

Airport Advisory Board Meeting (Monday, October 27, 2025)

Generated by Allison Swint on Monday, October 27, 2025

Members present

Albert Babcock, George Hill, Adam Osborne Jr, Charles Stickney, Christopher Fuller, Matthew DiMarco, Paul Teas, Carroll Alvey

Meeting called to order at 6:01 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman Report

Annual report on google docs early Nov. Board to edit sections.

Information: 2. DPW&T Report

Runway extension update. Master Plan update.

Information: 3. FBO Report

No report

Information: 4. Pax Air Ops Report

No report

Information: 5. DED AeroPark Update

AeroPark Business Alliance met on Thursday 10/23. Working with St. John for businesses that want to be AeroPark adjacent. Avid hotel in attendance, to open early Nov.

D. OLD BUSINESS

Action, Minutes: 1. Approve September 22, 2025 Meeting Minutes & Action Items

Motion to approve the September 22, 2025 Meeting Minutes & Action Items

Motion by George Hill, second by Matthew DiMarco.

Final Resolution: Motion Carries

Yea: Albert Babcock, George Hill, Adam Osborne Jr, Charles Stickney, Christopher Fuller, Matthew DiMarco, Paul Teas, Carroll Alvey

E. NEW BUSINESS

Information: 1. Review LOA for Coordination of Restricted Airspace

Recommendation to remove some language.

Discussion: 2. Review/Update Action Item list

Fuller to 'clean up' action item list to add info to 'why' action item closed.

Information: 3. Next business meeting December 1, 2025 at 6PM

F. PUBLIC COMMENT

Information: 1. Public Comment

G. ADJOURN

Action: 1. Motion to adjourn

Motion to adjourn meeting at

Motion by George Hill, second by Matthew DiMarco.

Final Resolution: Motion Carries

Yea: Albert Babcock, George Hill, Adam Osborne Jr, Charles Stickney, Christopher Fuller, Matthew DiMarco, Paul Teas, Carroll Alvey

In Person Meeting at Regional Airport Terminal

Airport Advisory Board

Minutes –10/27/2025

Meeting Started: 6:01 PM

Roll Call: (* Attended)

Board Members:

Chair	Vice Chair	Secretary				
*Hill	*Stickney	*Dimarco	*Babcock	*Fuller	*Osborne	*Teas

County Staff

DPW&T	DPW&T	DED
*Swint	Whipple	*Stormont

Others

*Reed – SM Structures	Tim Wilson — Ready 9	Dickens – NTWL Safety
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Chairman's Remarks:

- None. Chuck Stickney, vice Chairman, discussed AAB annual report development and timelines. Report is due for submission to the Commissioners by 31 January 2026.

DPWT Report:

Allison Swint gave an update on the following items:

- Runway and taxiway extensions are paved, but not yet open. Painting and electrical work still ongoing. Plan for one last runway closure to finish and reopen as full length.
- Master plan update with consultants will occur in early 2026.
- Continuing to work with FAA and consultant for existing runway and asphalt. Construction start expected in FY29/30

FBO Report: No report.

Pax Air Ops Report: Not in attendance.

Department of Economic Development: Katherine Stormont spoke to a recent meeting with the Airpark Alliance that had over 30 attendees representing stakeholders within the airport footprint. Also noted a new Avid Hotel just opened close to the airport which is a potential convenient location for transient aircrew and airport travelers.

Old Business: September AAB meeting minutes were sent to all members in advance of meeting. No comments on the minutes by any member. Hill made motion to approve as submitted. Fuller seconded. All in favor.

Action item review:

Action items were reviewed with no updates.

New Business:

Public Comments: Discussion about bird activity on approaches to runways. Allison noted that in the past sources of bird activity were found and addressed. Also mentioned there is a FAA website to report bird activity.

Request to Adjourn motion made by Hill, seconded by Dimarco. Meeting adjourned at 6:32 PM.

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
		<i>Action Items as of</i>	<i>04/28/2025 AAB Meeting</i>						
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved; 3/27: no change; 4/24: no chg; 6/26: no chg; 8/28: no chg; 9/25: AECOM still not on contract, may change to #2 choice consultant; 10/23: AECOM nearly on contract; 12/4/23: AECOM on contract, pavement study and property map update are first priority 02/24/24 No change. MONITOR 9/30/24	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved; 3/27: no change; 4/24: no chg; 6/26: no chg; 8/28: no chg; 9/25: AECOM still not on contract, may change to #2 choice consultant; 10/23: AECOM nearly on contract; 12/4/23: AECOM on contract, pavement study and property map update are first priority.02/24/24 No change. MONITOR 9/30/24	
24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie; 9/27: Joanna Williams of 99s contacted Allison, interested in doing this in Spring; 10/25: no chg; 12/6/21: review again in Feb 22; 1/24/22: presentation by Joanna Williams of 99s MD chapter, they are happy to do it, 2W6 just needs to provide paint, etc. Allison to suggest weekend in Apr-Jun; 2/28: rebar under ramp doesn't allow for compass rose, new plan is 1 yr delay, rose will be painted at new runup area at dep end rwy 11; 8/22/22: further delay likely due	

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
39	Closed	4/24/2023	6/26/2023		Alexander	DPWT (Swint)	Develop plan for completion of pilot's lounge (furnishings, displays, decorations, cost, timeline, etc.). Terminal renovations completed May 2022 but pilot lounge still empty.	6/26/23: Allison to release survey to airport community for inputs. 8/28: Allison to send survey this week. 9/25: Survey sent today, awaiting feedback; 10/23: 15 responses to survey, focus on flight planning, hangout, crew rest; can proceed as budget allows with TV and recliners; 12/4/23: no change. 02/24/24 No change. 8/26/24 Further action pending decision made by DED regarding terminal seating arrangements. 09/30/24 Furniture for pilot's lounge included in shipment coming to DED. Arrival of the furniture has been delayed but should arrive soon.	
40	Open	4/24/2023	6/26/2023		Sahut	DPWT (Swint)	Explore options to upgrade cell service at terminal bldg and hangars	6/26/23: Dave Stanton suggested call Verizon to get free internet extender. 8/28: Allison to call Verizon or ask tenant to request extender. 9/25: Allison to see Verizon box with Dave; 10/23: Allison viewed Verizon extender box, coordinating with county IT; 12/4/23: no change. 8/26/24 Ken Reed volunteered to assist in identifying "extender" to be placed at the terminal. 2/24/25 Ken Reed has been in touch with T-Mobile to try and get expanded coverage. Waiting for response. 4/28/25 Ken has also reached out to Verizon for a new tower or repeater.	
41	Closed	12/4/2023	2/26/2024		Alexander	DPWT (Swint)	Ask CSMC to request from Pax CO that Doug Dickens, Aviation Safety Officer Naval Test Wing Atlantic, be added as an ad hoc member of the AAB to complement LCDR Hughes. This would further improve communications and safety between military and civilian air traffic.	02/24/24 Should be closed when formal approval received. 08/26/24 Action item not closed due to final documentation not received regarding approval for Doug Dickens to serve as an ExOfficio member of the Board.	