

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, September 30, 2025)**  
*Generated by Julie Burch on Tuesday, September 30, 2025*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric S. Colvin  
Commissioner Michael L. Hewitt  
Commissioner Michael R. Alderson, Jr.  
Commissioner Scott R. Ostrow  
David Weiskopf, County Administrator  
Leenika Belfield-Martin, Communications Coordinator, Public Information Office  
Julie Burch, Recorder

Commissioner President Guy called the meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of September 23, 2025.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**2. PROCLAMATIONS**

Proclamations were presented for:

- A. Homegrown School Lunch Week
- B. World Architecture Day

**3. MAIN AGENDA ITEM**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - DECISION -**  
TEXT25-0112, Amendment to Allow Use Type 28 in RCA Overlay District

**MOTION 1:** I move to approve the Proposed Ordinance to amend Chapter 285 of the Code of St. Mary's County, Maryland, by amending Schedule 50.4 and Section 51.3.28 to allow Use Type 28, Day Care, Non-Medical, in the RCA overlay zoning district, which shall become effective upon the date of approval from the Critical Area Commission.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**MOTION 2:** I move to authorize the Commissioner President to sign all related documents.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

#### **4. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR OCTOBER 7 AND OCTOBER 21, 2025.** There will be no meetings of the Commissioners on October 14, 2025.

**B. OFFICE OF THE COUNTY ATTORNEY** - Approval of Deer Cooperator Permit Operation Plan submitted by NAS Patuxent River to MD Department of Natural Resources

I move to approve and authorize the submission of a letter of support to the Maryland Department of Natural Resources regarding the U.S. Navy/Naval Air Station Patuxent River's Deer Cooperator Permit, which allows removal of deer considered dangerous to airfield safety at NAS Patuxent River and Webster Field Annex. This authorization includes permission for the use of bottlenecked and straight-walled rifle cartridges and shotguns during daytime and nighttime hours as described in the permit, and further authorizes the Commissioner President and the County Attorney to sign all related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson, Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**C. DEPARTMENT OF RECREATION AND PARKS** - FY27 Land and Water Conservation Fund Grant Application

I move to approve the Land Water Conservation Fund grant application, on behalf of the Department of Recreation and Parks, in the amount of \$350,000 to assist with the complete renovation of the Nicolet Splash Pad and authorize the Commissioner President to execute all related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**D. DEPARTMENT OF RECREATION AND PARKS** - Contract Agreement with Maryland International Raceway

I move to approve the agreement between the Department of Recreation and Parks and Maryland International Raceway and authorize the Commissioner President to execute all related documents.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Scott R. Ostrow  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**E. DEPARTMENT OF AGING & HUMAN SERVICES - Governor's Office for Children  
FY2026 Award Acceptance, Sub-Recipients and Budget Amendments**

I move to approve the FY2026 Community Partnership Agreement (CPA) and appendices A & B and authorize LMB Chair to sign the document for projects from Governor's Office for Children (GOC) in the amount of \$554,545, State funds and \$1,102 County funds for a total of \$555,647; approve the sub-recipients agreements between the County and St. Mary's County Public Schools, Circles, HOPE for St. Mary's County, Nurse Family Partners, Patuxent Partnership, Boys & Girls Club, Building Bridges and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**F. DEPARTMENT OF AGING & HUMAN SERVICES - Governor's Office for Children -  
Application for the ENOUGH Initiative - Local Management Board**

I move to approve the Local Management Board Capacity Building Grant as outlined in the ENOUGH Initiative, and authorize Local Management Board Chair to sign the document for projects from Governor's Office for Children (GOC) in the amount of \$44,422 State funds, and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**G. DEPARTMENT OF AGING & HUMAN SERVICES - St. Mary's County Department of  
Social Services - Local Management Board/Circles,USA**

I move to accept the Department of Social Services Inter-Governmental Agency Agreement on behalf of the Local Management Board, Poverty Alleviation System, Circles USA in the amount of \$45,250, approve the budget amendment to increase MD2670, and authorize Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**H. DEPARTMENT OF FINANCE - CIP Workgroup Review & Update of Current Projects**

I move to approve the Budget Amendments increasing the FIN2026 Capital Reserve by updating current project statuses totaling \$5,660,936 and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**I. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Sheriff's Office Support Services Building - BA Request**

I move to approve and authorize the Commissioner President to sign the budget amendment transferring \$3.85 million from the Capital Reserve to the Sheriff's Office Support Services Building Project, to advertise the solicitation for construction bids.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**J. DEPARTMENT OF ECONOMIC DEVELOPMENT - Interstate Fishery Management Plan Amendment Letter**

I move to approve and authorize the Commissioner President to sign the prepared letter of opposition to the proposed Addendum III to Amendment VI of the Interstate Fishery Management Plan.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**5. COMMISSIONERS' TIME**

The Commissioners highlighted events over the past week and provided general comments.

**MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into closed session to discuss personnel.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**6. CLOSED SESSION**

## **A. PERSONNEL**

**Present:** James R. Guy, Commissioner President  
Michael R. Alderson, Jr., Commissioner  
Eric S. Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner  
David Weiskopf, County Administrator  
David Yingling, Deputy County Administrator  
Catherine Pratson, Director, Human Resources  
Jennifer Utz, Director, Department of Emergency Services  
Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland  
Time Held: 11:01 a.m. - 11:04 a.m.

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee

## **B. PERSONNEL**

**Present:** James R. Guy, Commissioner President  
Michael R. Alderson, Jr., Commissioner  
Eric S. Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner  
David Weiskopf, County Administrator  
David Yingling, Deputy County Administrator  
Catherine Pratson, Director, Human Resources  
Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland  
Time Held: 11:04 a.m. - 11:05 a.m.

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee

## **C. PERSONNEL**

**Present:** James R. Guy, Commissioner President  
Michael R. Alderson, Jr., Commissioner  
Eric S. Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner  
David Weiskopf, County Administrator  
David Yingling, Deputy County Administrator  
Catherine Pratson, Director, Human Resources  
Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland  
Time Held: 11:05 a.m. - 11:20 a.m.

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee

## **7. ADJOURN**

The meeting adjourned at 11:20 a.m.

Minutes approved by the Commissioners of St. Mary's County on October 7, 2025.

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JB  
Julie Burch, Senior Admin Coordinator

## **8. ST MARY'S COUNTY- CONSOLIDATED TRANSPORTATION PROGRAM TOUR**

**A. MARYLAND DEPARTMENT OF TRANSPORTATION - St. Mary's County -**  
Consolidated Transportation Program Tour

### **Present:**

#### **St. Mary's County Administration**

Commissioner President James R. Guy

Commissioner Michael L. Hewitt

Commissioner Eric S. Colvin

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

Jenna Guzman, Communications Director, Public Information Office

Julie Burch, Recorder

#### **Southern Maryland Delegation**

Delegate Matthew Morgan

#### **Town of Leonardtown**

Dan Burris, Mayor

#### **Transportation Secretary's Office**

Samantha Biddle, Acting Secretary

Joe McAndrew, Assistant Secretary for Project Development and Delivery

Melissa Einhorn, Senior Policy Advisor

Luz Lazo, Director of Public Affairs/Public Information Officer

Ty Michels, State and Federal Legislative Analyst

#### **Maryland Aviation Administration**

Ashish J. Solanki, Director, Office of Regional Aviation Assistance

**Motor Vehicle Administration**

Chrissy Nizer, Administrator

**Maryland Transit Authority**

Travis Johnston, OLTS Director

**State Highway Administration**

Will Pines, Administrator

Karen Fiasco, District 5 Deputy Engineer

Nicole Wojciechowski, Chief of Staff

Ray Moravec, Deputy Chief Engineer Planning, Engineering, and Real Estate

Sean Varsolona, Regional Planner, RIPD

David Schlie, Regional Planner, RIPD

Kellie Boulware, Community Relations Manager

**Maryland Transportation Authority**

Melissa Williams, Director of Planning and Program Development

Commissioner President Guy called the meeting of the Maryland Department of Transportation Consolidated Transportation Program Tour to order at 6:00 pm in the Chesapeake Building Meeting Room, Governmental Center.

Transportation Acting Secretary, Samantha Biddle, gave a presentation on the Maryland Consolidated Transportation Program and discussed various projects in St. Mary's County and throughout the State of Maryland. The Secretary introduced members of his agency, who each provided a brief presentation.

The meeting adjourned at 7:13 p.m.