

Commissioners of St. Mary's County Meeting Minutes (Tuesday, November 18, 2025)
Generated by Julie Burch on Tuesday, November 18, 2025

Members present

Commissioner President James R. Guy
Commissioner Eric S. Colvin
Commissioner Michael L. Hewitt
Commissioner Michael R. Alderson, Jr.
Commissioner Scott R. Ostrow
David Weiskopf, County Administrator
Jenna Guzman, Communication Director, Public Information Office

Commissioner President Guy called the meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of November 4, 2025.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

2. PROCLAMATIONS

Proclamations were presented for:

- A. Giving Tuesday
- B. The Great American Smokeout

3. PUBLIC HEARING

A. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Public Hearing for Transportation Plan Update 2025

Commissioner President Guy opened the public hearing at 9:19 a.m.

Present: Donnie Mills, Acting Director, Department of Public Works and Transportation

Notice of the Public Hearing was published on October 31, 2025, and November 7, 2025, in Southern Maryland News. This public hearing was to receive public comment on the 2025 Transportation Plan which will replace the 2006 Transportation Plan.

Commissioner President Guy requested that David Weiskopf provide the format for the public hearing and open it to public comment.

No public comments given.

Mr. Weiskopf closed the public hearing for public comment and noted that the record would remain open for public comment for an additional seven days. Commissioner President Guy closed the public hearing at approximately 9:30 a.m.

4. MAIN AGENDA ITEM

A. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - REQUEST FOR PUBLIC HEARING - Broyhill Subdivision - Morgan Road & Preston Court Intersection

I move to hold a public hearing on the re-alignment of the Preston Court/Morgan Road intersection in the Commissioner meeting room on December 9, 2025, at 9:30 a.m., and to have the Commissioner President sign any related documents

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

5. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR DECEMBER 2 AND DECEMBER 9, 2025. There will be no meetings of the Commissioners on November 25, 2025.

B. SHERIFF'S OFFICE - MOU between the Sheriff's Office Corrections Division and Health Management Associates, Inc.

I move to accept and approve the Memorandum of Understanding between Health Management Associates, Inc. and St. Mary's County, on behalf of the Sheriff's Office Corrections Division for participating in a learning collaborative, project OT2604 and the related budget amendment that establishes the revenue only budget of \$35,000, and authorize the Sheriff and Commissioner President to execute the related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson, Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

C. SHERIFF'S OFFICE - SFY2027 State Aid for Police Protection (SAPP) Application

I move to approve the grant application for the SFY2027 State Aid for Police Protection program from the Governor's Office of Crime Prevention and Policy and authorize the Commissioner President and Sheriff to execute the related documents and staff to submit electronically.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

D. DEPARTMENT OF INFORMATION TECHNOLOGY - Extend Non-Profit Donation Program to provide disposed computer equipment to the St. Mary's County Library for distribution to citizens

I move to extend the Non-Profit Donation Program to provide disposed computer equipment to the St. Mary's County Library for distribution to citizens.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

E. DEPARTMENT OF RECREATION AND PARKS - Maryland Department of Energy (L-GEM) Grant

I move to approve the FY2027 L-GEM grant application from the Maryland Energy Administration in the amount of \$2,951,769 and authorize the Commissioner President to execute any related documents and staff to submit electronically.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

F. DEPARTMENT OF HUMAN RESOURCES - Holiday Leave

I move to approve the resolution providing additional leave to be used on December 26, 2025, and January 2, 2026, or as floating holiday leave for employees required to work on these dates.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.
Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

G. COUNTY ADMINISTRATOR - Approve Employment Contract

I move to approve the employment contract for the Director of Public Works and Transportation for St. Mary's County Government and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

H. COUNTY ADMINISTRATOR - Approve Employment Contract

I move to approve the employment contract for the Director of Economic Development for St. Mary's County Government and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael L. Hewitt

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

6. COMMISSIONERS' TIME

The Commissioners highlighted events over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into closed session to discuss Personnel, Real Property, and Legal Advice.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

7. CLOSED SESSION

A. PERSONNEL

Present: James R. Guy, Commissioner President
Michael R. Alderson, Jr., Commissioner
Eric S. Colvin, Commissioner
Scott R. Ostrow, Commissioner
Michael L. Hewitt, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Diane Gleissner, Coordinator
Buffy Giddens, County Attorney
Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland
Time Held: 10:53 a.m. – 11:04 a.m.

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee

B. REAL PROPERTY

Present: James R. Guy, Commissioner President

Michael R. Alderson, Jr., Commissioner
Eric S. Colvin, Commissioner
Scott R. Ostrow, Commissioner
Michael L. Hewitt, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Buffy Giddens, County Attorney
Raymond Bivens, Director, Department of Recreation and Parks
Tracy Rohan, Recorder

Authority: §9-512(a)(6) of the Local Government Article of the Annotated Code of Maryland

Time Held: 10:51 a.m. - 10:53 a.m.

Purpose: To hold preliminary discussions concerning the purchase or disposition of real property.

C. LEGAL ADVICE

Present: James R. Guy, Commissioner President
Michael R. Alderson, Jr., Commissioner
Eric S. Colvin, Commissioner
Scott R. Ostrow, Commissioner
Michael L. Hewitt, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Buffy Giddens, County Attorney
John Houser, Deputy County Attorney
Jessica Andritz, Director, Land Use and Growth Management
Brandy Glenn, Deputy Director, Land Use and Growth Management
Tracy Rohan, Recorder

Authority: §9-512(a)(12) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:43 a.m. - 12:00 p.m.

Purpose: To discuss strategy in collective bargaining or litigation.

D. LEGAL ADVICE

Present: James R. Guy, Commissioner President
Michael R. Alderson, Jr., Commissioner
Eric S. Colvin, Commissioner
Scott R. Ostrow, Commissioner
Michael L. Hewitt, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Buffy Giddens, County Attorney
John Houser, Deputy County Attorney
Tracy Rohan, Recorder

Authority: §9-512(a)(12) of the Local Government Article of the Annotated Code of Maryland
Time Held: 11:05 a.m. – 11:42 a.m.
Purpose: To discuss strategy in collective bargaining or litigation.

8. ADJOURN

The meeting adjourned at 12:00 p.m.
Minutes approved by the Commissioners of St. Mary's County on December 2, 2025.

JB
Julie Burch, Senior Admin. Coordinator

9. BUDGET WORK SESSION

A. DEPARTMENT OF FINANCE - FY2027 Budget Work Session CIP

Present: Vanetta VanCleave, Chief Financial Officer
Joy Sapp, Deputy Director of Finance