

## **Commissioners of St. Mary's County Meeting Minutes (Tuesday, June 24, 2025)**

*Generated by Julie Burch on Tuesday, June 24, 2025*

### **Members present**

Commissioner President James R. Guy  
Commissioner Eric S. Colvin  
Commissioner Michael L. Hewitt  
Commissioner Scott R. Ostrow  
David Weiskopf, County Administrator  
Jenna Guzman, Communications Director, Public Information Office  
Julie Burch, Recorder

### **Not Present**

Commissioner Michael R. Alderson, Jr.

Commissioner President Guy called the meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

### **Approval of Consent Agenda**

**MOTION 1:** I move to approve the Consent Agenda, which includes the Minutes of June 10, 2025.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**MOTION 2:** I move to approve the appointments to Boards, Committees, or Commissions with the terms to expire as indicated.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**MOTION 3:** I move to approve the surplus property quit-claim deed.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**MOTION 4:** I move to authorize Commissioner Guy to sign the contract of sale on surplus property, 45095 Blackwell Court, as previously approved on April 22, 2025.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

## **2. PROCLAMATIONS**

Proclamations were presented for:

- A. St. Mary's Youth Lacrosse Association 30th Anniversary
- B. St. Mary's Youth Lacrosse Association 10U Champions
- C. St. Mary's Youth Lacrosse Association 14U Champions

## **3. MAIN AGENDA ITEM**

**A. OFFICE OF THE COUNTY ATTORNEY - DECISION - Road Transfers with the Maryland Department of Natural Resources**

**MOTION 1:** I move to approve the transfer of a portion of Camp Cosoma Road to the Commissioners of St. Mary's County from the Maryland Department of Natural Resources, and authorize Commissioner President Guy to sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**MOTION 2:** I move to approve the transfer of a portion of Newtowne Neck Road from the Commissioners of St. Mary's County to the Maryland Department of Natural Resources, and authorize Commissioner President Guy to sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

## **4. PUBLIC HEARING**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Public Hearing - ZONE24-0413 Pax River Village Center**

Commissioner President Guy opened the public hearing at 9:30 a.m.

**Present:** Courtney Jenkins, Deputy Director

Notice of the Public Hearing was published as a Legal Notice in Southern Maryland News on June 6, 2025, and June 13, 2025. This public hearing was to receive public comment on a proposed change four separate parcels of land located at 21822 and 21899 FDR Blvd., 0 and

21703 Great Mills Rd., and 21847 Three Notch Rd., which are part of the second phase of redevelopment of the Pax River Village Center (formerly known as Millison Plaza). All four parcels are located in the Lexington Park Development District. Three of the four parcels (referred to as the “Shopping Center Property”) are located within the Limited Commercial/Industrial land use area (established by the Comprehensive Plan/Lexington Park Development District Master Plan) and are in the Limited Commercial Industrial (LCI) zoning district (as shown on the County’s Official Zoning Map). The last parcel (referred to as the “Ortho Property”) is located in the Medium Intensity Mixed Use land use area and is included within the Medium Intensity Mixed-Use zoning district.

Commissioner President Guy requested that David Weiskopf provide the format for the public hearing and open it to public comment.

Public Comments given by:

Chris Longmore, 22738 Maple Road #101, Lexington Park, MD

Captain Douglas Burfield

Joan Sullivan - Cowan, 21411 S. Essex Drive, Lexington Park, MD

Troy Cowan, 21411 S. Essex Drive, Lexington Park, MD

Bert Johnson

Mr. Weiskopf closed the public hearing for public comment and noted that the record would remain open for public comment for an additional seven days. Commissioner President Guy closed the public hearing at approximately 10:06 a.m.

## **5. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR JULY 15 and 22, 2025.** There will be no meeting of the Commissioners July 1 or July 8, 2025.

**B. SHERIFF'S OFFICE - St. Mary's County Automated Speed Photo Enforcement Program**

**MOTION 1:** I move to authorize the the addition of the following positions, one (1) FTE - Contract Deputy - Automated Speed Photo Enforcement, Grade SL1 Step 5 and one (1) FTE Automated Enforcement Technician, Grade 5, Step 1-3, to the Sheriff's Budget effective July 1, 2025, for the administration of the St. Mary's County Automated Speed Photo Enforcement Program.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**MOTION 2:** I move to authorize the Procurement Officer to award the ASPE Program Contract to NovoaGlobal, Inc., subject to receipt and acceptance of contract-related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**MOTION 3:** I move to approve the related budget amendment to establish the program budget in the revolving fund, and authorize the Commissioner President to execute the related document.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**C. DEPARTMENT OF ECONOMIC DEVELOPMENT** - Annual MOU with Visit St. Mary's

I move to approve the Memorandum of Understanding with Visit St. Mary's MD for Fiscal Year 2026 and have the Commissioner President sign all related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**D. DEPARTMENT OF ECONOMIC DEVELOPMENT** - Memorandum of Agreement Between the College of Southern Maryland and St. Mary's County for Small Business Development Center Services

I move to approve the Memorandum of Agreement between the College of Southern Maryland and St. Mary's County for Small Business Development Center Services and have the Commissioner President sign all related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**E. DEPARTMENT OF FINANCE** - FY2026 Cooperative Agreement between the Maryland Department of Agriculture and the Commissioners of St. Mary's County

I move to approve the FY2026 Cooperative Agreement between the Maryland Department of Agriculture and the Commissioners of St. Mary's County for the continuation of the program for the control and eradication of invasive and designated weed species in St. Mary's County, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**F. DEPARTMENT OF EMERGENCY SERVICES** - Maryland 911 Board - FY25 Spending Plan Realignment

I move to approve the FY2025 Budget Amendment realigning the spending plan for the Maryland 9-1-1 Board Trust Fund MD2538 as presented and authorize Emergency Services to proceed with the Phase II project plan presented to the State.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**G. DEPARTMENT OF RECREATION AND PARKS - Piney Point Lighthouse Museum  
METCOM Easement**

I move to approve the METCOM easements for grinder pump replacement at 44720 and 44703 Lighthouse Dr., Piney Point, Maryland.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**H. DEPARTMENT OF AGING & HUMAN SERVICES - FY2026 Senior Citizen Activities  
Center Operating Fund (SCOF) Grant Application**

I move to approve the FY2026 SCOF Grant Application, Project #MD2635, received from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging & Human Services in the amount of \$6,340 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**I. DEPARTMENT OF AGING & HUMAN SERVICES - FY2026 Long-Term Care and  
Dementia Care Navigation (LTCDCN) Grant Application**

I move to approve the FY2026 LTCDCN Grant Application, Project #MD2642, received from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging & Human Services in the amount of \$41,923 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Ostrow

**6. COMMISSIONERS' TIME**

The Commissioners highlighted events over the past week and provided general comments.

## **7. ADJOURN**

The meeting adjourned at 12:05 p.m.

Minutes approved by the Commissioners of St. Mary's County on July 15, 2025.

JB

Julie Burch, Senior Admin. Coordinator

## **8. MEMORIAL CEREMONY FOR CHRISTOPHER SHEPARD**

A Memorial Tribute for Christopher Shepard was held in the Chesapeake Building Lobby. The Commissioners presented his family with a Proclamation in honor of his dedicated service to the County while employed at the Department of Information Technologies. Mr. Shepard's name and dates of service was placed on the Memorial Plaque in the lobby of the Chesapeake Building.

## **9. PUBLIC HEARING**

### **Members Present**

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

Jenna Guzman, Communications Director, Public Information Office

Julie Burch, Recorder

### **A. COUNTY ATTORNEY'S OFFICE - Public Hearing on Proposed Amendment to Stewart's Grant PUD**

Commissioner President Guy opened the public hearing at 6:30 p.m.

**Present:** John Sterling Houser, Deputy County Attorney

Richard R. Page Wyrrough, Law Offices of Richard R. Page Wyrrough, LLC, Counsel for Applicant

Notice of the Public Hearing was published as a Legal Notice in Southern Maryland News on June 6, 2025, and June 13, 2025. This public hearing was to receive public comment on the amendments to the Stewart's Grant Planned Unit Development ("PUD").

Commissioner President Guy requested that David Weiskopf provide the format for the public hearing and open it to public comment.

Public Comments given by:

William Sanner III, 20961 Robert Eliff Drive, Lexington Park, MD

Clifton Whitford, 22260 Scott Circle, Lexington Park, MD

Brandon Russell, P.O. Box 11, Clements, MD

Michael Brown, 20828 Wolftrap Street, Lexington Park

Asher Morost, 45698 Frigate Place, Great Mills, MD

Mr. Weiskopf closed the public hearing for public comment and noted that the record would remain open for public comment for an additional seven days. Commissioner President Guy closed the public hearing at approximately 7:11 p.m.