Board of Trustees Museum Division - Sep 14 2026 Minutes

Monday, September 14, 2026 at 8:30 AM

Room 14, Potomac Building, St. Mary's County Governmental Center, Leonardtown, MD

1. CALL TO ORDER

A. Establish Quorum

B. Moment of Silence

C. Pledge of Allegiance

2. ROLL CALL

A. Roll Call

Members Present: Connor Wolfe, Michael Brown, Kathy Bailey, Michael Blackwell, Rosa Hance, Caitlyn Socrates and Emily Lewis.

Present for County: Ray Bivens, Department of Recreation & Parks Director and Karen Stone, Museum Division Manager.

Present for the Friends of St. Clements Island and Piney Point Museums: Janet Cooper.

B. Approval of minutes from July 6, 2026 meeting

Motion by Rosa Hance

Seconded by Connor Wolfe

Approved unanimously as presented

3. OLD BUSINESS

A. St. Mary's County Museum Division Update - Karen Stone, Manager

- An update on the construction of the new St. Clement’s Island Museum building
- Division hosted a community meeting on the new building at the Potomac Gardens
- Donations were made for Charlotte Hall Schoolhouse
- MHAA grant was awarded for the Early Times dory boat restoration
- MHT grant was submitted for Doris C dory boat restoration
- Apprentice began work from Forrest Technical Center
- A volunteer intern began work
- Staff participated in a number of webinars, training sessions, events, and educational outreach opportunities

- The US Colored Troops monument was professionally cleaned.

B. Friends of St. Clements Island & Piney Point Museums Update - Janet Cooper, Administrator

- FamilyFest on the Potomac was a success with over 500 attendees (from bus ridership)
- Board invite provided for 1st Annual Christmas decorating gathering November 1st and Evening Tides - A Night of Elegance
- After 25 years, the Potomac Seafood & Jazz Festival event has been retired, and well as Children's Day and Heritage Day. These are being replaced/combined with a 3-day First Landing Festival

C. St. Mary's County Department of Recreation & Parks Update - Ray Bivens, Director

- The Land Preservation, Parks and Recreation Plan document is moving forward to completion
- The Boys and Girls Club has begun at Carver Recreation Center
- Staff in early stages of having Drayden Schoolhouse listed on National Register
- Tank you to Karen and others who helped with MD 250 celebrations

4. NEW BUSINESS

A. Possibility of Future Meetings at Museums Sites Instead of Room 14

- Consensus was to hold future meetings at various museum sites.

B. Thoughts on Maryland Day Cards for Museum Staff

- Michael Blackwell provided 2 samples that could be signed by the Board for Museum staff.

C. Nominating Committee to Form for 2027 Officers

- Connor Wolfe and Rosa Hance volunteered to serve on the Nominating Committee.

D. Other New Items

- Connor Wolfe suggested the Board review the LPPRP at the next meeting
- Karen asked members to respond to the email regarding Board and Committee training.

5. ADJOURNMENT

- Adjourned at 9:15 a.m.

A. Next Regularly Scheduled Meeting: November 2, 2026

B. Upcoming Events:

Upcoming Events – Some highlights include:

September
19: Drayden African American Schoolhouse Open House | 11AM to 2PM
24 - 27: St. Mary's County Fair | Museum/Friends Table
30: St. Mary's County Employee Wellness Day | Museums/Friends Table

October
2: Leonardtown First Friday | OJM open 10AM to 7PM
3: Drayden African American Schoolhouse Open House | 11AM to 2PM

9: Community Health and Wellness Fair | Museums/Friends Table
10: Second Saturdays: Batty for Bats: Decorate Your Own Bat Box (PPLM)
12: Columbus/Indigenous Peoples Day | PPLM & OJM open 10AM to 5PM
17: Drayden African American Schoolhouse Open House | 11AM to 2PM

November

6: Leonardtown First Friday | OJM open 10AM to 7PM
11: Veteran's Day | PPLM & OJM open 10AM to 5PM
14: Second Saturdays: Deck the Halls: A DIY Ornament Workshop (PPLM)