



EASTER EGG FESTIVAL



VENDOR REGISTRATION

Step 1

Sign up in our new online registration system.

All vendors will need to create a new account. Click the **RED** "Log in with Email" button in the top left of the screen. If you are using the mobile friendly version, select "Menu" and go to "Create Account." Select "Sign Up" and follow the prompts. The email address you use for sign up, is the email we will use for event communications.



**Click to access
the new system!!**

Step 2

Register for the activity!

Under the "Events & Activities" tab, locate the Easter Egg Festival. Prior year vendors can register for approval as of 1/14, new vendors as of 1/27. Read the details, select the appropriate activity, and "Add to Cart." During the checkout process, you will answer a series of questions about your business/organization, agree to the necessary waivers and upload health dept permits (if applicable). You will proceed through the payment process with \$0 charge.



Step 3

Check your email for approval & log in to pay your fee

Within 48 hours, you will receive email if approved, and the \$60 vendor fee will be added to your account. You have 7 days to log back in and pay this amount online or in our main office. If you fail to pay the vendor fee within 7 days, you could be removed from the event.



Step 4

We'll see you at the festival!

Remember, the email you registered with, is the email we will use for event communications. As the event gets closer, specific day of information will be distributed, as well as event maps and schedules. Emails may come from a St. Mary's County Government email address.

