

## **Commissioners of St. Mary's County Meeting Minutes (Tuesday, June 4, 2024)**

*Generated by Julie Burch on Wednesday, June 5, 2024*

### **Members present**

Commissioner President James R. Guy  
Commissioner Eric S. Colvin  
Commissioner Michael L. Hewitt  
Commissioner Michael R. Alderson Jr.  
Commissioner Scott R. Ostrow  
David Weiskopf, County Administrator  
Jenna Guzman, Communications Director, Public Information Office  
Julie Burch, Recorder

### **1. RECEPTION FOR RECIPIENTS OF YEARS OF SERVICE RECOGNITION.**

Chesapeake Building Lobby

Prior to the start of the regular business meeting the Commissioners hosted a reception to honor Employee Years of Service Award recipients.

### **2. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:01 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

### **Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of May 21, 2024.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

### **3. PROCLAMATIONS**

Proclamations were presented for:

- A. LGBTQIA Month
- B. National Homeownership Month

### **4. PRESENTATION**

**A. HUMAN RESOURCES - Years of Service Employee Recognition**

**Present:** Catherine Pratson, Director  
Tracie McPherson, Deputy Director

The following individuals were recognized for years of service to St. Mary's County Government.

**35 Years**

Gary Holley, Dept. of Public Works and Transportation

**30 Years**

David M. Oliver, Dept. of Recreation and Parks

**25 Years**

Mark S. Miller, Dept. of Public Works and Transportation

Lorna J. Cudmore, Dept. of Finance

James C. Farren, Dept. of Recreation and Parks

Valerie A. Hayden, Dept. of Recreation and Parks

Robert A. Bailey, Dept of Recreation and Parks

David L. Corcoran, Sheriff's Office

Mark D. Howard, Sheriff's Office

Mary C. Bell, Sheriff's Office

Douglas S. Mills, Sheriff's Office

Kelly J. Crosby, Sheriff's Office

**20 Years**

Linda M. Baird, Dept. of Public Works and Transportation

Joann V. Copsy, Dept. of Public Works and Transportation

Lisa M. Ledman, Dept. of Economic Development

Kathryn M. Chaney, Dept. of Information Technology

Jennifer R. Talton, Dept. of Information Technology

Keith D. Moritz, Sheriff's Office

Michael D. Thompson, Sheriff's Office

Melissa L. Green, Sheriff's Office

Sarah J. Smith, Sheriff's Office

William J. Coyne, Sheriff's Office

Scott D. Ruest, Sheriff's Office

Daniel L. Catlett Sr., Sheriff's Office

**15 Years**

Sharon L. Ferris, County Administrator's Office

David Weiskopf, County Administrator

Sheila M. Graziano, Dept. of Aging and Human Services

Elaine Kauffman, Dept. of Aging and Human Services

Ralph A. Broome, Jr., Dept. of Public Works and Transportation

Robert A. Evans, Dept. of Public Works and Transportation

Sonyia Staats, Dept. of Finance

Brandy M. McKelvey, County Attorney's Office  
Charles L. Holzberger, Sheriff's Office  
Timothy L. Snyder, Sheriff's Office  
Lindsay M. Irvin, Sheriff's Office  
Glen D. Knott, Sheriff's Office  
Brandon T. Foor, Sheriff's Office

### **10 Years**

Suzan E. Dean, Alcohol Board  
Judy H. Wallenfelt, Circuit Court  
Virginia A. Quade, Dept. of Aging and Human Services  
Jack E. Williams, Dept. of Public Works and Transportation  
Jonathan T. Prettyman, Dept. of Public Works and Transportation  
John H. Curtis, Dept. of Public Works and Transportation  
Charles E. Thomas, Dept. of Public Works and Transportation  
James P. Arch, Dept. of Public Works and Transportation  
James C. Clem, Dept. of Emergency Services  
Brandy C. Guy, Dept. of Emergency Services  
David W. Morris, Dept. of Emergency Services  
Todd A. Rice, Dept. of Information Technology  
Rachel A. Pulliam, County Attorney's Office  
Michael A. Labanowski Jr., Sheriff's Office  
Tyler J. Payne, Sheriff's Office  
Andrew W. Budd, Sheriff's Office  
Ryan C. Goodwin, Sheriff's Office  
Brian P. Fennessey, Sheriff's Office  
Rachael L. Roszell, Sheriff's Office  
James A. O'Neill, III, Sheriff's Office

## **MOTION TO ADJOURN AS COMMISSIONERS OF ST. MARY'S COUNTY**

I move to adjourn as Commissioners of St. Mary's County and reconvene as the St. Mary's County Board of Health.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

## **5. ST. MARY'S COUNTY BOARD OF HEALTH**

### **A. ST. MARY'S COUNTY BOARD OF HEALTH - Presentation**

**Present:** Dr. Meenakshi G. Brewster, St. Mary's County Health Officer

Dr. Brewster provided information on the emerging H5N1 Influenza A virus. No known human cases have been reported at this time in Maryland. She highlighted other initiatives in the county, including the School-based Health Centers; St. Mary's County Health Hub; St. Mary's County Mentoring Exchange; Group Violence Intervention and Firearm Safety; and the 2024 Perc Season. She also reminded citizens about Summer Pool & Beach Safety.

## **MOTION TO ADJOURN AS ST. MARY'S COUNTY BOARD OF HEALTH**

I move to adjourn as the St. Mary's County Board of Health and reconvene as the Commissioners of St. Mary's County.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

## **6. PUBLIC HEARING**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** – Public Hearing - Amendments to St. Mary's County Code, Chapter 203 Building Construction and Chapter 223 Article IV Inspection Fees

Commissioner President Guy opened the public hearing at 10:31 a.m.

**Present:** Jessica S.B. Andritz, Director, Land Use and Growth Management  
Amber Thompson, Permits Manager, Land Use and Growth Management  
John Sterling Houser, Deputy County Attorney, Office of the County Attorney

Notice of public hearing was published on May 17 and May 24, 2024, in the *Southern Maryland Newspaper*. The public hearing is to receive public input on the new Maryland Building Performance Standards (based upon the 2021 versions of the IBC, IRC, and IECC) effective on May 29, 2023. The State has confirmed that local jurisdictions must implement and enforce the new MBPS no later than May 29, 2024.

Commissioner President Guy requested David Weiskopf provide the format for the public hearing and open the hearing for public comment.

### **Public Comments Given By:**

Rodney Gertz, 5341 Ketch Rd., Prince Frederick, MD

Merl Evans, 44378 Finicum Rd., Tall Timbers, MD

Mr. Weiskopf closed the public hearing for public comment and noted that the record would remain open for public comment for an additional seven days. Commissioner President Guy closed the public hearing at approximately 10:45 a.m.

## **7. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR JUNE 11 AND 25, 2024.** There will be no meeting of the Commissioners on June 18.

**B. OFFICE OF THE COUNTY ATTORNEY - Real Property - METCOM Easement at Wicomico Shores Golf Course**

I move to approve the Amended Declaration of Easement Agreement between the Commissioners of St. Mary's County and the St. Mary's County Metropolitan Commission for the installation of a new well located adjacent to the Wicomico Shores Golf Course, and to authorize Commissioner President Guy to execute all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**C. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - SHA**

Supplemental Agreement - Pegg Road Sidewalk Federal Funding

I move to approve and authorize the Commissioner President to sign the related Budget Amendment and further authorize the Director of Public Works and Transportation to sign the State Highway Administration Supplemental Agreement for \$240,000 of federal spending to improve sidewalks along Pegg Road.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**D. DEPARTMENT OF FINANCE - FY2025 Cooperative Agreement between the MD Department of Agriculture and the Commissioners of St. Mary's County**

I move to approve the FY2025 Cooperative Agreement between the MD Department of Agriculture and the Commissioners of St. Mary's County for the continuation of the program for the control and eradication of invasive and designated weed species in St. Mary's County, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**E. DEPARTMENT OF HUMAN RESOURCES - Risk Premium Payment**

I move to approve utilizing \$100,000 from the Commissioner Emergency Reserve for payment of the FY2024 4th quarter LGIT premium and authorize Commissioner President to execute the related document.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

## **8. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

### **MOTION TO MOVE INTO CLOSED SESSION**

I move to enter into closed session to discuss Legal Advice, Real Property, and Personnel – Boards, Committees and Commissions.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

## **9. CLOSED SESSION**

### **A. LEGAL ADVICE**

**Present:** James R. Guy, President

Michael R. Alderson Jr., Commissioner

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Scott R. Ostrow, Commissioner

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Buffy Giddons, County Attorney

Dr. Meenakshi G. Brewster, St. Mary's County Health Officer

Julie Burch, Recorder

Authority: §9-512(a)(12) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:34 a.m. - 11:46 a.m.

Location: Savich Conference Room

Purpose: To discuss a lease agreement

### **B. REAL PROPERTY**

**Present:** James R. Guy, President

Michael R. Alderson Jr., Commissioner

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Scott R. Ostrow, Commissioner

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Buffy Giddons, County Attorney  
Brandy McKelvey, Paralegal  
Julie Burch, Recorder

Authority: §9-512(a)(6) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:50 a.m. - 12:10 p.m.

Location: Savich Conference Room

Purpose: To discuss the disposition of tax sale properties

### **C. PERSONNEL**

**Present:** James R. Guy, President

Michael R. Alderson Jr., Commissioner

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Scott R. Ostrow, Commissioner

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Diane Gleissner, Coordinator for Boards and Commissions

Julie Burch, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:11 p.m. - 12:33 p.m.

Location: Savich Conference Room

Purpose: To discuss potential candidates for Board and Commissions.

### **10. ADJOURN**

The meeting adjourned at 12:33 p.m.

Minutes approved by the Commissioners of St. Mary's County on June 11, 2024

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JB

Julie Burch, Senior Admin Coordinator