

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, May 25, 2021)**  
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**1. COMMISSIONERS OF ST. MARY'S COUNTY AND ST. MARY'S COUNTY METROPOLITAN COMMISSION JOINT MEETING (VIRTUAL)**

**Members present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner John E. O'Connor  
Commissioner Todd B. Morgan  
Dr. Rebecca Bridgett, County Administrator  
ALisa Casas, Communication Director  
John F. Deatruck, Director, Department of Public Works and Transportation

**St. Mary's County Metropolitan Commission (Virtual)**

Joseph Russell- Chairman, 3rd Election District  
Keith Fairfax, Vice Chairman, 8th Election District  
Gerald Meyerman, 1st Election District  
Roy Alvey, 2nd & 9th Election District  
Dale Antosh, 4th & 5th Election District  
Keith S, Dugan, 6th Election District  
Robert Russell, 7th Election District  
George Ericksen, Executive Director  
Christy Hollander, P.E. Chief Engineer

Commissioner President James R. Guy called the joint meeting of the Commissioners of St. Mary's County and the St. Mary's County Metropolitan Commission to order at 9:02 a.m. in the Chesapeake Meeting Room, Governmental Center.

Opening remarks were provided by Commissioner President Guy and Chairman Russell.

**A. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION & ST. MARY'S COUNTY METROPOLITAN COMMISSION - Capital Projects Update**

Present: John F. Deatruck, Director, Department of Public Works and Transportation  
Allen Settle, Project Manager, Department of Public Works and Transportation  
Christy Hollander, P.E. Chief Engineer, METCOM

Updates were provided for the following joint projects: Patuxent Park Revitalization Project, FDR Boulevard, Southampton Revitalization Project, Water/Sewer Improvements, St. Clements

Shores Waste Water Treatment Project Expansion & Upgrade and Asphalt Overlay Project Coordination.

**B. DEPARTMENT OF FINANCE - ST. MARY'S METROPOLITAN COMMISSION - Approval of FY2022 Capital Improvement Budget FY2023 - 2027 Plan**

I move to approve the St. Mary's County Metropolitan Commission FY2022 Capital Improvement Budget and FY2023 - 2027 Plan in accordance with Section 113-30 of the Code of St. Mary's County.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. LEGISLATIVE UPDATE**

Present: David Weiskopf, County Attorney

An update was provided for HB862 - St. Mary's County and Metropolitan Commission - Debt Limitations; the bill passed and will become law effective July 1, 2021.

**D. DEPARTMENT OF RECREATION AND PARKS - Extension to Temporary Access Agreement - St. Mary's County Metropolitan Commission**

I move to authorize the Commissioner President to sign the extension of the Temporary Access Agreement allowing the St. Mary's Metropolitan Commission access to the Great Mills Property for the purpose of installing a well.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**2. ADJOURN**

Following closing remarks by Commissioner President Guy and Chairman Russell the meeting closed at 9:42 a.m.

**3. WELCOME**

**Members present**

Commissioner President James R. Guy

Commissioner Eric Colvin

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

Commissioner John E. O'Connor

Dr. Rebecca Bridgett, County Administrator  
ALisa Casas, Communications Director, Public Information Office

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 10:05 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

### **Approval of Consent Agenda**

I move to approve the Consent Agenda, which contains the Minutes of May 18, 2021, as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

### **4. PROCLAMATION**

A proclamation was presented for LGBTQIA Month.

### **5. MAIN AGENDA ITEM**

#### **A. HUMAN RESOURCES - Years of Service Awards**

The following employees were recognized:

#### **20 Years**

William H. Mattingly, Jr., Dept. of Public Works and Transportation  
John F. Stone Jr., Dept. of Public Works and Transportation  
Linda A. McConnell, Dept. of Information Technology  
David L. Chapman, Dept. of Land Use and Growth Management  
Christina L. Bishop, Dept. of Recreation and Parks  
Kelly M. Castle, Sheriff's Office  
Todd Fleenor, Sheriff's Office  
Elizabeth A. O'Connor, Sheriff's Office  
Marc A. Edwards, Dept. of Public Works and Transportation  
Joyce M. Ford, Dept. of Public Works and Transportation  
Joseph M. Nickerson, Dept. of Public Works and Transportation  
Richard P. Tarr, Dept. of Public Works and Transportation  
June A. Robrecht, Dept. of Human Recourses  
Mark W. Stancliff, Dept of Information Technology  
Stacey McCarson, Dept. of Recreation and Parks  
Bonnie J. Payne, Sheriff's Office  
Dale D. Reppel Jr., Sheriff's Office

Susan A. Campbell, Dept. of Information Technology  
Ronald G. Maloy, Sheriff's Office  
John J. Kirkner, Sheriff's Office  
Stephen Simonds, Sheriff's Office

**B. DEPARTMENT OF FINANCE - Commissioners of St. Mary's County Sets Rates and Approves FY2022 Operating and Capital Budgets**

**MOTION #1:** I move to take \$207,373 from the Commissioners Emergency Reserve and allocate to salaries on an equal basis.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION #2:** I move to restore the 38 positions requested by the volunteers of St Mary's County, RSA, Jurisdictional Medical Director, and Director of Emergency Services To be funded through the ESSF, and EMS Billing and remove non profit funding from the operating revenue realigning the funding from the American Rescue fund and allocate the adjusted operating revenue to fund the 5% adjustment to the Office of the Sheriff pay scale and transferring the appropriate funding from the commissioners reserve previously allocated for snow removal to the remaining balance requested from the Board of education. Further directing the department of finance to represent the adjusted numbers and balanced budget at 1pm today for approval by the Commissioners of St Mary's County.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.  
Final Resolution: Motion Fails  
Yea: Commissioners Colvin, O'Connor  
Nay: Commissioners Guy, Hewitt, Morgan

**MOTION #3:** I move to approve Aging & Human Services Senior Center Fees.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION #4:** I move to approve Emergency Service Billing Transport Fees.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION #5:** I move to approve Recreation & Park's Activity Fund Fees.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION #6:** I move to approve and execute the Revenue Ordinance for FY2022, which sets the tax rates.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION #7:** I move to approve and execute the Appropriation Ordinance for FY2022, which identifies appropriations, and includes compensation increase for appointed employees.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan

Nay: Commissioners Colvin, O'Connor

**MOTION #8:** I move to approve the FY2022 Budget, as set forth in the schedules and documents included in the submission, and execute the Budget Estimates page evidencing our approval of the itemized budget.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan

Nay: Commissioners Colvin, O'Connor

**MOTION #9:** I move to approve and authorize the Commissioner President to execute the Annual Budget Certification Statement for FY2022, page B-3 and submit with MOE calculation Certification to the Maryland State Department of Education.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Nay: Commissioner O'Connor

**MOTION #10:** I move to submit the executed FY2022 Nonrecurring Cost Requests Form and related documents to be submitted to the Maryland State Department of Education.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **6. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR JUNE 8 AND 15, 2021.** There will be no meeting of the Commissioners on June 1, 2021.

**B. CIRCUIT COURT FOR ST. MARY'S COUNTY - Courthouse Security Equipment Grant**

I move to approve the Circuit Court Security Equipment Grant Award, Project MD2136, from the Maryland Administrative Office of the Courts on behalf of the Circuit Court for St. Mary's County, for courthouse security improvements in the amount of \$12,880.07, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. DEPARTMENT OF RECREATION AND PARKS - Program Open Space and Planning Grant Applications**

I move to approve the two (2) Program Open Space Project Grants Applications and the Planning Grant Application in the total amount of \$497,500 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

**D. DEPARTMENT OF ECONOMIC DEVELOPMENT - License Agreement with Action Lounge and Billiards for Use of County Land**

I move to enter into a License Agreement with Action Lounge and Billiards for use of County owned land and to have the Commissioner President sign all relevant documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

**E. DEPARTMENT OF AGING & HUMAN SERVICES - State of Maryland Emergency Rental Assistance Program (ERAP-1)**

I move to accept the State of Maryland Emergency Rental Assistance Program (ERAP-1) sub-recipient agreement and award on behalf of the Maryland Department of Housing and Community Development (DHCD) in the amount of \$4,515,115; approve the budget amendment; and authorize the Commissioner President to execute the related documents, to include the grant agreement, upon arrival.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **7. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

### **MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into Closed Session to discuss Personnel.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **8. CLOSED SESSION**

### **A. PERSONNEL**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Dept. of Human Resources  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 11:38 a.m. - 11:44 p.m.

Location: CSMC Meeting Room

Purpose: Market Adjustment

### **B. PERSONNEL**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Diane Gleissner, Coordinator  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 11:45 a.m. - 12:15 p.m.  
Location: CSMC Meeting Room  
Purpose: Boards and Commissions Appointments

## **9. ADJOURN**

The meeting adjourned at approximately 12:15 p.m.  
Minutes approved by the Commissioners of St. Mary's County on June 8, 2021.

JB  
Julie Burch, Senior Admin Coordinator