

July 24, 1963

Special meeting with Mr. David Shriver, U. Of M. Entomologist.

Present: Mr. F. Elliott Burch, Mr. W. S. Donaldson, Mr. Paul Raley.

This meeting was called in order to discuss with Mr. Shriver a possible way to relieve Mr. Raley of the tremendous amount of bookkeeping necessary in the mosquito control program. The commissioners feel this work is taking up too much of Mr. Raley's time. Mr. Shriver said they could help on some of the administrative problems but was sorry to see this happen, as he feels it is a step in the wrong direction.

The U. of M. will have the records and will supply local balances on the allotted basis for each of these communities. This will be done weekly. Letters sent out this spring with the amount of the balance each individual had left. Mr. Shriver said he lists each community and figures how much it costs to spray per spray for the previous years, to get an average figure. This is broken down to determine state and county share. Other than sending the list this was the end of their accounting of the community money. They did not handle the communities money and did not take into consideration the unexpended balances. All they are interested in is that the county will handle the local funds. Unexpended balances can be subtracted from the amount of the assessment for the year. Mr. Raley will collect the money from the local people.

Mr. Shriver said this is not really a 50% matching fund. The state allows \$17,230, but will only guarantee \$15,000, the amount allotted to SMC. He said they would match every dollar the county spends. If you spend \$25,000, they will match with \$25,000. They did not know until the 30th of June that they were going to run short of money. The U. of M. is now going to take over the payroll and everything.

Mr. Donaldson said he would like the U. of M. to bill us when they want some money from us. We will settle up twice a year, according to Mr. Shriver. He said the county is responsible for the collection from the people. Mr. Donaldson said he would like to know as soon as possible how much of a balance these people have on hand. Mr. Shriver said this will be given to us weekly. Mr. Donaldson said he would like to have the U. of M. handle everything including the gas and oil. Mr. Shriver said if we would be willing to guarantee payment from the contacts to the state before the program starts and then bill them after the season is over. Mr. Burch and Mr. Donaldson said no, they did not want to assume this responsibility. Doing it this way would eliminate having any unexpended balance, according to Mr. Shriver. He agreed to furnish this office with community and county balances. He will give balances at the same time as he bills us. Then you would be able to tell people how much they have left in their accounts. Mr. Burch said people should wait until the end of the season to find out how much money they have left rather than ask in the middle of the season. With the information Mr. Shriver will send, you will be able to give people this information from now on. Mr. Donaldson and Mr. Burch agree that the people are entitled to a credit for their unexpended balances.

Mr. Shriver gives what proportion each community is to pay from the knowledge he has of the county. He feels that in the areas where there are low income families these people should be charged less. Mr. Donaldson said he would prefer that the U. of M. bill us periodically. He said that we will take care

of the gas, the local repairs, and when the U. of M. bills us we will subtract this from the local remittance. Paul Raley will handle the local people's money. At the end of the billing period we can go back and see if this is correct; if our balance and the U. of M. balance is in agreement. Tires and batteries would require a purchase order. This could be worked out on an agreement, such as getting a purchase order after the things are purchased. Credit cards could be requested from the other service stations if necessary.

Mr. Shriver said the men working on this program would have to be put on the state payroll and become state employees. Presented forms for the men to fill out to accomplish this. The paychecks will come through the U. of M. The county will still continue with the gas and minor repairs that do not require a purchase order. Purchase orders would be required for anything over \$10.00.

Mr. Shriver stated that the \$15,000 is only for temporary work and does not include the permanent work. This change in handling matters will not effect the money in any way. Some of these men may be working for state at night but this will not cost the county anything. They will just be making more money.

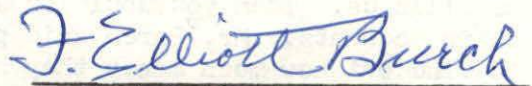
Moving the backhoe will come out of the regular budget as a regular expense. Mr. Shriver will send a trailer down to move this equipment. He thinks they have set rate to move the backhoe, and it will cost about \$300 to bring it down from Salisbury. There are many problems involved, such as breakdowns which are due to the hard usage. Might be able to get a backhoe locally, and the U. of M. is in favor of this, as it takes a big state roads trailer to move one. The U. of M. charges \$12 to \$13 per hour, and do not use drag lines. Mr. Burch said it would be cheaper to hire one of these outfits from the county. Mr. Shriver will investigate as to rental fees for the backhoe.

Mr. Shriver said that 70% of the permanent work is hand labor and prison labor could be hired to come down and do this work with spade and shovels. The engineering will not cost the county any money. Mr. R. Brown would be the supervisor over the prison labor.

Mr. Shriver said they will start paying themen as of the 15th of July. Mr. Paul Raley turned his records over to Mr. Shriver.

Meeting adjourned.

Approved,



F. Elliott Burch
President