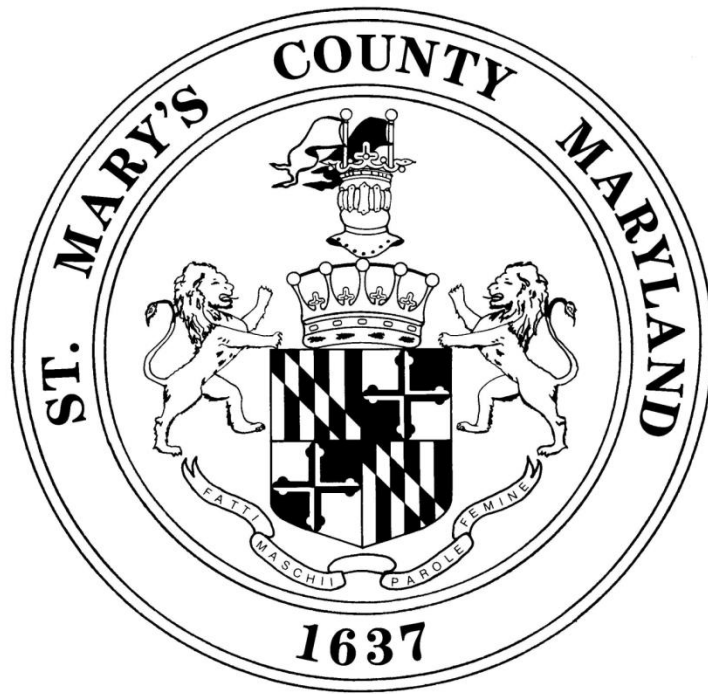


**ST. MARY'S COUNTY
PLANNING COMMISSION**



**2018
ANNUAL REPORT**

**Annual Report Worksheet
Reporting (Calendar) Year 2018**

Jurisdiction Name: St. Mary's County

Planning Contact Name: Kwasi Bosompem, Senior Planner

Planning Contact Phone Number: 301-475-4200 ext 71507

Planning Contact Email: kwasi.bosompem@stmarysmd.com

Section I: Amendments and Growth Related Changes In Development Patterns

(A) Were any new comprehensive plan or plan elements adopted?

Y N

1 If no, go to (B).

2.If yes, briefly summarize what was adopted.

Lexington Park Developmental District (LPDD) Master Plan Land Use Maps were updated in 2018. As the principal growth area for St Mary's County, the Plan emphasizes the revitalization of Lexington Park through new and infill development that creates a traditional town pattern of mixed uses, landscaped streets with sidewalks and bikeways, and neighborhood parks.

(B) Were there any growth related changes in development patterns?

Y N

(Note: Growth related changes in development patterns are changes in land use, zoning, transportation capacity improvements, new subdivisions, new schools or school additions, or changes to water and sewer service areas.)

1. If no, go to (C).

2. If yes, briefly summarize each growth related change(s).

New Subdivisions Residential- There was one (1) major residential subdivision in the Priority Funding Area (PFA) adding 53 lots: Orchid Park at Wildewood Phase 3 Lots 723-775.

Outside the PFA, there were sixteen (16) residential subdivisions comprising of one major residential with 21 lots (Sunset Ridge Manor – received preliminary plan approval prior to Oct 1, 2016) and 15 minor residential subdivisions, of 27 lots, creating a total of 48 lots outside the PFA.

New Subdivisions Commercial- Three (3) commercial subdivisions occurred in the PFA that created five (5) lots and one commercial subdivision added one (1) lot outside of the PFA.

Annual Report Worksheet Reporting (Calendar) Year 2018

2018

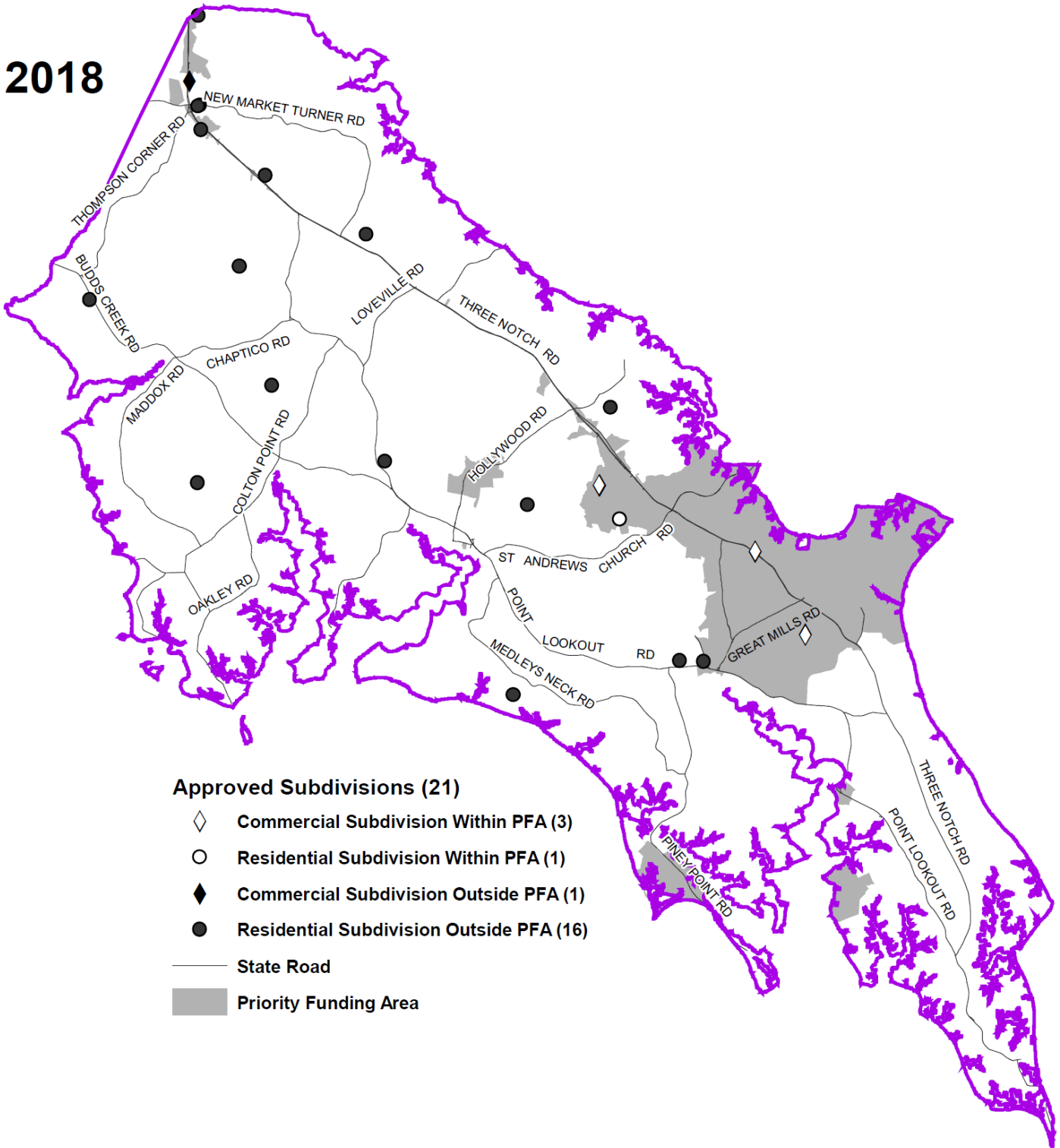


Figure 1: Approved Subdivisions

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Lexington Park Development District (LPDD)

The Planning Commission reviewed and approved landuse changes in the LPDD. Commissioners of St. Mary's County (CSMC) approved and adopted map amendment on May 8, 2018. Detailed maps can be found on County website (shape files will be provided to MDP).

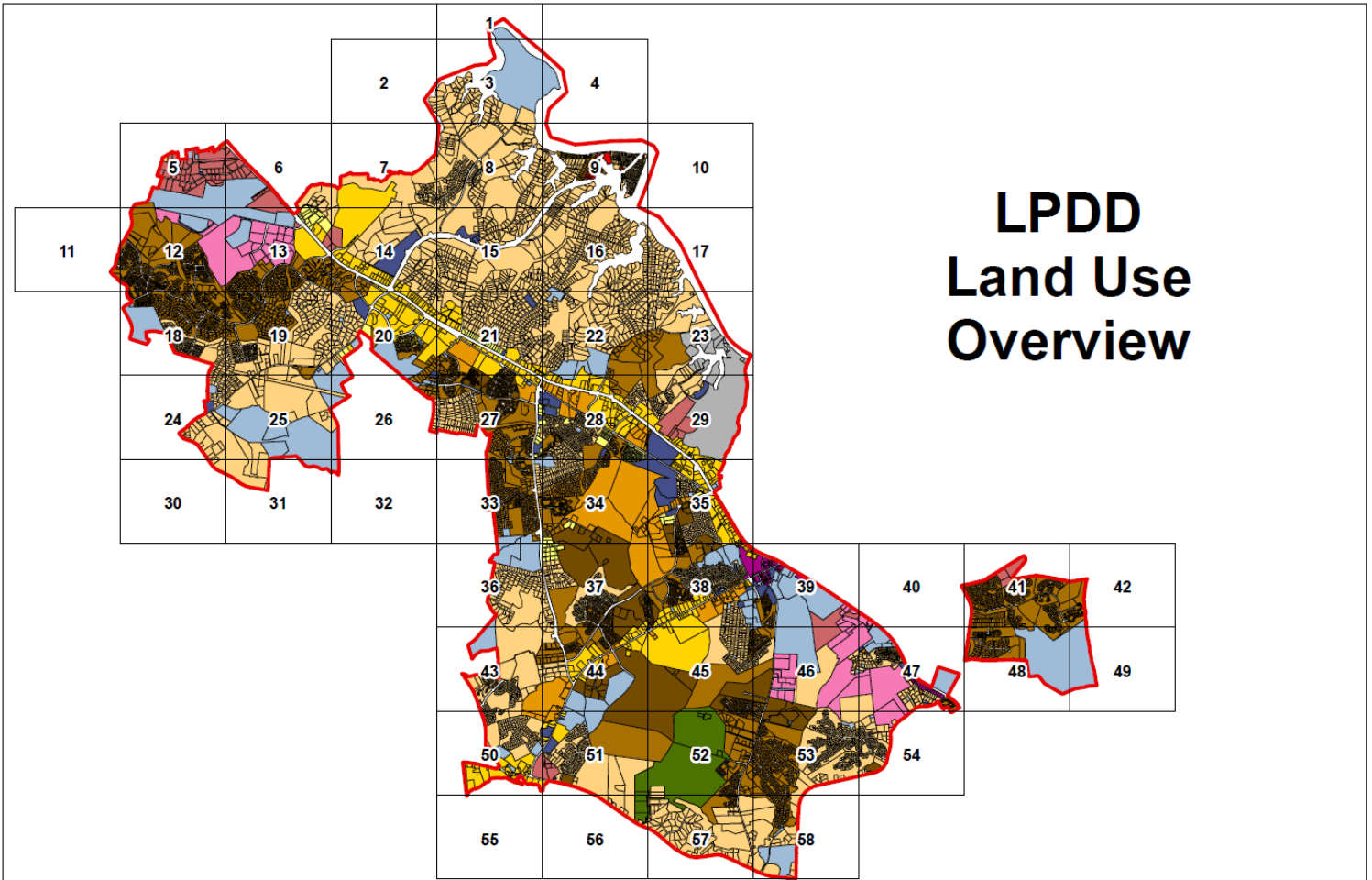


Figure 2: LPDD Changes in Land Use

Zoning Map Book and Text Changes for LPDD

There were many Planning Commission meetings in 2018 focused on review of the zoning maps and texts for the Lexington Park Development District Master Plan area. Proposed zoning changes are scheduled to be adopted by the Planning Commission and County Commissioners in 2019.

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Figure 3: Zoning Changes Hollywood Volunteer Squad Site

Existing
zoning



Proposed
zoning



Hollywood Volunteer Rescue Squad site at 43256 Rescue Lane, Hollywood, MD 20636, (Tax Map 026 GRID 05 PAR 0311) was rezoned from Rural Preservation District (RPD) to Rural Commercial Limited (RCL). Section 4-204 of the Land Use Article of the Annotated Code of Maryland permits a legislative body to grant a local zoning map amendment to change the zoning classification of land, based upon a finding that "a substantial change in the character of the neighborhood where the property is located has occurred".

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Transportation Capacity Improvements

FDR Boulevard: Design and construction of a two lane residential access way from First Colony Boulevard to Pegg Road (NAS Patuxent River Main Gate) for a distance of 3.5 miles. Project is inside the PFA.

Changes to Water and Sewer Service Area-Comprehensive Water and Sewerage Plan (CWSP)

The Planning Commission approved the following CWSP amendment on July 9, 2018:

- Revised Table 3-4 Metcom FY2018-2023 CIB (Water) page III-24 in CWSP
- Revised Table 4-5 Metcom FY2018-2023 CIB (Sewer) page IV-23 in CWSP
- Revised Table 3-2 Inventory of Existing Community (Water) System Appropriations
- Text amendment regarding arsenic remediation was approved to be inserted in Chapter 3

There is a requirement for the St Mary's County Comprehensive Water and Sewerage Plan (CWSP) to be amended annually and incorporate the approved Capital Improvement Budget of the St .Mary's County Metropolitan Commission (Met Com), according to Chapter 113 of the St Mary's County Code as amended in 2011.

Changes to Educational Facilities (School Additions)

The 2018 Educational Facilities Master Plan was presented to the Planning Commission in September of 2018 and found to be consistent with the Comprehensive Plan adopted in 2010. It was noted in the Facilities Master Plan that the enrollment and projections does not support new buildings. There was only a focus on renovation and replacements of existing school infrastructure.

(C) Were any amendments made to the zoning regulations? Y N

1. If no, go to (D).
2. If yes, briefly summarize any amendments that resulted in changes in development patterns.

(D) Were any amendments made to the zoning map? Y N

1. If no, go to *Section II: Mapping and GIS Shapefiles*.
2. If yes, briefly summarize each amendment(s) and include a copy of the locally approved zoning map following approval of the amendment.

The Hollywood Volunteer Rescue Squad on 43256 Rescue Lane, Hollywood, MD 20636, (Tax Map 026 GRID - 05 PAR -0311) was rezoned from Rural Preservation District (RPD) to Rural Commercial Limited (RCL). See figure 3

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Section II: Mapping and GIS Shapefiles

(A) Does your jurisdiction utilize GIS to prepare planning related maps?

Y N

1. If no, include an address, parcel identification number or other means to identify the type and location of all new growth related changes or zoning map amendments listed in *Sections I(B)* and *I(D)*. Provide a paper map(s) that indexes the general location(s) of the growth related changes or zoning map amendment(s). *Contact MDP for mapping assistance.*
2. If yes, include a map(s) of the location(s) of the amendment(s) and submit applicable GIS shapefiles for all new growth related changes and zoning map amendments listed in *Sections I(B)* and *I(D)*. GIS shapefiles may be submitted via email or cd/dvd disk.

Shape files will be provided to MDP.

(B) Were there any growth related changes identified in *Sections I(B)* ? Y N

1. If no, go to (C).
2. If yes, then include GIS shapefiles and map(s), that identify the location of each growth related change identified in *Section I(B)*. If your jurisdiction does not utilize GIS then clearly identify the growth related changes on a map(s). *Contact MDP for mapping assistance.*

Shape files will be provided to MDP

(C) Were there any zoning map amendments identified in *Section I(D)*. Y N

1. If no to (A) and (B), skip to *Section III: Consistency of Development Changes.*
2. If yes, then include GIS shapefiles and map(s), that identify the location of each zoning map amendment identified in *Section I(D)*. If your jurisdiction does not utilize GIS then clearly identify the growth related changes on a map(s). See figure 3

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Section III: Consistency of Development Changes

(A) Were there any growth related changes identified in *Sections I(B) through (D)*? Y N

1. If no, skip to *Section IV: Planning and Development Process*.
2. If yes, go to (B).

(B) For each growth related change listed in in *Sections I(B) through (D)*, state how the development changes were determined to be consistent with:

1. **Each other (if more than one);**

The changes in development patterns are consistent with each other in that development is guided by the County's Comprehensive Plan and the Lexington Park Master Plan. New subdivision approvals in the PFAs, water and sewer category changes and infrastructure improvements support the promotion of development and redevelopment in our priority funding areas.

2. Any recommendations of the last annual report;
N/A
3. The adopted plans of the local jurisdiction;

The changes referenced in Section 1 of this report are made under the procedural standards required for review to ensure compliance with the County Comprehensive Plan and (when applicable) the Lexington Park Development District Master Plan.

4. The adopted plans of all adjoining jurisdictions;

Adjoining jurisdictions are notified of all water and sewer category changes for review and comment and to ensure compliance with their adopted plans. Also, St. Mary's and Calvert Counties coordinate on regional transportation projects through the Metropolitan Planning Organization.

5. Any adopted plans of the State and local jurisdictions that have responsibility for financing or constructing improvements necessary to implement the jurisdiction's plan.

The Planning Commission reviewed the FY 2019 CIP and FY 2020 to FY 2024 Plan; the St Mary's County Metropolitan Commission FY19-FY24 Capital Improvement Budget and Plan. The Comprehensive Water and Sewerage Plan (CWSP) 2017 was also updated and adopted.

The 2040 Maryland Transportation Plan, Unified Planning Work Program (UPWP) FY 2018, Calvert-St. Mary's Metropolitan Planning Organization Transportation Improvement Program FY 2018-2021, and our Metropolitan Planning Organization Long Range Transportation Plan projects are reviewed for consistency at the very earliest stages of the planning process. These included projects listed in the CIP and all development projects at the subdivision and site plan levels.

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Section IV: Plan Implementation and Development Process (5-Year Report)

- (A) Has your community completed a five-year mid cycle review or recently updated its comprehensive plan, as indicated in the Comprehensive Plan 10-Year Transition Schedule under [§1-207\(c\)\(6\) of the Land Use Article](#)?

Y N

*(Note: See Municipal and County Transition Schedules at:
<http://planning.maryland.gov/OurWork/compPlans/ten-year.shtml>
Contact your Regional Planner for additional assistance)*

1. If yes, then skip to (B). Identify year five-year report completed: **2017** or;
Identify year of comprehensive plan update:
(Note: this date must be between 2012-2018)

2. If no, include a five-year mid cycle review summary of the following:
 - (i). Development trends contained in the previous annual reports filed during the period covered by the narrative;

 - (ii). The status of comprehensive plan implementation tools such as comprehensive rezoning to carry out the provisions of the comprehensive plan;

 - (iii). Identification of any significant changes to existing programs, zoning ordinances, regulations, financing programs, or State requirements necessary to achieve the visions and goals of the comprehensive plan during the remaining planning timeframe;

 - (iv). Identification of any State or federal laws, regulations, or requirements that have impeded local implementation of the comprehensive plan and recommendations to remove any impediments;

 - (v). Future land use challenges and issues; and

 - (vi). A summary and expected timeframe of any potential updates to the comprehensive plan.

*(Note: A copy of the 5-Year Report Form is available at:
<http://planning.maryland.gov/YourPart/SGGAnnualReport.shtml>)*

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(B) In the current reporting year, did your jurisdiction identify any recommendations for improving the planning and development process within the jurisdiction?

Y N

1. If no, go to (C).
2. If yes, what were those recommendations?

As noted in our 2017 report, The Commissioners of St. Mary's County hired a consultant to review the development review process and make recommendations for improvement. County staff have had numerous meetings to discuss how the development review process can be streamlined, more accurate and more efficient.

(C) In the current reporting year, did your jurisdiction adopt any ordinances or regulations needed to implement the 12 planning visions under [§1-201 of the Land Use Article](#)?

Y N

1. If no, go to *Section V: Measures and Indicators*.
2. If yes, what were those changes?

Section V: Measures and Indicators

(Note: The Measures and Indicators Sections (D) – (G) are only required for jurisdictions issuing more than 50 new residential building permits in the reporting year).

(A) In the **Total** column in *Table 1, New Residential Permits Issued (Inside and Outside the PFA)* in (C) below, enter the total number of new residential building permits issued in calendar year (2016). Enter 0 if no new residential building permits were issued in 2017.

(Note: For annual reporting purposes, tabulate the amount of new residential building permits issued at time your jurisdiction has granted the ability for a new residential unit to be constructed. It does not mean that the unit has been constructed, will be constructed, or is occupied. If your local definition of building permit varies, please indicate the definition used to tabulate new residential building permits. Reconstruction or replacement permits should be included as new residential permits. Additionally, tracking the amount of reconstruction, replacement or demolition of residential units in Table 2A may be beneficial when conducting the Development Capacity Analysis in Section VIII.)

(B) In the **PFA** column in *Table 1*, enter the total number of permits issued inside the Priority Funding Area (PFA). Enter 0 if no new residential building permits issued inside the PFA in 2017.

(C) In the **Non-PFA** column in *Table 1*, enter the total number of permits issued outside the PFA. Enter 0 if no new residential building permits issued outside the PFA in 2017.

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Table 1: New Residential Permits Issued (Inside and Outside the PFA)

<u>Residential</u>	PFA	Non - PFA	Total
# New Residential Permits Issued	184	154	338

(Note: At a minimum, each jurisdiction should submit the information requested in Table 1: New Residential Permits Issued (Inside and Outside the PFA) as part of their Annual Report. If no residential permits were issued, then indicate 0 in each column.)

(D) If the **Total** number of new residential permits in *Table 1* is less than 50, then *Tables 2A and 2B* are optional and can be used to locally monitor changes less than 50 permits. Skip to (E) if the **Total** number of new residential permits in *Table 1* is 50 or more.

Table 2A: Amount of Residential Growth (Inside and Outside the PFA)

<u>Residential</u>	PFA	Non - PFA	Total
# Units Approved	53	48	101
# Units Constructed	183	105	288
# Minor Subdivisions Approved	0	15	15
# Major Subdivisions Approved	1	1	2
Total Approved Subdivision Area (Gross Acres)	9.58	806.4	815.98
# Lots Approved	53	48	101
Total Approved Lot Area (Net Acres)	2.12	295.92	298.04
# Units Demolished*	6	7	13
# Units Reconstructed/Replaced*	4	28	32

**Not required*

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Table 2B: Amount of Commercial Growth (Inside and Outside the PFA)

<u>Commercial</u>	PFA	Non - PFA	Total
# Permits Issued	20	6	26
# Lots Approved	5	1	6
Total Building Square Feet Approved (Gross)	269,714	35,332	305,046
Total Square Feet Constructed (Gross)	151,760	16,884	168,644

(E) Were more than **50** new residential building permits issued in 2018?

Y N

1. If no, then the remainder of this Section is optional. Skip to *Section VI: Locally Funded Agricultural Land Preservation*.
2. If yes, then complete *Tables 3 through 5* for Residential Growth and *Tables 6 through 8* for Commercial Growth in (F) and (G) below.

(F) **Amount, Net Density and Share of Residential Growth:**

(Note: To calculate the amount, net density and share of residential growth, jurisdictions must identify the total number of new residential building permits issued; the total number of new residential units approved; the total number of new residential lots approved; the total approved gross acreage of new residential subdivisions; and net lot area. A number of values are repeated in Tables 1 through 5. Be sure to enter consistent values for each similar category used in these tables.)

Table 3: Amount of Residential Growth (Inside and Outside the PFA)

<u>Residential</u>	PFA	Non - PFA	Total
# Permits Issued	184	154	338
# Units Approved	53	48	101
# Units Constructed	183	105	288
Total Approved Subdivision Area (Gross Acres)	9.58	806.4	815.98
# Lots Approved	53	48	101

Table 4: Net Density of Residential Growth (Inside and Outside the PFA)

<u>Residential</u>	PFA	Non – PFA	Total
# Units Approved	53	48	101
Total Approved Lot Size (Net Acres)	2.12	295.92	298.04

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Table 5: Share of Residential Growth (Inside and Outside the PFA)

<u>Residential</u>	PFA	Non – PFA	Total
# Units Approved	53	48	101
% of Total Units (# Units/Total Units)	52%	48%	100%

(G) Amount, Net Density and Share of Commercial Growth:

(Note: To calculate the amount, net density and share of commercial growth, jurisdictions must identify the total number of new commercial permits issued; the total square footage of the commercial building approved; the total number of new commercial lots approved; the total new commercial subdivision area (gross acres); and the total approved subdivision net lot area, in acres for all new commercial subdivisions. The total building square footage (gross) and total lot size values (net acres) should be the same for Tables 6 through 8. For annual report purposes, all approved square footage (gross) should be tabulated, with the understanding that not all building square footage reported may be used for commercial or retail related activities. Commercial growth should include retail, office, hotel, industrial uses and may include other uses, such as, mixed-use, institutional and agricultural structures, if approved for commercial use.)

Table 6: Amount of Commercial Growth (Inside and Outside the PFA)

<u>Commercial</u>	PFA	Non - PFA	Total
# Permits Issued	20	6	26
Total Building Square Feet Approved (Gross)	269,714	35,332	305,0046
# Lots Approved	5	1	6
Total Subdivision Area (Gross Acres)	28.25	57.55	85.8

Table 7: Net Density of Commercial Growth (Inside and Outside the PFA)

<u>Commercial</u>	PFA	Non – PFA	Total
Total Building Square Feet Approved (Gross)	269,714	35,332	305,046
Total Lot Size (Net Acres)	23.4	6.96	30.36

Table 8: Share of Commercial Growth (Inside and Outside the PFA)

<u>Commercial</u>	PFA	Non – PFA	Total
Total Building Square Feet Approved (Gross)	269,714	35,332	305,046
% of Total Building Sq. Ft. (Total Bldg. Sq. Ft./Total Sq. Ft.)	88%	12%	100%

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Section VI: (Locally) Funded Agricultural Land Preservation

(A) How many acres were preserved using local agricultural land preservation funding? Enter 0 if no acres were preserved using local funds. 596 acres were preserved with a mix of County, State and Federal funds.

Section VII: Local Land Use Percentage Goal

(A) Is all land within the boundaries of the jurisdiction in the PFA? Y N

1. If yes, then the local land use percentage goal does not need to be established. Skip to *Section VIII: Development Capacity Analysis*.
2. If no, then the jurisdiction must establish a local percentage goal to achieve the statewide land use goal, under [§1-208\(2\) of the Land Use Article](#), to increase the current percentage of growth located inside the PFAs and decrease the percentage of growth (new lots and new residential units) located outside the PFAs. Go to (B).

(B) What is the jurisdiction’s established local land use percentage goal?

To direct at least 70% of growth in PFA and not more than 30% permitted outside the PFA.

(C) What is the timeframe for achieving the local land use percentage goal?

Annually

(D) Has there been any progress in achieving the local land use percentage goal?

The county employs a zoning ordinance and a water and sewerage plan to manage land use and infrastructure. The capital improvements program and the annual report help measure the success of achieving this goal.

(E) What are the resources necessary for infrastructure inside the PFAs?

The Land Use and Growth Management Element of the comprehensive plan specifically states infrastructure must be built and maintained in existing communities. The basics: water, sewer, schools and roads are absolute prerequisites for denser and walkable communities, libraries, parks, cultural and recreational and other similar facilities and amenities enrich local communities. Being identified in the comprehensive plan sets up the framework for their implementation. By identifying growth areas and preservation areas, infrastructure can be built and maintained in specific areas where resources can be focused, to support population and growth centers in an orderly and efficient manner.

In addition, Calvert and St. Mary’s Transportation Program Priorities identify most needed projects, #1 being the Thomas Johnson Bridge connecting the two counties and two PFA’s.

(F) What are the resources necessary for land preservation outside the PFAs?

Agricultural preservation programs, the county’s comprehensive plan, zoning ordinance, subdivision ordinance, water sewer plan, TDRs, and septic law. The County supports land Preservation program with financial resources.

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Section VIII: Development Capacity Analysis (DCA)

(A) Has an updated DCA been submitted with your Annual Report or to MDP within the last three years?

(Note: A DCA is required every 3-years and whenever there is a significant change in zoning or land use pattern. See [§1-208\(c\)\(iii\) of the Land Use Article](#). A DCA may be submitted independently from the Annual Report, such as, part of a comprehensive plan update.)

Y N

1. If no, explain why an updated DCA has not been submitted, such as, no substantial growth changes, etc.

2. If yes, skip to (B)

(Note: MDP provides technical assistance to local governments in completing development capacity analyses. Please contact your MDP regional planner for more information.)

(B) When was the last DCA submitted? Identify Month and Year: **April 2016**

(C) Using the DCA, provide the following data on capacity inside and outside the PFA in *Table 9, Residential Development Capacity (Inside and Outside the PFA)*:

Table 9: Residential Development Capacity (Inside and Outside the PFA)

Parcels & Lots w/ Residential Capacity	PFA	Non – PFA	Total
Residentially Zoned Acres w/ Capacity	6,183	93,676	99,860
Residential Parcel & Lots w/Capacity	1,966	4,256	6,222
Residential Capacity (Units)	10,876	14,590	25,466

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Section IX: Adequate Public Facility Ordinance (APFO) Restrictions
(Section IX is only required by jurisdictions with adopted APFOs)

(A) Does your jurisdiction have any adopted APFOs? Y N

1. If no, skip this Section.
2. If yes, go to (B).

(B) Has your jurisdiction submitted a biennial APFO Report under [§7-104 of the Land Use Article](#)?

Y N

1. If yes, skip this Section.
2. If no, then complete (C) through (I) below for each restriction.

(Note: Jurisdictions with adopted APFOs must submit a biennial APFO report when a restriction within the PFA occurs within the reporting period. The APFO report is due by July 1 of each even year and covers the reporting period for the previous two calendar years. The last cycle included years 2014 and 2015 and the APFO report was due by July 1, 2016. APFO reports for 2016 and 2017 are due July 1, 2018.)

No restrictions occurred within the PFA

(C) What is the type of infrastructure affected? (List each for Schools, Roads, Water, Sewer, Stormwater, Health Care, Fire, Police or Solid Waste.) N/A

(D) Where is each restriction located? (Identify on a map if possible.) N/A

(E) Describe the nature of what is causing each restriction. N/A

(F) What is the proposed resolution of each restriction (if available)? N/A

(G) What is the estimated date for the resolution of each restriction (if available)? N/A

(H) What is the resolution that lifted each restriction (if applicable)? N/A

(I) When was each restriction lifted (if applicable)? N/A

(J) Has your jurisdiction reported the restrictions reported in (C) through (I) above as part of the required biennial APFO annual reporting requirements? N/A

Y N

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Population Estimates and Projections by Election District - 1990 - 2040

Election District	% Total Population of St. Mary's County				July 1, 2010*	July 1, 2011*	July 1, 2012*	July 1, 2013*	July 1, 2014*	July 1, 2015*	July 1, 2016	July 1, 2017	July 1, 2018*	2020	2025	2030	2035	2040
	2010	2000	1990	Average *														
	105,151	86,211	75,974		105,762	107,558	108,805	109,228	109,926	110,965	111,689	112,413	112,664	120,150	129,200	140,750	148,150	155,350
1	6.7%	6.6%	7.1%	6.8%	7,191	7,314	7,399	7,428	7,475	7,546	7,594	7,644	7,661	8,170	8,785	9,571	10,074	10,569
2	6.5%	8.0%	6.6%	7.0%	7,403	7,529	7,616	7,646	7,695	7,767	7,818	7,869	7,886	8,410	9,044	9,852	10,370	10,874
3	14.7%	12.6%	11.9%	13.1%	13,854	14,090	14,253	14,309	14,400	14,536	14,631	14,726	14,758	15,739	16,925	18,438	19,408	20,351
4	9.7%	11.1%	9.5%	10.1%	10,680	10,863	10,989	11,032	11,102	11,207	11,281	11,354	11,379	12,135	13,049	14,216	14,963	15,690
5	11.5%	11.6%	12.5%	11.9%	12,585	12,799	12,945	12,998	13,081	13,204	13,291	13,377	13,407	14,298	15,375	16,749	17,630	18,486
6	11.6%	15.2%	13.7%	13.5%	14,277	14,520	14,689	14,746	14,840	14,980	15,078	15,176	15,209	16,220	17,442	19,001	20,000	20,972
7	3.2%	3.3%	4.0%	3.5%	3,701	3,764	3,808	3,822	3,847	3,883	3,909	3,934	3,943	4,205	4,522	4,926	5,185	5,437
8	36.0%	31.3%	34.4%	33.9%	35,853	36,462	36,885	37,028	37,265	37,617	37,863	38,108	38,193	40,730	43,799	47,714	50,223	52,663
9	0.2%	0.3%	0.3%	0.3%	317	323	327	328	330	333	335	337	338	360	387	422	444	466

* Sources: 2018 Pop. Estimate from Maryland Department of Planning, Planning Data Services. Actual population by Election District is available only for 1990, 2000, and 2010. Estimates for other years are calculated by DLUGM based on the averages shown in the table.

Annual Report Worksheet Reporting (Calendar) Year 2018

Section X: Submitting Annual Reports and Technical Assistance

(A) Annual Reports may be submitted via email to sarah.lipkinsularz@maryland.gov or one copy may be mailed to:

Office of the Secretary
Maryland Department of Planning
301 W. Preston Street, Suite 1101
Baltimore, Maryland 21201-2305
Attn: **Sarah Lipkin Sularz**

(B) Annual Reports should include a cover letter indicating that the Planning Commission has approved the Annual Report and acknowledging that a copy of the Annual Report has been filed with the local legislative body. The cover letter should indicate a point of contact(s) if there are technical questions about your Annual Report. Before emailing the Annual Report:

1. Was this Annual Report approved by the planning commission/board? Y N
2. Was this Annual Report filed with the local legislative body? Y N
3. Does the cover letter:
 - a. Acknowledge that the planning commission/board has approved the Annual Report. Y N
 - b. Acknowledge that the Annual Report has been filed with the local legislative body? Y N
 - c. Answer if all members of the Planning Commission/Board and Board of Appeals have completed an educational training course as required under [§1-206\(a\)\(2\) of the Land Use Article](#)? Y N

(Note: See Planning.Maryland.gov/YourPart/MPCA/PCBZACompletedEd.shtml for a list having completed the course.)

- d. Indicate a point of contact(s)? Y N

(C) You may wish to send an additional copy of your Annual Report directly to your MDP Regional Office via email or hardcopy.

(D) If you need any technical assistance in preparing or submitting your reports, our Regional Planners are available to assist you. Regional Planner contact information can be found at: Planning.Maryland.gov/OurWork/local-planning-staff.shtml

(E) Copies of this Annual Report worksheet and links to legislation creating these Annual Report requirements can be found on the Maryland Department of Planning website: Planning.Maryland.gov/YourPart/SGGAnnualReport.shtml

(F) If you have any suggestions to improve this worksheet or any of the annual report materials, please list or contact David Dahlstrom at david.dahlstrom@maryland.gov.