

Airport Advisory Board Meeting (Monday, August 25, 2025)

Generated by Allison Swint on Friday, September 19, 2025

Members present

George Hill, Sam Hughes, Adam Osborne Jr, Christopher Fuller, Matthew DiMarco, Douglas B Dickens, Paul Teas, Carroll Alvey

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman Report

Information: 2. DPW&T Report

Runway and taxiway extension update

AWOS installed and operational

FAA flight check to be scheduled after PAPI install complete

Initiated runway rehab project

Information: 3. FBO Report

Working with Verizon to expand cell coverage

Information: 4. Pax Air Ops Report

Conversation continued around traffic deconfliction

Information: 5. DED AeroPark Update

Pergola furniture delivery scheduled

Thirsty Thursday dates

Taste of St. Mary's at the airport this year

D. OLD BUSINESS

Action, Minutes: 1. Approve June 23, 2025 Meeting Minutes & Action Items

Motion to approve the June 23, 2025 Meeting Minutes & Action Items

Motion by Christopher Fuller, second by Paul Teas.

Final Resolution: Motion Carries

Yea: George Hill, Sam Hughes, Adam Osborne Jr, Christopher Fuller, Matthew DiMarco, Douglas B Dickens, Paul Teas, Carroll Alvey

E. NEW BUSINESS

Discussion: 1. Review/Update Action Item list

Information: 2. Terminal ramp transient parking

Suggested added transient parking on terminal ramp

Information: 3. Next business meeting September 22, 2025 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

Action: 1. Motion to adjourn

Motion to adjourn meeting at 7:17pm

Motion by Matthew DiMarco, second by Adam Osborne Jr.

Final Resolution: Motion Carries

Yea: George Hill, Sam Hughes, Adam Osborne Jr, Christopher Fuller, Matthew DiMarco, Douglas B Dickens, Paul Teas, Carroll Alvey

In Person Meeting at Regional Airport Terminal

Airport Advisory Board

Minutes –08/25/2025

Meeting Started: 6:00 PM

Roll Call: (* Attended)

Board Members:

Chair	Vice Chair	Secretary				
*Hill	Stickney	*Dimarco	Babcock	*Fuller	*Osborne	*Teas

County Staff

DPW&T	DPW&T	DED
Swint	*Whipple	*Stormont

Others

*Reed – SM Structures	*Tim Wilson — Ready 9	*Dickens – NTWL Safety	*Weaver -- FBO	*Tony Capozzi	*John Schultz
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Chairman's Remarks:

- Matthew DiMarco, Verified Quorum was made and called the meeting into order at 6:00 pm.

DPWT Report:

Gary Whipple gave an update on the following items:

Runway and taxiway extension project: St. Mary's County has closed the previous contract and issued a new one for the runway extension project to Allen Myers Paving. On August 5th a test asphalt strip failed due to the compaction stone under the asphalt. September 8th a new test strip is planned after removal of the top ½" stone. After the test strip passes inspection, it is anticipated that it will take 6-7 days to complete the paving for the runway extension.

New Automated Weather Observation System (AWOS) equipment installation: The new AWOS system has been installed with good reports of better broadcast coverage while in the air.

FAA Flight Check: The FAA Flight check has been scheduled and they are on standby whenever the runway extension is completed.

Runway Rehab Grant: The Grant process for the future Runway Rehabilitation project has been initiated, and additional updates will be provided in the coming months.

FBO Report: Ken Reed still attempting to compel Verizon and others to expand airport cell coverage.

Pax Air Ops Report: Pax River Air ops noted that there is still a problem with conflicting traffic between 2W6 and the approach end of runway 14 at NAS Pax River. Last month an IFR military aircraft in IMC was on approach to runway 14 at NAS Pax river when a "VFR" aircraft departing 2W6 was on a converging trajectory posing a risk of collision. Significant concern has been expressed about the safety of all aircraft operating within the airspace. Briefing Boards are currently at the print shop and will be posted around the FBO and Fuel station to provide a visual reference for transient pilots unfamiliar with the naval base operations. Copies of these boards have been emailed to our neighboring airports for posting in order to help raise awareness of the situation. Another possible solution was to add a warning in the VFR sectional.

Department of Economic Development: Katherine Stormont announced that the department has finished the pergola, as well as the landscaping in front of the terminal. Next week the outdoor furniture is scheduled for delivery. The following upcoming events were also highlighted including Thirsty Thursday's Sept. 18th, and Oct. 9th from 4pm-7pm. Also the taste of Saint Mary's will be hosted at the

terminal this year on Sept. 27th from 12pm - 4pm. The Civil Air Patrol will be assisting with the event to help ensure safety of the ramp area as aircraft will be on display at the event.

Old Business: June AAB meeting minutes were sent in advance to all members prior to the meeting. There were no comments on the minutes by any member. Fuller made a motion to approve as submitted. Teas seconded. All in favor.

Action item review:

No separate review was made of action items other than related updates from above.

New Business: It was Suggested to add Transient Parking in front of Bird Dog Bistro to help promote Business.

The next meeting will be held at 6:00 PM, Sept. 22 at the Duke Terminal, St. Mary's County airport.

Public Comments: None

Request to Adjourn motion made by DiMarco, seconded by Osborne. Meeting adjourned at 7:17pm

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
		<i>Action Items as of</i>	<i>04/28/2025 AAB Meeting</i>						
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see Als 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved; 3/27: no change; 4/24: no chg; 6/26: no chg; 8/28: no chg; 9/25: AECOM still not on contract, may change to #2 choice consultant; 10/23: AECOM nearly on contract; 12/4/23: AECOM on contract, pavement study and property map update are first priority 02/24/24 No change. MONITOR 9/30/24	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see Als 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved; 3/27: no change; 4/24: no chg; 6/26: no chg; 8/28: no chg; 9/25: AECOM still not on contract, may change to #2 choice consultant; 10/23: AECOM nearly on contract; 12/4/23: AECOM on contract, pavement study and property map update are first priority.02/24/24 No change. MONITOR 9/30/24	
24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie; 9/27: Joanna Williams of 99s contacted Allison, interested in doing this in Spring; 10/25: no chg; 12/6/21: review again in Feb 22; 1/24/22: presentation by Joanna Williams of 99s MD chapter, they are happy to do it, 2W6 just needs to provide paint, etc. Allison to suggest weekend in Apr-Jun; 2/28: rebar under ramp doesn't allow for compass rose, new plan is 1 yr delay, rose will be painted at new runup area at dep end rwy 11; 8/22/22: further delay likely due	

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
39	Closed	4/24/2023	6/26/2023		Alexander	DPWT (Swint)	Develop plan for completion of pilot's lounge (furnishings, displays, decorations, cost, timeline, etc.). Terminal renovations completed May 2022 but pilot lounge still empty.	6/26/23: Allison to release survey to airport community for inputs. 8/28: Allison to send survey this week. 9/25: Survey sent today, awaiting feedback; 10/23: 15 responses to survey, focus on flight planning, hangout, crew rest; can proceed as budget allows with TV and recliners; 12/4/23: no change. 02/24/24 No change. 8/26/24 Further action pending decision made by DED regarding terminal seating arrangements. 09/30/24 Furniture for pilot's lounge included in shipment coming to DED. Arrival of the furniture has been delayed but should arrive soon.	
40	Open	4/24/2023	6/26/2023		Sahut	DPWT (Swint)	Explore options to upgrade cell service at terminal bldg and hangars	6/26/23: Dave Stanton suggested call Verizon to get free internet extender. 8/28: Allison to call Verizon or ask tenant to request extender. 9/25: Allison to see Verizon box with Dave; 10/23: Allison viewed Verizon extender box, coordinating with county IT; 12/4/23: no change. 8/26/24 Ken Reed volunteered to assist in identifying "extender" to be placed at the terminal. 2/24/25 Ken Reed has been in touch with T-Mobile to try and get expanded coverage. Waiting for response. 4/28/25 Ken has also reached out to Verizon for a new tower or repeater.	
41	Open	12/4/2023	2/26/2024		Alexander	DPWT (Swint)	Ask CSMC to request from Pax CO that Doug Dickens, Aviation Safety Officer Naval Test Wing Atlantic, be added as an ad hoc member of the AAB to complement LCDR Hughes. This would further improve communications and safety between military and civilian air traffic.	02/24/24 Should be closed when formal approval received. 08/26/24 Action item not closed due to final documentation not received regarding approval for Doug Dickens to serve as an ExOfficio member of the Board.	

Airport Advisory Board Sign In Sheet
August 25, 2025

Name	Initials	Organization	E-Mail or Phone #
George Hill	<i>GH</i>	AAB Chairman	(on-file)
Chuck Stickney		AAB Vice Chairman	(on-file)
Matt DiMarco	<i>MD</i>	AAB Secretary	(on-file)
Johnny Alvey	<i>JA</i>	AAB Member	(on-file)
Albert Babcock		AAB Member	(on-file)
Chris Fuller	<i>CF</i>	AAB Member	(on-file)
Adam Osborne	<i>A.O.</i>	AAB Member	(on-file)
Paul Teas	<i>PT</i>	AAB Member	(on-file)
		AAB Member (ex-officio)	(on-file)
Doug Dickens	<i>DD</i>	AAB Member (ex-officio)	(on-file)
County Staff:			
Allison Swint		Deput Director, DPW&T Airport Manager	(on-file)
Gary Whipple	<i>GW</i>	Deputy Director, DPW&T	(on-file)
Ken Reed	<i>/</i>	S. Hunt Aero, LLC	(on-file)
Pat Weaver	<i>✓</i>	S.M. Hangars, Inc.	(on-file)
Dave Stanton		Piedmont Flight Center	(on-file)
<i>TED KLAPKA</i>		<i>LOCAL PILOT</i>	
<i>STEVEN JILVAST</i>	<i>SJ</i>	<i>RET. NAVY/AIRLINE PILOT (EX MEMBER)</i>	
<i>MIKE SYKORA</i>	<i>MS</i>	<i>RET US NAVY CIV</i>	
<i>Mantillapena, Sonal</i>	<i>SM</i>	<i>Nas Patuxent</i>	<i>sonal.mantillapena.mil@us.mavy.mil</i>
<i>TIM WILSON</i>	<i>TW</i>	<i>PUBLIC</i>	

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