

Animal Control Advisory Board
Wednesday, September 3, 2025

1. CALL TO ORDER

Meeting called to order at 6:00 PM

2. ROLL CALL

Members' Present

Steve Tuttle, Chair of the Animal Control Advisory Board
Cesar Afanador, Vice-Chair of the Animal Control Advisory Board
Diane Harris, Animal Welfare Representative
Susan Morris, Environmental Health Division
Rebecca Ironmonger, Veterinarian and Secretary of the Animal Control Advisory Board
Mackenzie Jones, Citizen Member
Doug Isleib, Citizen Member
Hollis Lampe, St. Mary's County Animal Shelter Division Manager

Members Not Present

None

A. Review & Approve Minutes

I move to approve the minutes of the July 2, 2025, meeting as presented.

Motion by Diane Harris, second by Mackenzie Jones.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Rebecca Ironmonger, Mackenzie Jones, Doug Isleib

3. PRESENTATION(S)

None

4. COMMITTEE REPORTS

None

5. OLD BUSINESS

A. Shelter Update

- Rebecca Ironmonger gave an update on the cost analysis for the neuter scooter.
- Steve Tuttle gave an update on the letter he sent to the CSMC on the pet's name tag engraver.
- Hollis Lampe gave an update on the shelter's adoptions statistics along with the call volume for Animal Control and status of the Veterinarian position. open employment positions.

6. NEW BUSINESS

None

7. BOARD MEMBER TIME

- Rebecca Ironmonger commended the incredible work being done at the shelter and looks forward to the shelter getting a veterinarian.
- Hollis Lampe expressed her appreciation for the continued support she is receiving from the community, volunteers, rescue groups, and shelter staff.
- Cesar Afanador also echoed the other board members, recognizing the outstanding work being done at the shelter. He also praised the efforts of the Feral Cat Organization and made a motion requesting the board's approval for a letter of commendation.
- Diane Harris expressed her gratitude for the relationship she has with the Shelter and shared how proud she is of the number of spay/neuter procedures and vaccinations completed by the Feral Cat Rescue this year.
- Mackenzie Jones thanked Hollis, her team, and all the volunteers for their efforts, noting that she enjoys seeing the passion they bring caring for the animals.
- Doug Isleib shared his observation in the publicity that the community-based program is receiving through social media. He highlighted the Shelter's no-kill/live release rate as an achievement to be proud of. In addition, he announced that the non-profit organization Animal Rescue Outreach Organization (AROO)—whose goal is to raise funds for the Shelter—will hold a meeting at The Rex, in Leonardtown, on September 10th at 5 p.m. to discuss the organization and its objectives.
- Steve Tuttle reflected on the positive changes at the Shelter as Hollis' one-year anniversary approaches. He noted that the volunteer program has flourished alongside strong community support. He also thanked the staff for their dedication.

A. Motion

I make a motion that the board approve a letter of commendation to the Feral Cat Rescue Organization.

Motion by Cesar Afanador, second by Rebecca Ironmonger.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Rebecca Ironmonger, Mackenzie Jones, Doug Isleib

8. PUBLIC COMMENTS

None

9. ADJOURN

A. Adjourn

I move to adjourn the meeting at 6:45 PM.

Motion by Cesar Afanador, second by Diane Harris.

Final Resolution: Motion Carries

Yea: Cesar Afanador, Steve Tuttle, Diane Harris, Susan Morris, Rebecca Ironmonger, Mackenzie Jones, Doug Isleib

Darlene Mund Recorder

Minutes approved by Animal Control Advisory Board on November 5th, 2025.