



Department: St. Mary's County Recreation and Parks
Division: Aquatics
Position: Head Lifeguard
Position #: 52391
Rate: \$18.12 - \$18.48/hour
Job Location: Wellness & Aquatics Center, Leonardtown, MD
Hours: Varies Monday-Sunday, 30-40 hours/week

Supervises: Lifeguards/Pool Patrons/Swimmers

General statement of duties:

This position will enforce facility rules and monitor the safety of the patrons in and around the pool and facility. The head lifeguard will directly supervise up to 40 lifeguards in the performance of their duties to include ensuring the safe operation of the competition and therapy pools.

Essential Responsibilities:

- Ensure lifeguards are monitoring the safety of all patrons in the pool and on the pool deck
- Create and manage daily lifeguard rotations and duty schedules
- Monitor the safety of all patrons in the pool and on the pool deck
- Assist in recruiting, interviewing, onboarding, mentoring, and evaluating lifeguards
- Serve as the supervisor on duty for the pools in the absence of the coordinator
- Ensure chemical and pump room readings are completed and recorded every two hours. Report any pool maintenance issues to pool manager/coordinator
- Oversee daily cleaning checklists and ensure safety and rescue equipment is fully stocked and operational
- Review incident and accident reports for accuracy
- Assist with facility programming as needed, including lifeguarding duties
- Upholds policies, procedures, COMAR standards and code of conduct.
- In collaboration with the aquatics coordinator, schedule, prepare and lead staff meetings, lifeguard in-service training and special events
- Enforce rules and policies in a consistent manner
- Ability to be flexible in schedule and to work cooperatively with other head lifeguard
- Maintain lifeguard uniform inventory and place orders to ensure stock is maintained
- Respond immediately to emergency situations, perform water rescues, and administer first aid

Job Specifications:

Minimum Qualifications: Only candidates who meet the following requirements should apply:

Certifications:

Must hold a current American Red Cross Lifeguard certification. Certified Pool Operator preferred or obtained within 90 days of hire. Must be 21 years of age. Must be in good health and able to pass the required swim test.

Education/Experience:

Must have a minimum of 3 years of lifeguarding experience, preferably in an aquatics center.

Required Skills/Abilities

- Must be able to pass the required swim test at all times
- Must keep lifeguard skills and certifications up to date at all times
- Must remain in good physical health
- Ability to be flexible in schedule and personal objectives
- Strong communication skills, conflict resolution, leadership and the ability to remain calm in high-stress situations
- Ability to train less experienced lifeguards and act as a role model

Additional Requirements

An acceptable general background investigation to include a Federal, local and state criminal history, and a sex offender registry check. Individuals in this position cannot be listed as having a founded child abuse or neglect complaint and must pass a CPS check.

Physical Requirements

While performing the duties of a head lifeguard, the employee is required to remain in good physical condition in order to sufficiently perform the duties of the position. Employee must be able to pass the required swim test at all times. This position will require close vision, distance vision, peripheral vision, and ability to adjust focus. Employee must be able to handle light to moderate lifting at times.

Benefits to working for Recreation and Parks:

- Health and sick leave benefits may be provided for employees working required total hours.
- The opportunity to enhance the recreation needs and enjoyment to the community while maintaining safety measures for all involved.
- Provides an opportunity to be part of a team for the greater good of others, by helping promote community fitness through aquatics.

Site Locations:

Wellness & Aquatics Center on the College of Southern Maryland campus, Leonardtown

To Apply:

Complete the Recreation and Parks application form found at

www.stmaryscountymd.gov/docs/jobapplication.pdf

Email application and copy of certifications to:

Cherie Nelson

Recreation Division Manager

Cherie.nelson@stmaryscountymd.gov

301-475-4200 x 1807