

Animal Control Advisory Board
Wednesday, January 7, 2026

1. CALL TO ORDER

Meeting called to order at 6:00 PM

2. ROLL CALL

Members present

Steve Tuttle, Chair of the Animal Control Advisory Board

Susan Morris, Environmental Health Division

Rebecca Ironmonger, Veterinarian and Secretary of the Animal Control Advisory Board

Doug Isleib, Citizen Member

Tina James, St. Mary's County Animal Operation Supervisor

Members Not Present

Diane Harris, Animal Welfare Representative

Mackenzie Jones, Citizen Member

A. Review & Approve Minutes

I move to approve the minutes of the Nov 5, 2025, meeting as presented.

Motion by Doug Isleib, second by Rebecca Ironmonger.

Final Resolution: Motion Carries

Yea: Steve Tuttle, Susan Morris, Rebecca Ironmonger, Doug Isleib

3. PRESENTATION(S)

None

4. COMMITTEE REPORTS

None

5. OLD BUSINESS

A. Shelter Update

Tina James provided an update on Shelter adoption statistics, outcomes, Animal Control call volume, food pantry distributions and volunteer hours for the year of 2025.

B. Election of ACAB Officers for 2026

Motion 1 - I move to elect Rebecca Ironmonger for the Secretary of Animal Control Advisory Board for this year.

Motion by Steve Tuttle, second by Doug Isleib.

Final Resolution: Motion Carries

Yea: Steve Tuttle, Susan Morris, Rebecca Ironmonger, Doug Isleib

Motion 2 - I move to elect Doug Isleib for the Chairperson of Animal Control Advisory Board for this year.

Motion by Steve Tuttle, second by Rebecca Ironmonger.

Final Resolution: Motion Carries

Yea: Steve Tuttle, Susan Morris, Rebecca Ironmonger, Doug Isleib

Motion 3 - I move to elect Steve Tuttle for the Vice-Chairperson of Animal Control Advisory Board for this year.

Motion by Doug Isleib, second by Rebecca Ironmonger.

Final Resolution: Motion Carries

Yea: Steve Tuttle, Susan Morris, Rebecca Ironmonger, Doug Isleib

6. NEW BUSINESS

A. Annual Report 2025

I move to approve the 2025 Annual Report as presented.

Motion by Rebecca Ironmonger, second by Doug Isleib.

Final Resolution: Motion Carries

Yea: Steve Tuttle, Susan Morris, Rebecca Ironmonger, Doug Isleib

B. Preliminary FY27 Budget Review

Jennifer Utz briefed the Board on the status and next steps of the FY27 budget and indicated that updates will be provided as information becomes publicly available.

7. BOARD MEMBER TIME

- **Doug Isleib** congratulated the Shelter on the positive outcomes reflected in the 2025 statistics. He noted his appreciation for the progress that has been made and shared that he is looking forward to his new role as Chair of the Board.
- **Rebecca Ironmonger** echoed Doug Isleib's recognition of the Shelters' work and commended the staff on their outstanding performance, particularly noting the Shelter's live release rate.
- **Steve Tuttle** stated that it has been an honor to serve as Chair and as a member of the Board. He expressed his enthusiasm in transitioning the Chair position to Doug Isleib during a time of such strong statistical performance by the Shelter. He thanked the shelter staff, volunteers, and community members for their dedication and exceptional work.

8. PUBLIC COMMENTS

None

9. ADJOURN

A. Adjourn

I move to adjourn the meeting at 6:18 PM.

Motion by Rebecca Ironmonger, second by Doug Isleib.

Final Resolution: Motion Carries

Yea: Steve Tuttle, Susan Morris, Rebecca Ironmonger, Doug Isleib

Darlene Mund Recorder

Minutes approved by the Animal Control Advisory Board on March 4th, 2026.