

Airport Advisory Board Meeting (Monday, February 26, 2024)

Generated by Allison Swint on Monday, February 26, 2024

Members present

Robert Lightstone, George Hill, Kevin Suggs, Sam Hughes, John Eid, Adam Osborne Jr

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports: Get room recording system up and running. Board goals - to be proactive and assist county departments. Upcoming events 1) board service certificate at the 3/12 CSMC meeting and 2) board training 3/13. Members should review bylaws.

Information: 2. DPW&T Report Obstruction removal (tree removal) to conclude 1st week of March property acquisition - one property left (trying for FY25 grant for the 1 property). Solid waste - 3/15 to finish (2/20 was original date). Pre-con for phase III 2/16 - to start 3/10. Complete August 2024. Pavement management study, runway will close 1st week of April. Terminal signs to be installed.

Information: 3. FBO Report: RCS reports construction equipment on center line. Ready 9 - seaplane to return; will return to wharf this summer

Information: 4. Pax Air Ops Report: Military aircraft had to deviate due to 2W6 traffic; Recommends to change AWOS, printed sign at AER11 or AED

Information: 5. DED AeroPark Updates: Stoney and George met with Chris to discuss AeroPark. MEDCO analysis for west end. Erect 4-6 hangars (original 7 bldgs)

D. OLD BUSINESS

Action, Minutes: 1. Approve January 22, 2024 Meeting Minutes & Action Items

Motion to approve the January 22, 2024 meeting minutes & action items

Motion by Robert Lightstone, second by Kevin Suggs.

Final Resolution: Motion Carries

Yea: Robert Lightstone, George Hill, Kevin Suggs, Sam Hughes, John Eid, Adam Osborne Jr

Discussion: 2. Review/Update Action Item list Review 40 & 41, others are dependent on other actions 40 - Explore options to improve cell service. Talk to Ken. 41 - Letter Doug Ad-hoc member

E. NEW BUSINESS

Action: 1. Officer Elections

Motion to approve John Eid as Secretary.

Motion by Robert Lightstone, second by Kevin Suggs.

Final Resolution: Motion Carries

Yea: Robert Lightstone, George Hill, Kevin Suggs, Sam Hughes, John Eid, Adam Osborne Jr

Information: 2. Next business meeting March 25, 2024 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

Action: 1. Motion to adjourn

Motion to adjourn meeting at

Motion by John Eid, second by Adam Osborne Jr.

Final Resolution: Motion Carries

Yea: Robert Lightstone, George Hill, Kevin Suggs, Sam Hughes, John Eid, Adam Osborne Jr

In Person Meeting at Regional Airport Terminal

Airport Advisory Board Minutes –02/23/2024

Meeting Start: 6:00 PM

Members Present: Hill (Chair), Lightstone (Vice Chair), Eid (Secretary), Suggs, Osborne, and Ex-Officio –LCDR Hughes, NAS Pax River Air Operations.

Others Present: Allison Swint (DPWT), Jim Gotsch (DPWT), Tony Capozzi (DPE), Ken Reed, Jeremy DeBons (Ready 9), Dave Stanton (RCS Services – FBO), Tony Copozzi (DPE), Chris Kaselemis (DED), Doug Dickens (Aviation Safety Officer, Naval Test Wing Atlantic).

Chairman's Remarks:

Stated as the new Chair of the Airport Advisory Board, expressed his goal of continuing our efforts to help improve the airport. Including reaching out to stakeholders in order to make sure that we are on the same page going forward.

Suggested that the Board members refresh themselves with the Bylaws. With a focus on suggesting improvements to be brought to the next meeting.

Requested help with the operation of the meeting room recording system. It is a valuable asset for major projects, as it makes a record for use at later dates.

A test of the audio portion is scheduled for this week.

Two upcoming events for Board Members: 1) On 12 March @ 8:30 a.m., the Commissioners of St. Mary's Count will be hosting a reception and recognition ceremony for volunteer members who served this past year. Please RSVP by 1 March. 2) On 13 March @ 5:30 p.m., the County Attorney's office at will host an informal training for volunteer members of boards, committees and commissions. Please RSVP by 6 March.

Both events will be held in the Chesapeake Building meeting room, 41770 Baldrige St. All board members are encouraged to attend.

DPWT Report: Jim Gotsch DPWT, Allison Swint, Airport Manager

Solid waste removal ongoing but wet weather has delayed completion until 15 March.

Phase 3 construction contract signed and start is scheduled for 10 March. Obstacle removal is underway with tree work. One property is yet to be acquired, as it

did not meet the FAA funding time frame. An application for funding for the property will have to be resubmitted for approval. Items pending completion will require funding by Maryland.

Completion of runway extension, placement and re-commissioning of PAPI, and final aspects of FAA grant is scheduled for August 2024. Looking at completion of all efforts by the end of 2024.

As part of the runway extension project, we will be required to shut down the airport for a 1 or 2 days. NOTAMS will be issued.

The first effort for AECOM is the pavement management study. The study will require that the airport to be shut down for 2 to 4 days. NOTAMS will be issued at the appropriate time. Their second effort will be to complete the update of the APL. The next major effort will address the Airport Master Plan.

Note that the number of days that the airport may be shut down this year is currently as many as 6 days. Efforts to coordinate with participants are underway in order to provide the least impact to airport operations.

The construction proposal for update the front of the terminal has been completed.

Allison Swint attended the MAC meeting on 20 February in Annapolis.

Discussion of VTOL, E-VTOL was addressed with participation from strategic sources. Much of the discussion revolved around sources of funding for power supplies, access and incorporation in the area of 2W6. Many airline companies are actively looking to establish themselves as leaders in urban air mobility

Sales tax exemption for aviation maintenance parts is still being acted on and will be up for vote shortly. Hopefully, it will be passed.

Allison is actively searching for a site on County property that will accommodate the dirt disposal as a result of the airport runway extension.

Osborne volunteered to be the AAB representative on the vertiport initiative.

FBO Report – The hangar utilization study almost complete – few were affected. The wait list continues to grow.

Pax Air Ops Report: -- LCDR Hughes

There were two events where Pax approach aircraft deviated because of 2W6 traffic interference. Request that reminders be sent to all at 2W6. Suggestion to place signs at the hold short of Runway 11 as reminder and alter the AWOS wording as a reminder.

Doug Dickens (Aviation Safety Office, Naval Test Wing Atlantic) has been approved to be an ex-officio member of the AAB.

AeroPark Update: Chris Kaselemis has found renovation funding to complete the renovation of the front of the terminal. Signage for AeroPark is being addressed by Hilltop company with award next week.

MEDCO working on their review of Westend growth. 8 Large hangars planned. However, a new wetland study may impact that to reduce to 4-6 large hangars. Discussion to readdress the result may be underway.

Action item review:

Action items were reviewed and updated.

Old Business:

Approval of 01/22/2024 Meeting Minutes and Action Items. Motion to approve as written. Motion (Lightstone); second (Suggs). Approved.

New Business:

Election for the board Secretary position were held. John Eid was elected.

Public Comment:

Jeremy DeBons noted that float plane will return in about a week.

Discussion of the cranes at the end of runway 11 and the efforts to make sure they do not hamper approach to the runway.

Meeting Adjourned: 8:00 PM. Motion (Suggs); second (Osborne).

Next Meeting: March 25, 2024 6 PM

Submitted by: Hill