

Commissioners of St. Mary's County Meeting Minutes (Tuesday, September 16, 2025)
Generated by Julie Burch on Tuesday, September 16, 2025

Members present

Commissioner President James R. Guy
Commissioner Eric S. Colvin
Commissioner Michael L. Hewitt
Commissioner Michael R. Alderson, Jr.
David Weiskopf, County Administrator
Jenna Guzman, Communications Director, Public Information Office
Julie Burch, Recorder

Not Present: Commissioner Scott R. Ostrow

1. RECEPTION FOR ANNUAL "YEARS OF SERVICE" STAFF AWARDS RECIPIENTS

Prior to the start of the regular business meeting, the Commissioners hosted a reception to honor Employee Years of Service Award recipients.

2. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:01 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

MOTION 1: I move to approve the Consent Agenda, which includes the Minutes of September 9, 2025, as amended.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson

MOTION 2: I move to approve the appointments to Boards, Committees, and Commissions.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson

3. PROCLAMATIONS

Proclamations were presented for:

- A. National Senior Center Month
- B. Constitution Week
- C. St. Mary's County Library 75th Anniversary

4. PRESENTATIONS

A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - PRESENTATION OF AWARD FOR EARNING CLASS 7 CRS RATING - NATIONAL FLOOD INSURANCE PROGRAM (NFIP)

Present: Matthew V. Smith, CFM, NFIP Community Assistance Program Manager, Maryland Department

of the Environment

Jessica Andritz, Director, Department of Land Use and Growth Management

Mr. Smith presented a plaque to St. Mary's County Government in acknowledgment of its participation in the National Flood Insurance Program (NFIP) and earning a Class 7 rating in the Community Rating System (CRS) administered by the Federal Emergency Management Agency (FEMA). St. Mary's County's joining the program allows citizens to receive a 15% discount on flood insurance policies.

B. INVITATION TO THE 78TH ANNUAL ST. MARY'S COUNTY FAIR

Present: Jay Farrell, President, St. Mary's County Fair Association Inc.

John Richards, Vice President, St. Mary's County Fair Association Inc.

Mr. Farrell formally invited the Commissioners to the St. Mary's County Fair, September 18-23, 2025. The Commissioners then presented Mr. Richards with a County Flag for his outstanding accomplishments working with the County Fair.

C. DEPARTMENT OF HUMAN RESOURCES - Years of Service Awards

Present: Catherine Pratson, Director

Tracie McPherson, Deputy Director

The following individuals were recognized for years of service to St. Mary's County Government.

10 Years of Service

Adel Carter, Sheriff's Office

Amie Island, States Attorney's Office

A. J. Cheney, Department of Land Use and Growth Management

Andrew Ponti, Department of Recreation and Parks

Dale Smith, Sheriff's Office
Dung Ross, Sheriff's Office
Dylan Payne, Department of Public Works and Transportation
Gerard Muschette, Sheriff's Office
Heather Jones, Sheriff's Office
Helene Hunter, Department of Aging and Human Services
James Bare, Sheriff's Office
James R. Guy, County Administration Office
Kelly Bell, Department of Emergency Services
Melissa Dodson, Sheriff's Office
Michael Graves, Sheriff's Office
Michael Hewitt, County Administration Office
Michael Myers, Sheriff's Office
Taylore Nauman, Sheriff's Office

15 years of service

Blaine Gaskill, Sheriff's Office
Brandy Tulley, Department of Aging and Human Services
Christiana King, Sheriff's Office
Cory Ellis, Sheriff's Office
Gerald Gardiner, Department of Emergency Services
Jacob Jones, Sheriff's Office
Jacqueline Green, Department of Information Technology
Jason Smith, Sheriff's Office
Jeffrey Kreps, Sheriff's Office
Justin Anderson, Sheriff's Office
Larry Miedzinski, Department of Emergency Services
Leroy Owens, Department of Land Use and Growth Management
Sherry Harrison, Sheriff's Office
Stephanie Welch, Department of Emergency Services
Steven Kerby, Sheriff's Office

20 years of Service

Angela Delozier, Sheriff's Office
Anthony Whipkey, Sheriff's Office
Jeffrey Reed, Department of Public Works and Transportation
Shaun Carberry, Sheriff's Office
Shawn Moses, Sheriff's Office
Timothy White, Sheriff's Office

25 years of service

Christina Barbour, Department of Recreation and Parks
Clayton Safford, Sheriff's Office
Robert Merritt, Sheriff's Office
Scott Raley, Department of Emergency Services
Shelia Smith, Department of Land Use and Growth Management

Thomas Hedderich, Sheriff's Office
Thomas VanCleaf, Department of Information Technology
William Ray, Sheriff's Office

30 years of service

Joseph Buckner, Department of Public Works and Transportation
Leann Quade, Sheriff's Office
Mark Pettit, Department of Emergency Services

35 years of service

Crystal Hayden, Sheriff's Office
Cynthia Brown, Department of Aging and Human Services
Donna Sweeney, Circuit Court
Joseph Abell, Department of Public Works and Transportation
Mary Ann Thompson, Sheriff's Office

40 years of service

James Gass, Department of Public Works and Transportation
Wayne Herbert, Department of Public Works and Transportation

45 years of service

Deborah Zylak, Sheriff's Office

5. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR SEPTEMBER 23 AND SEPTEMBER 30, 2025.

B. DEPARTMENT OF AGING & HUMAN SERVICES - FY2026 Senior Care Grant Application and Notification of Grant Award

I move to approve the Senior Care Grant Application and Notice of Grant Award, for project#MD2603, from the Maryland Department of Aging on behalf of the Department of Aging & Human Services in the amount of \$188,845 and the related budget amendment, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson, Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson

C. DEPARTMENT OF AGING AND HUMAN SERVICES - Maryland Access Point (MAP) Coordinator Position Grade Correction

I move to approve the correction to MAP Coordinator position from Grade 6 to Grade 7 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson

D. DEPARTMENT OF FINANCE - Approve the CY2026 Commissioner's Meeting Schedule and the FY2027 Budget Calendar

I move to approve the calendar year 2026 Commissioner's meeting schedule and the fiscal year 2027 budget calendar as presented and direct staff to circulate and schedule the meetings based on these calendars.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson

6. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into closed session to discuss Legal Advice.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson

7. CLOSED SESSION

A. LEGAL ADVICE

Present: James R. Guy, Commissioner President
Michael R. Alderson, Jr., Commissioner
Eric S. Colvin, Commissioner
Michael L. Hewitt, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Buffy Giddens, County Attorney
Tracy Rohan, Recorder

Authority: §9-512(a)(12) and §9-512(a)(12) of the Local Government Article of the Annotated Code of Maryland

Time Held: 10:34 a.m. - 10:39 a.m.
Purpose: To discuss legal advice

8. ADJOURN

The meeting adjourned at 10:39.

Minutes approved by the Commissioners of St. Mary's County on September 23, 2025.

____JB____
Julie Burch, Senior Admin Coordinator