

**Animal Control Advisory Board**  
**Wednesday, May 1, 2024**

**1. CALL TO ORDER**

The meeting was called to order at 18:00 by Steve Tuttle.

**2. ROLL CALL**

**Members Present**

Cesar Afanador, Citizen Member  
Steve Tuttle, Chair of the Animal Control Advisory Board  
Diane Harris, Animal Welfare Representative  
Dr David Langford, Retired Veterinarian  
Molly Schmeiser, Citizen Member

**Members Not Present**

Rita Weaver, Vice Chairperson  
Susan Morris, Environmental Health Division  
Theresa Marlowe, Animal Shelter Manager

**A. Review & Approve Minutes**

I move to approve the minutes of the March 6, 2024, meeting as presented.

Motion by Cesar Afanador, second by Molly Schmeiser.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Dr David Langford, Molly Schmeiser

**3. PRESENTATION(S)**

**A. Introduction DES Director**

Jennifer Utz, Director of Emergency Services, introduced herself to the Board and gave a brief insight into her background in the emergency services field. She concluded with her excitement and that she was looking forward to working with the Shelter and the ACAB.

**4. COMMITTEE REPORTS**

No Committee Reports

**5. NEW BUSINESS**

**A. Public Hearing / Ordinances**

Steve Tuttle gave a recap on the Public Hearing that was held on April 30, 2024, and thanked the community for coming out and voicing their opinions.

Under this agenda item Diane Harris made a motion to include in every agenda policy, ordinances, and budget.

I make a motion that we include in every agenda policy, ordinances, and budget.

Motion by - no 1st made

Final Resolution: Motion Fails

## **6. OLD BUSINESS**

### **A. Shelter Update**

Gerald Gardiner gave an explanation on the necessity of back up documents in BoardDoc to follow the Opens Meeting Act. He also announced the resignation of the part time vet Dr. Diane Krasznay. The shelter issued a temporary pause on adoptions due to an outbreak of a respiratory illness. Gerald thanked the community and the shelter alliances for their support, supplies, and kind words during the trying time. The shelter reopened to the public on May 1, 2024. Joy Wilson gave a statistical report on intakes since Jan 1, 2024.

## **7. BOARD MEMBER TIME**

- Diane Harris asked Animal Control and the Board for assistance in relocating 3 cat colonies in the county.
- Molly Schmeiser thanked the CSMC for the recognition ceremony on March 12, 2024. She also thanked Tracy Simms, the Volunteer Coordinator at the shelter, for all the opportunities at the shelter to get involved and volunteer.
- Steve Tuttle thanked the Board for their time and effort in getting the ordinances together for the public hearing.

## **8. PUBLIC COMMENTS**

No Public Comments

## **9. ADJOURN**

### **A. Adjourn**

I move to adjourn the meeting at 18:36.

Motion by Cesar Afanador, second by Dr David Langford.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Dr David Langford, Molly Schmeiser

Darlene Mund Recorder

Min approved by the Animal Control Advisory Board on September 4, 2024