

Airport Advisory Board Meeting (Monday, September 22, 2025)

Generated by Allison Swint on Monday, September 22, 2025

Members present

Albert Babcock, George Hill, Sam Hughes, Adam Osborne Jr, Charles Stickney, Christopher Fuller, Matthew DiMarco, Douglas B Dickens, Carroll Alvey

Meeting called to order at 6:01 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman Report

Thirsty Thursday - good turnout

Taste of St. Mary's - 9/27/25

NACAD newsletter - young engineer highlighted (attended UAS competition) and came to St. Mary's. 2 other engineers working for ABSI.

Annual report due end of January

Information: 2. DPW&T Report

Update on runway extension

Maryland Aviation Council Legislative night February 11, 2026 6pm

Working on Deer Cooperative Permit for the upcoming year

Information: 3. FBO Report

No report

Information: 4. Pax Air Ops Report

Board delivered for terminal. Board available for FBO. Diagrams will also be placed on fuel farm tanks.

DOD flips (to alert military pilots) of traffic congestion in the corridor.

Information: 5. DED AeroPark Update

No report

D. OLD BUSINESS

Action, Minutes: 1. Approve August 25, 2025 Meeting Minutes & Action Items

Motion to approve the August 25, 2025 Meeting Minutes & Action Items

Motion by George Hill, second by Adam Osborne Jr.

Final Resolution: Motion Carries

Yea: Albert Babcock, George Hill, Sam Hughes, Adam Osborne Jr, Charles Stickney, Christopher Fuller, Matthew DiMarco, Douglas B Dickens, Carroll Alvey

E. NEW BUSINESS

Discussion: 1. Review/Update Action Item list

Information: 2. Next business meeting October 27, 2025 at 6PM

Adjourn at 6:41pm

Hill, Osbourne

F. PUBLIC COMMENT

G. ADJOURN

Action: 1. Motion to adjourn

Motion by George Hill, second by Adam Osborne Jr.

Final Resolution: Motion Carries

Yea: Albert Babcock, George Hill, Sam Hughes, Adam Osborne Jr, Charles Stickney, Christopher Fuller, Matthew DiMarco, Douglas B Dickens, Carroll Alvey

In Person Meeting at Regional Airport Terminal

Airport Advisory Board

Minutes –09/22/2025

Meeting Started: 6:01 PM

Roll Call: (* Attended)

Board Members:

Chair	Vice Chair	Secretary				
*Hill	*Stickney	*Dimarco	*Babcock	*Fuller	*Osborne	Teas

County Staff

DPW&T	DPW&T	DED
*Swint	Whipple	Stormont

Others

*Reed – SM Structures	*Tim Wilson — Ready 9	*Dickens – NTWL Safety
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Chairman’s Remarks:

- None. Chuck Stickney, vice Chairman, discussed attendance at Thirsty Thursday on 18 Sep and the visibility the airport got in the community. Additionally, he said a draft of the annual airport report will be posted to Google Docs for all board members to comment on in the lead up to its submission in Jan 26.

DPWT Report:

Allison Swint gave an update on the following items:

Runway and taxiway extension project still moving forward.

Buffer around AWOS will be established per guidelines for proper reporting. DPWT has for action.

FBO Report: No report.

Pax Air Ops Report:

Doug Dickens displayed new signage which will be posted around the airport to warn pilots of approach corridor traffic into NAS Patuxent River. Additionally, DoD flight publications will have a caution for NAS Patuxent River to warn of VFR traffic in the vicinity of St. Mary's County Airport and NAS Pax approaches.

Department of Economic Development: No report

Old Business: August AAB meeting minutes were sent to all members in advance of meeting. No comments on the minutes by any member. Hill made motion to approve as submitted. Osborne seconded. All in favor.

Action item review:

Action items were reviewed with no updates.

New Business:

Discussed transient parking situation and possibility of parking spots designated for Bird Dog Bistro in front of the terminal.

Next meeting will be held at 6:00 PM, 27 Oct at the Duke Terminal, St. Mary's County airport.

Public Comments: None

Request to Adjourn motion made by Stickney, seconded by Osborne. Meeting adjourned at 6:41 PM.

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
		<i>Action Items as of</i>	<i>12/04/2023 AAB Meeting</i>						
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved; 3/27: no change; 4/24: no chg; 6/26: no chg; 8/28: no chg; 9/25: AECOM still not on contract, may change to #2 choice consultant; 10/23: AECOM nearly on contract; 12/4/23: AECOM on contract, pavement study and property map update are first priority 02/24/24 No change. MONITOR 9/30/24	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved; 3/27: no change; 4/24: no chg; 6/26: no chg; 8/28: no chg; 9/25: AECOM still not on contract, may change to #2 choice consultant; 10/23: AECOM nearly on contract; 12/4/23: AECOM on contract, pavement study and property map update are first priority.02/24/24 No change. MONITOR 9/30/24	

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie; 9/27: Joanna Williams of 99s contacted Allison, interested in doing this in Spring; 10/25: no chg; 12/6/21: review again in Feb 22; 1/24/22: presentation by Joanna Williams of 99s MD chapter, they are happy to do it, 2W6 just needs to provide paint, etc. Allison to suggest weekend in Apr-Jun; 2/28: rebar under ramp doesn't allow for compass rose, new plan is 1 yr delay, rose will be painted at new runup area at dep end rwy 11; 8/22/22: further delay likely due to runway construction	
39	closed	4/24/2023	6/26/2023		Alexander	DPWT (Swint)	Develop plan for completion of pilot's lounge (furnishings, displays, decorations, cost, timeline, etc.). Terminal renovations completed May 2022 but pilot lounge still empty.	6/26/23: Allison to release survey to airport community for inputs. 8/28: Allison to send survey this week. 9/25: Survey sent today, awaiting feedback; 10/23: 15 responses to survey, focus on flight planning, hangout, crew rest; can proceed as budget allows with TV and recliners; 12/4/23: no change. 02/24/24 No change. 8/26/24 Further action pending decision made by DED regarding terminal seating arrangements. 09/30/24 Furniture for pilot's lounge included in shipment coming to DED. Arrival of the furniture has been delayed but should arrive soon.	
40	Open	4/24/2023	6/26/2023		Sahut	DPWT (Swint)	Explore options to upgrade cell service at terminal bldg and hangars	6/26/23: Dave Stanton suggested call Verizon to get free internet extender. 8/28: Allison to call Verizon or ask tenant to request extender. 9/25: Allison to see Verizon box with Dave; 10/23: Allison viewed Verizon extender box, coordinating with county IT; 12/4/23: no change. 8/26/24 Ken Reed volunteered to assist in identifying "extender" to be placed at the terminal. 2/24/25 Ken Reed has been in touch with T-Mobile to try and get expanded coverage. Waiting for response.	

St. Mary's County Airport Advisory Board
Action Item List

Current: 12/4/23

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
41	Closed	12/4/2023	2/26/2024		Alexander	DPWT (Swint)	Ask CSMC to request from Pax CO that Doug Dickens, Aviation Safety Officer Naval Test Wing Atlantic, be added as an ad hoc member of the AAB to complement LCDR Hughes. This would further improve communications and safety between military and civilian air traffic.	02/24/24 Should be closed when formal approval received. 08/26/24 Action item not closed due to final documentation not received regarding approval for Doug Dickens to serve as an ExOfficio member of the Board.	