up-Dates for October 2019:**

38

**October 2019 Change of Address and/or T/A:**

3

**October 2019 Shelved License:**

0

**Meeting: Called to Order at 6:00pm by Mr. Haskin**

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) Electricians, Inspectors and Homeowners wanted to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 3) The board voted 4-0 to approve the prior meeting minutes.
- 4) Homeowner Exams will only be given in January and July
- 5) No renewals are being accepted now. October 1<sup>st</sup> was the deadline for accepting renewals.
- 6) All Licenses not renewed by October 1<sup>st</sup> are terminated.
- 7) Annual report was completed and submitted to the County Commissioners.
- 8) The board voted 5 in favor and 0 opposed to a budget amendment to purchase 2020 NEC books. Mr. Knight will process the budget amendment and have the books ordered.
- 9) The new 2020 NEC will take affect in St. Mary's County on April 1<sup>st</sup> 2020.
- 10) Maryland passed House Bill 586. This requires all knife blade disconnects mounted outside on solar systems to have a seal that prevents the disconnect from being opened without removing the seal. This went into effect on July 1<sup>st</sup>, 2019.
- 11) The following is a list of dates for the Electrical Examiners Board meetings in 2020.
  - a. January 7th Board Meeting
  - b. January 23rd Master/Low Voltage/Restricted Exam
  - c. February 4th Board Meeting
  - d. March 3rd Board Meeting
  - e. April 7th Board Meeting
  - f. May 5th Board Meeting
  - g. June 2nd Board Meeting
  - h. July 7th Board Meeting
  - i. July 30th Master/Low Voltage/Restricted Exam
  - j. August 4th Board Meeting
  - k. September 1st Board Meeting
  - l. October 6th Board Meeting
  - m. November 3<sup>rd</sup> Board Meeting
  - n. December 1st Board Meeting

**Master/Restricted/Low Voltage Results for July 2019 and January 2020:**

2019 July Exam:

1-Master Exam-Fail  
1-Homeowner Exam-Fail

2020 January Exam---No applicants

**Monitored Master/Restricted/Low voltage Exam for January 2020:**

Don Haskin  
Craig Spence

**Postage for October 2019:**

\$6.15

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday December 3rd, 2019 at the Patuxent Building. The meeting will start at 6pm.

**Motion to Adjourn Meeting:**

Mr. Johnson made the motion to adjourn the meeting and Mr. Spence second the motion.

**The Following Payments are authorized for the Board Members for November 2019**

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
<b>b) Spence Total</b>	<b>\$25.00</b>

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
<b>b) Worch Total</b>	<b>\$25.00</b>

3) Ron Derby----MEMBER

a) Absent	\$0
<b>b) Derby Total</b>	<b>\$0</b>

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
<b>b) Haskin Total</b>	<b>\$25.00</b>

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Prepare Meeting Minutes	\$25.00
b) Attend Meeting	\$25.00
c) Recording Secretary (58 @ \$15.00)	\$870.00
d) <b>Johnson Total</b>	<b>\$920.00</b>

Recording Secretary Performed the Following Duties (October):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

**James D. Johnson Jr.**  
**Secretary**  
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