

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, November 5, 2024)**  
*Generated by Julie Burch on Tuesday, November 5, 2024*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric S. Colvin  
Commissioner Michael L. Hewitt  
Commissioner Michael R. Alderson Jr.  
Commissioner Scott R. Ostrow  
Jenna Guzman Communications Director, Public Information Office  
Julie Burch, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of October 29, 2024, as presented.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Scott R. Ostrow.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**2. PROCLAMATIONS**

Proclamations were presented for:

- A. National Family Caregiver Month 2024
- B. Animal Shelter Appreciation Week

**3. TRI-COUNTY COUNCIL PRESENTATION**

**A. TRI-COUNTY COUNCIL PRESENTATION**

**Present:** John Hartline, Executive Director, Tri-County Council  
Commissioner Earl F. (Buddy) Hance, Calvert County, 1st Vice Chair, Tri-County Council

Mr. Hartline discussed the Tri-County Council's services regionally and in St. Mary's County, including FY 2025 Funding, Workforce Development, Transportation programs, Southern

Maryland Agricultural Development Commission (SMADC) programs, and the Southern Maryland National Heritage Area.

#### **4. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR NOVEMBER 19 AND DECEMBER 3, 2024.** There will be no meeting of the Commissioners on November 12, 2024.

**B. SHERIFF'S OFFICE - FY2025 Residential Substance Abuse Treatment (RSAT) Grant Application - GOCPP**

I move to approve the FY2025 RSAT grant application from the Governor's Office of Crime Prevention and Policy, on behalf of the St. Mary's County Sheriff's Office in the amount of \$221,270 (excluding County match) and authorize the Commissioner President and Sheriff to execute the related documents and staff to submit electronically.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**C. DEPARTMENT OF AGING & HUMAN SERVICES - FY2025 Senior Rides, Project MD2505 Notification of Grant Award**

I move to approve the Senior Rides Operating Grant Agreement, Project #MD2505, from the Maryland Department of Transportation, Maryland Transit Administration on behalf of the St. Mary's County Department of Aging & Human Services in the amount of \$14,000 and includes \$4,667 Required County Match, \$15,879 Additional County Funding, and \$3,000 Other Income, to coordinate door-to-door transportation for low and moderate income seniors who are unable to use other transportation options and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**D. DEPARTMENT OF ECONOMIC DEVELOPMENT - Termination and Replacement of Stormwater Management Agreement with Great Mills Limited Partnership**

I move to terminate the Maintenance Agreement for stormwater management between Great Mills Court Association Limited Partnership and the Commissioners of St. Mary's County and have the Commissioner President sign all related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson, Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**E. DEPARTMENT OF FINANCE - Budget Amendment to Realign County Personal Services FY2025**

I move to approve the budget amendment decreasing salary and fringe accounts and increasing the Commissioner's Emergency Reserve account in the amount of \$511,757 due to salary savings.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**F. DEPARTMENT OF FINANCE - Review and Acceptance of FY2026 Operating Budget Instructions/Non-Profit Instructions**

I move to approve the FY2026 Operating Budget instructions and the non-profit funding recommendations as presented.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson, Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**G. COUNTY ADMINISTRATOR - Approve Employment Contract**

I move to approve the employment contract for the Animal Services Division Manager for St. Mary's County Government and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**5. COMMISSIONERS' TIME**

The Commissioners discussed events attended over the past week and provided general comments.

**6. ADJOURN**

The meeting adjourned at approximately 11:11 a.m.  
Minutes approved by the Commissioners of St. Mary's County on November 19, 2024.

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JB  
Julie Burch, Senior Administrative Coordinator