

Airport Advisory Board Meeting (Monday, January 23, 2023)

Generated by Allison Swint on Monday, January 23, 2023

Members present

Robert Lightstone, James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, Sam Hughes, John Eid

Meeting called to order at 6:01 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. DPW&T Report

Information: 3. FBO Report

Information: 4. Pax Air Ops Report

D. OLD BUSINESS

Action: 1. Approve December 05, 2022 Meeting Minutes & Action Items
To approve the December 5, 2022 meeting minutes & action items

Motion by Robert Lightstone, second by George Hill.

Final Resolution: Motion Carries

Yea: Robert Lightstone, James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, Sam Hughes, John Eid

Discussion: 2. Review/Update Action Item list

E. NEW BUSINESS

Action, Discussion: 1. Approve AAB Annual Report 2022
Move to approve the 2022 AAB Annual Report and provide copies to the CSMC

Motion by Robert Lightstone, second by Kevin Suggs.

Final Resolution: Motion Carries

Yea: Robert Lightstone, James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, Sam Hughes, John Eid

Action, Discussion: 2. Officer Elections

Elect Jim Alexander as Chairman, Robert Lightstone as Vice Chair and George Hill as Secretary.

Motion by Kevin Suggs, second by Albert Babcock.

Final Resolution: Motion Carries

Yea: Robert Lightstone, James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, Sam Hughes, John Eid

Information: 3. Next business meeting February 27, 2023 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

In Person Meeting at Regional Airport Terminal

Airport Advisory Board Minutes – 01/23/2023

Meeting Start: 6:01 PM

Members Present: Alexander (Chair), Lightstone (Vice-Chair), Hill (Secretary), Zaorski (by phone), Suggs, John Eid (new member), Babcock, LCDR Hughes

Others Present: Allison Swint (DPWT), Ken Reed, Pat Weaver, Dave Stanton (RCS Services – FBO)

Chairman's Remarks

Welcome John Eid to the Board. County volunteer appreciation ceremony with Commissioners is on 01/31 at 0830. Letters of Appreciation will be delivered.

AeroPark Business Alliance met 1/18 and discussed signage and wayfinding concepts. Path forward yet to be fully defined. New sign has been posted for Bird Dog Bistro on airport entrance on 235.

County has received \$380,000 from Rural Maryland Economic Development Fund for airport public space enhancements. Efforts should be undertaken to include Airport Manager in these meetings. Concerns expressed about directions being proposed for airport spaces without adequate coordination. Plan for DED representatives to attend Feb meeting of AAB.

DPWT Report (Swint, Airport Manager):

Wintertime generally means things are a bit slower. New roadway is being initiated so that next phase of construction can go forward. Intent is for Phase 3 runway extension to begin in April.

No update on completion of the pilot's lounge. Still some items to be purchased and delivered.

FBO Report (Dave Stanton, Ken Reed, S. Hunt Aero)

Not much new; things running smoothly. Popcorn machine coming soon and soft serve later toward summer in the lobby area of the FBO office/Piedmont Flight Center.

Ken Reed reports large door for Hgr Z to be delivered next week. Working an issue regarding electrical power with SMECO.

Pax Air Ops Report: LCDR Hughes

Testing a new pattern altitude for downwind portion of GCA pattern. Will now be 2500 feet on downwind with a descent to 1600 feet once clear of the airport. Not yet fully implemented, may or may not become permanent. Provides more safety between military and civilian traffic.

More UAS are moving into operations from NAS Pax River.

Old Business: Approval of 12/5/22 Meeting Minutes & Action Items that were distributed a few days ago. Motion to approve as written (Lightstone); second (Hill).

Review/Update Action Item list completed. No new items added.

New business:

Draft Annual Report was distributed about ten days ago. Motion to approve the draft AAB Annual Report pending incorporation of few final items highlighted in the version sent out for review. Motion (Lightstone); second (Suggs). Approved.

Annual election of AAB officers. Motion to extend current officers for another year. Motion (Suggs); second (Babcock). Approved.

Public Comment: None

Meeting Adjourned: Motion (Lightstone); second (Hill). Adjourned at 6:43 PM

Next Meeting: February 27, 2023 6 PM

Submitted by: Hill (Secretary)

St. Mary's County Airport Advisory Board
Action Item List

Current: 01/23/23

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
<i>Action Items as of 01/23/2023 AAB Meeting</i>									
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority	
13	Open	x/xx/18	8/23/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy; 4/26: no chg, suggestion was keep this a safety issue; John Deatrick offered to bring this mtg up at next mtg between Pax and CSMC; 6/28: mtg w/ Pax, LCDR Palmer open to working together on this; suggestion made to add Pax Air Ops rep to AAB as ad-hoc member and to add a VHF freq to Pax ATIS (see AIs 32 & 33); 9/27: Pax River Air Ops ad hoc member of AAB will help greatly with this, but still open; 10/25: Alexander to develop proposed Chart Sup language for review by LCDR Palmer; 12/6: Proposed Chart Sup language provided to LCDR Palmer on 11/3, he concurred. AAB voted to approve proposed language. Allison to submit to FAA for publication. 1/24/22: Allison to send to FAA shortly; 2/28: Allison to send to FAA this week; 3/28: Allison to send to FAA this week; 4/6: Allison submitted military info, other inputs later; 4/25: Other inputs submitted, will close task when all inputs reflected in Chart Sup; 8/22/22: need to resend Chart Supplement info; 9/26/22: still need to resend chart sup info to Allison (done 9/29/22); 10/24: Allison submit after 11/1; 12/5: Allison absent; 1/23/23: Allison submitted Chart Sup language today	6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language. 12/6/21: Additional language to be recorded on AWOS; 3/1/22: safety info regarding mil traffic recorded on AWOS

St. Mary's County Airport Advisory Board
Action Item List

Current: 01/23/23

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24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie; 9/27: Joanna Williams of 99s contacted Allison, interested in doing this in Spring; 10/25: no chg; 12/6/21: review again in Feb 22; 1/24/22: presentation by Joanna Williams of 99s MD chapter, they are happy to do it, 2W6 just needs to provide paint, etc. Allison to suggest weekend in Apr-Jun; 2/28: rebar under ramp doesn't allow for compass rose, new plan is 1 yr delay, rose will be painted at new runup area at dep end rwy 11; 8/22/22: further delay likely due to runway construction delays; 9/26/22: now expecting Apr 2024	
34	Open	6/28/2021	12/6/2021		AAB (Alexander)	Pax Air Ops, AAB	Update LOA on use of R-4007 to clarify procedures and update graphic	6/28/21: mtg w/ Pax, LCDR Palmer agreeable to update; 9/27: update in work per LCDR Palmer, will coord with AAB prior to signatures; 10/25: routing on base for admin, then sent to Allison for review by AAB per LCDR Palmer; 12/6/21: no chg; 1/24/22: LCDR Palmer says update was sent to Allison, some confusion on whether there were any changes or not, Allison to send to Alexander; 2/28: AAB owes markups to Navy; 3/28: draft with updates to be sent to LCDR Palmer in April; 4/25: still owe inputs to LT Hughes (LCDR Palmer's replacement), George/Jeremy to provide inputs? 6/27: LT Hughes working on simplifying, will send draft to AAB, then AAB provide edits and send to 2W6 community for their inputs/feedback; 8/22/22: no update, LT Hughes absent; 9/26/22: no update, LT Hughes absent; 10/24: Good discussion with LCDR Hughes, Alexander provide suggested edits for next mtg; 12/5: Hughes absent; 1/23/23: Alexander inputs delayed until Feb meeting	
35	Open	1/24/2022	2/28/2022		AAB (Alexander)	DPWT (Swint)	Explore brighter lights at terminal ramp/parking lot and FBO ramp	2/28/22: no update; 3/28: County made funding request today via Bipartisan Infrastructure Law, working with SMECO is also an option; RCS (Piedmont) is installing LED lights at fuel pump and FBO ramp; 4/25: Bldg Services to update all to LEDs by end of summer; fuel pump ramp light OK; 6/27: will close when county completes light installation; 8/22/22: Alison checking with Bldg Services on lights; 9/26: Bldg Services says "sometime in winter"; 10/24: Bldg Services working on revised timeline; 12/5: Allison absent; 1/23/23: waiting on quote to issue PO, light installation complete this winter	
37 38	Open	12/5/22-	2/23/2023		Dave Stanton	DPWT (Swint)	Explore ways to fix poor AWOS audio and range	1/23/23: Allison working on new antenna	