

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, February 18, 1976

Present: Commissioner James M. McKay, President
Commissioner John K. Parlett, Vice-President
Commissioner Ford L. Dean
Commissioner Larry Millison
Edward V. Cox, County Administrator
Alice V. Bailey, Recording Secretary
Commissioner J. Patrick Jarboe (entered meeting at 9:55 a.m.)

The meeting was called to order at 9:10 a.m.

READING AND APPROVAL OF MINUTES

The minutes of February 11th were read and corrected. Commissioner Dean made a motion to approve the minutes as corrected. Seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Dean made a motion to approve payment of the vouchers submitted. Seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

SATAV AGREEMENT

Edward Cox, County Administrator, provided a copy of the SATAV Agreement to the Commissioners for their preliminary review. Mr. Cox stated that Harris Sterling is to provide to the Commissioners the information as to verification of interest in reference this agreement.

BOARD OF EDUCATION - 5TH DISTRICT SCHOOL

Edward Cox stated that he had received a phone call from the Board of Education requesting a Commissioner representative to appear with them before the Board of Public Works on February 25th, 1976 to discuss the 5th District School appeal for planning money.

After discussion Commissioner Millison stated that he will attend that meeting as well as the one of February 18, 1976 at 3:30 p.m. Commissioner Millison will attend an orientation meeting in reference the above stated appeal to the Board of Public Works. Also, the Commissioners stated that a letter to support their feelings in reference the 5th District School will be prepared.

WATER AND SEWER HOOKUP

Mr. Cox stated that in reference the water and sewer hookup inspection correspondence from Mr. Quance, Chief Water and Sewer Division, Department of Health & Mental Hygiene, the Metropolitan Commission stated that they did not have any comments, but the correspondence from the Commissioners hopefully would leave open to them the opportunity for comments.

LEGISLATIVE PACKAGE

Present: Edward V. Cox, County Administrator

Mr. Cox presented documents to the Commissioners with reference to changes in certain Bills for the Commissioners' review. After discussion of these Bills, the Commissioners were in agreement that these recommendations will be discussed at the Public Hearing to be held in reference the Legislative Package.

CATV LEGISLATION

Mr. Cox stated that Mr. Murnane of Maryland Association of Counties is preparing a draft of the Bill in reference CATV Legislation, and that a copy of same will be forwarded to the Commissioners for their review on February 25, 1976.

BOARD OF EDUCATION BUDGET

The Commissioners requested Mr. Cox to approach Mr. O'Dell to see if the Board of Education have comments on the breaking up of categories on their budget as Senator James Simpson proposed.

ROAD ORDINANCE BILL

County Attorney, Ernest Bell stated that Article 25, Section 10B of the Annotated Code of Maryland be amended to include St. Mary's County. The Commissioners discussed this and stated

that if the County were included, it would have more authority to regulate the construction and maintenance of driveway connections. The Commissioners were in agreement to have the recommendations of Mr. Bell typed and introduced into legislation and put this as Subsection 7 to Section 10B of Article 25.

BOARD OF EDUCATION BUDGET

In reference to the letter received from Senator Simpson, Mr. O'Dell stated that in his opinion the Board of Education was having a breakdown in categories on their budget. The Commissioners requested the Board of Education to give their comments on the Senator's proposal.

Commissioner Millison requested that Mr. O'Dell obtain for the last three years the breakdown on the increases of salaries with the Board of Education.

OPEN SPACE CORRESPONDENCE

Commissioner Raymond T. Tilghman from Charles County forwarded a letter to Senator Simpson recommending that the bill be amended to allow any or all portions of the Open Space monies available to be used for construction, maintenance and/or capital improvements to existing parks. The Commissioners were in agreement that a letter be drafted supporting the position as stated in Commissioner Tilghman's correspondence.

TECHNICAL CENTER INTERCEPTOR SEWER

Correspondence was received from the Metropolitan Commission in reference the Technical Center Interceptor Sewer, Leonardtown Sanitary District. In this correspondence, the figure of \$47,150.00 is stated as the County share. The Commissioners requested Mr. O'Dell to advise them the means and manner in which this amount of money is to be disbursed.

PRESS CONFERENCE

Present: Patty Muchow, Guardian
Jack Kershaw, Enterprise
Dick Myers, WKIK

The regular semi-monthly press conference was held at this time. A tape of the conference is on file in the Commissioners' office.

METROPOLITAN COMMISSION LEGISLATION

Present: Mike Marlay
Cato Merchant
Ed Clark

Mr. Clark, Mr. Marlay and Mr. Merchant appeared before the Commissioners to discuss the Metropolitan Commission's proposed legislation. The County Commissioners instructed Mr. Clark to contact Delegate Briscoe immediately with a final draft so that legislation could be filed and to get copies to the County Commissioners prior to the public hearing on February 27th.

Also the County Commissioners discussed with Mr. Clark the feasibility of going to New York to appear before the Bond Rating Board and to accumulate data that would have to be obtained prior to going before the Rating Board. This trip to New York would be approximately May 1st.

The Commissioners requested Mr. Clark to contact Mr. O'Dell and look into the present status of pensions and determine if there is a deficiency. If there is one, what will the policy be?

FLOOD MAP

Mr. Cox informed the Commissioners that Mr. Platt will be appearing before the Commissioners on February 25th with his recommendations and information obtained in reference the Flood Control Map.

REVIEW SUBDIVISION ROADS

After discussion of the review of subdivision roads that were discussed one week prior to this meeting and also during this meeting, Commissioner Jarboe made a motion to authorize the County Engineer to turn the review of subdivision plans over to a consultant and authorize the expenditure of monies up to \$5,000.00; source of funds will be determined by the Budget Officer. Seconded by Commissioner Parlett. All Commissioners voted in favor of the motion.

PERSONNEL COUNTY ENGINEER'S OFFICE

At the County Commissioners' meeting of February 11, 1976, John Norris, County Engineer, stated the need for an additional

engineer in his office. After considerable discussion, Commissioner Jarboe made a motion to direct the County Engineer to budget for an additional engineer position in the FY '76-'77 budget for the County Commissioners' consideration and to proceed immediately to develop an eligibility list for an engineer, and further to provide an organization analysis of the office of County Engineer identifying the tasks of each of the personnel in this office. Seconded by Commissioner Parlett. Commissioners Dean, Parlett and Jarboe voted in the affirmative; Commissioners McKay and Millison voted against. The motion passed.

WALDEN

Commissioner Dean stated that last week the Commissioners approved hiring a local engineering firm to prepare the site plan for the trailers at Walden. John Norris was to get the local engineering firms' proposals and to coordinate this project. Commissioner Dean inquired whether it would be possible that Walden personnel could work with the engineering firms. Jack Kershaw stated that he would be in contact with Ken Sola this evening and would discuss this matter.

RESIGNATION OF CATO MERCHANT

Commissioner McKay read aloud a letter received from Cato Merchant of the Metropolitan Commission stating that he can not take reappointment to this Commission and would like for the Commissioners to discuss a replacement. This will be discussed at a later time.

EMERGENCY MEDICAL SERVICES COUNCIL

Commissioner Jarboe made a motion that the Board of County Commissioners endorse the Emergency Medical Services Council as an official advisory board to the County Commissioners. Seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

Correspondence is to be forwarded to this Council notifying them of this action.

SENATE BILL 445

The Commissioners requested Edward Cox to contact the Maryland Association of Counties in reference Senate Bill 445 pertaining

to certain individuals that can not make an appeal to the Board of Appeals. Mr. Cox is to obtain also the status of this bill.

HEALTH DEPARTMENT BUILDING

The Commissioners discussed the situations at the Health Department at Lexington Park. They requested that a memorandum be forwarded to John Norris, County Engineer, stating that the doors that had been damaged due to the breaking and entering be replaced immediately with solid core doors and to request him to look into the methods of sound proofing; evaluation as to the best possible way of sound proofing, and also to look into the remodeling of the section that at the present time is being used by the retarded children.

LEASE ARCHEOLOGICAL SITE AT NEWTOWN NECK

Present: Michael Humphries
Renee Humphries
Mr. & Mrs. Abell Clark
J. S. Guy

Mr. Humphries apprised the Commissioners of the fact that there is a need for trash pickup at the St. Clement's Museum; this will cost \$48.00 for the remainder of the year. Also, he informed the Commissioners that the basement in the Museum is under water and he is in need of a sump pump; this will cost \$138.00. The Commissioners took the above under advisement.

Mr. Humphries at this point presented a lease by and between the County Commissioners and Mr. & Mrs. Abell Clark and Green Acres, Inc., for a lease for 99 years at the cost of \$1.00 per year on a four acre site for the purpose of developing an archaeological site and museum.

Commissioner Dean made a motion that the County Commissioners sign said lease by and between Mr. & Mrs. Clark and the County. Seconded by Commissioner Parlett. All Commissioners present voted in favor of the motion.

Mr. Humphries at this time showed some of the articles obtained from diggings to the Commissioners.

COMMISSION ON AGING

Present: Agnes McGaharn

Mrs. McGaharn appeared before the Commissioners and distributed literature in reference an update on the Commission on Aging. Mrs. McGaharn stated that she has written a manual on the aging but it is at this time in rough draft stage. She stated that long range goals were submitted as the long range multi-plan and that has been submitted to the Budget Officer. She stated that the elderly population is increasing and that in St. Mary's County between now and 1990 the increase will be on the percentage rate of 138.6%. Mrs. McGaharn stated that there are many services that are necessary for the elderly, but there is the problem of financing.

At this point Mrs. McGaharn gave information as to the Title III and Title VII Grants. She stated that Title III through June 30th of 1976 in Federal monies amounts to \$42,000.00. Title VII is funded to through May 1, 1976 in Federal monies amounts to \$66,000.00.

Mrs. McGaharn presented Title Three monthly service reports as to attendance for December and November. These reports showed the amount of attendance and activities that were provided. The Commissioners recommended that input and comments from the Department of Social Services and the Health Department be obtained as well as each member of the Commission on Aging as to the concept of the Commission on Aging becoming an Agency, and also that there will not be a duplication of services from the departments listed above.

She stated that a letter is being drafted by Janet Martin that the Title Seven program will be funded at the same amount as previously funded. As to Title Three, this is normally granted the same amount unless there is a good reason.

Mrs. McGaharn stated the Outreach program is trying to get to people that do not know about the program due to the fact that they do not listen to radio and other sources of information. This is trying to bring the elderly out.

Mrs. McGaharn stated the temporary food service agreement is going to run out on February 24. After discussion, the Commissioners were in agreement that the present source of obtaining the meals would continue through the 12th of March, 1976. At that time the Commissioner and Mrs. McGaharn would discuss this situation and make a decision as to how the food service would continue.

The meeting recessed at 4:45 p.m.

Thursday, February 19, 1976

Present: Commissioner James M. McKay, President
Commissioner John K. Parlett, Vice-President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Edward V. Cox, County Administrator
Alice V. Bailey, Recording Secretary

EXECUTIVE SESSION

The Commissioners met in Executive Session in order to discuss personnel matters.

The meeting reconvened at 9:15 a.m.

FAIR BOARD - FAIR GROUNDS

Present: Mr. Howard Lancaster
Elwood Cusic
Mrs. McWilliams
Mr. Fifth
Mr. Mattingly

Mr. Lancaster, President of the Fair Board, stated that he was appearing before the Commissioners for assistance and/or recommendations in reference the condition of the Fair Grounds. He stated that at the last two County Fair's the mud was deplorable, and would like to obtain assistance as to correction of this situation. He also stated that the buildings were in need of repair and submitted a listing of projects that require attention, listed in order of urgency. Also, he presented a list of organizations that use the Fair Ground facilities. After discussion of the situations that exist at the grounds in question by the parties present, the Commissioners were agreeable to considering the purchase of the materials that are needed to repair the roof and painting necessary, and the Fair Board and other organizations that use the facilities will have a joint meeting and will organize volunteer work to perform the necessary tasks.

The Commissioners requested that the Fair Board give thought as to how an over-all plan can be obtained with all the organizations who use the grounds.

Also, it was stated that the State Police be contacted in reference to having their barracks located at Leonard Hall instead of the grounds they have obtained at the Fair Grounds.

John Norris, County Engineer, will be requested to make recommendations by next week as to the manner in which to solve the drainage problem at the Fair Grounds.

SURFACE TREATMENT SCHEDULE

Present: John Norris, County Engineer
Walter Wise

Mr. Norris presented the Surface Treatment Schedule for the Commissioners review. The Commissioners will discuss and make comments at a later time.

GRAVEL ROADS ANALYSIS

Mr. Norris and Mr. Wise presented an analysis of the Gravel Roads in St. Mary's County as to Election District, Road Name, Route No., Length and Width. This was presented for Commissioners information.

FEDERAL AID SYSTEM

Present: John Norris, County Engineer
Walter Wise

Mr. Norris brought the maps in reference the Federal Aid System. He explained the roads that will and will not be accepted in the system. After explanation of the maps, the Commissioners requested Mr. Norris to draft a letter to the Highway Department spelling out the suggestions that the County Commissioners apprised him of as to certain roads that should and should not be considered, and then present to the County Commissioners for their signature.

Mr. Norris stated that when a reply is received, he will come before the Commissioners and give the Highway Department's response.

CLOVER HILL, CORNFIELD HARBOR ROAD AND RICHFIELD ROAD

Mr. Norris stated the condition of Clover Hill and Cornfield Harbor Roads were in deplorable condition. This is due to the fact that large truck traffic that is hauling gravel and other materials is breaking this road up. Also, this road is deteriorating due to the winter months of thawing and moisture, and with the heavy trucks, the condition of the road continues on a daily basis of becoming worse. Mr. Norris stated that he had spoken with the State Highway Administration and Lt. Muchow, and they were of the opinion that, on a selection basis, to lower the load limit to two axle vehicles on these roads. Mr. Norris stated that in Article 25 the law states that a maximum of 90 days on load limit is stated.

Mr. Norris stated that he will bring in his recommendations as to this road situation. The Commissioners stated that a load limit will be set at a later date.

The Commissioners authorized emergency repairs to Richneck Road. Also, the Commissioners stated that there will be public hearings on Road Resolution on March 17, 1976 at 4:00 p.m. Mr. Norris will inform the Commissioners as to the place where this hearing will be held.

BICENTENNIAL COMMISSION - PERSONNEL REQUEST

Present: Marvin Joy

Mr. Joy approached the Commissioners in reference obtaining office assistance for the Bicentennial Commission. He stated that Mrs. Rubye Beaman needed help as there were numerous letters that were to be sent out and someone should be in the office at all times to answer the phone.

Commissioner Jarboe made a motion to authorize an additional staff person in the Bicentennial Office for the remainder of the Bicentennial Year. Seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

Mr. Cox stated that a CETA person will be hired for this additional help, and if the funds for CETA are not funded for the FY 76-77, other arrangements for payment of salary will be made.

PERSONNEL MANUAL

Present: Nace Fresco

Mr. Fresco presented to the Commissioners recommendation and changes to the proposed Personnel Manual. This document will be reviewed and commented on later by the Commissioners.

Mr. Fresco outlined to the Commissioners the tasks that he has been performing since he has been employed as Personnel Officer.

Mr. Fresco stated that hopefully approval may be obtained from the Commissioners as to the Personnel Manual by mid-March. The Commissioners at this point scheduled the date of March 4th 1976 at 9:00 a.m. for Mr. Fresco to appear before the Commissioners to review the proposed Personnel Manual. Mr. Fresco stated that hopefully by the end of March a meeting will be scheduled with the Commissioners and all employees to review the manual. By the month of April a public hearing can be held on the manual and adoption by May 1st, with an effective date of July 1.

Mr. Fresco stated that he will be revising the reporting and recordkeeping system as well as obtaining a position description from all incumbents of every position in County service.

Mr. Fresco also stated that he is in the process of setting up an Affirmative Action Program and will then submit a policy statement to the Commissioners.

TEMPORARY PLUMBING INSPECTOR

The Office of Land Use and Development and the Plumbing Board requested the temporary assistance of Hillary Copsey as Plumbing Inspector for a two week period, while Jesse L. Baltimore is on vacation.

Commissioner Dean made a motion that the Commissioners approve the recommendations of the Plumbing Board for the temporary employment of Mr. Hillary Copsey for a two week period, compensated at a salary of \$250.00 per week. Seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

At a later time in the meeting the following motion was made:

Commissioner Dean made a motion to rescind his previous motion made earlier in the day in reference to the Plumbing Inspector temporary employment of two weeks and in place authorize the temporary employment of Hillary Copsey as Plumbing Inspector to work an hourly rate of \$7.00 per hour on a three day week for a period of two weeks. Seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

SALE OF SURPLUS FIRE TRUCK AT ST. MARY'S COUNTY AIRPORT

Mr. Cox stated that correspondence has been received from Otis F. Wood, requesting permission to sell the surplus fire truck now at the St. Mary's County Airport, which has been advertised and opening of bids on February 17, 1976 has been completed. The highest bidder is H. W. Barrett, and Mr. Wood recommends sale to this bidder.

Commissioner Jarboe made a motion to accept the recommendation of Mr. Wood that the bid of \$385.00 of H. W. Barrett and sale of the said fire truck be consummated. Seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

CIVIL DEFENSE TRAINING IN PIKESVILLE

Mr. Cox stated that correspondence was received from Mr. Otis Wood requesting permission for him to attend a training session in Pikesville on Civil Defense for the period of time from February 23 to March 5, 1976.

Commissioner Dean made a motion to authorize Mr. Wood to attend the training session at Pikesville for the week of February 23 to March 5, 1976. Seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

CETA POSITIONS - ADDITIONAL

Present: Edward Cox, County Administrator

Mr. Cox presented and explained the newly acquired CETA positions to the Commissioners and requested the approval as to filling of these positions.

Commissioner Jarboe made a motion to accept the recommendations of the County Administrator as to the filling of the CETA positions. Commissioner Dean seconded the motion. All Commissioners voted in favor.

5TH DISTRICT SCHOOL - LETTER TO GOVERNOR MANDEL

A letter was drafted to Governor Marvin Mandel in reference the non-funding of the 5th District School by the Capital Improvement Program for the construction of same.

Commissioner Dean made a motion to have the Commissioners sign this letter and for Commissioner Millison to hand carry said correspondence to the meeting on February 25th between the Board of Education and the Board of Public Works. Seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

REZONING CASES

Commissioner McKay stated in reference the Besche Oil Rezoning case that an individual who is within the 200 feet stated that he was not notified.

The Commissioners at this point decided to go over the following rezoning cases at 11:30 on February 26, 1976.

75-11 Irving Jones, H. Leonard and Bates Associates

75-15 Benjamin Asher

75-12 Besche Oil

ESCROW ACCOUNTS

Present: Harris Sterling

Mr. Sterling presented a list of the Escrow Accounts that are being held in special checking accounts and Mr. Sterling recommended that they be transferred to a savings account in order to earn interest. The amounts are as follows

SATAV Corp - King Kennedy Estate	\$ 4,250.00
Thomas Charles Lancaster	3,000.00
Riley Brothers, Inc.	47,250.00

Mr. Sterling recommended that the above monies be placed in a 5-star savings plan at Maryland National Bank.

Commissioner Dean stated that he would like for Mr. Sterling to call each bank and get the best yield on the deposit.

Commissioner Dean made a motion to authorize Harris Sterling to contact the banks and ascertain which gives the best interest yield, and having determined this, then deposit the escrow funds in that bank in a savings account. Seconded by Commissioner Parlett. All Commissioners voted in favor of the motion.

The Commissioners instructed Mr. Sterling to periodically review these accounts.

Mr. Sterling was instructed to see where the funds from Guenther Construction Company were being held as well as Mr. Cox looking into this matter.

SATAV

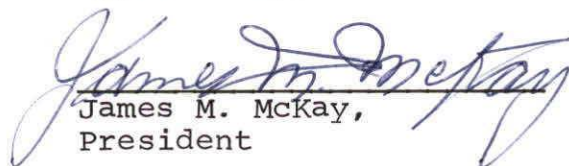
The Commissioners instructed Mr. Cox to inform SATAV that the monies being held by the county have not been deposited and that no interest has been earned.

FIRE AND RESCUE INSTITUTE

Commissioner Dean stated to inform the fire and rescue squads that the County Commissioners are ready to help and for them to clearly define their needs.

The meeting adjourned at 12:10 p.m.

Approved by,


James M. McKay,
President