

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 16, 2025)**  
*Generated by Julie Burch on Wednesday, December 17, 2025*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric S. Colvin  
Commissioner Michael L. Hewitt  
Commissioner Michael R. Alderson, Jr.  
Commissioner Scott R. Ostrow  
David Weiskopf, County Administrator  
Jenna Guzman, Communications Director, Public Information Office  
Julie Burch, Recorder

**1. HOLIDAY OPEN HOUSE/RECEPTION**, Chesapeake Building, 41770 Baldridge St.,

Leonardtown, MD

The Commissioners hosted an Open House for citizens and employees in the lobby of the Chesapeake Building.

**2. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of December 9, 2025.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson

Not Present at Vote: Commissioner Ostrow

**MOTION TO AJOURN AS COMMISSIONERS OF ST. MARY'S COUNTY**

I move to adjourn as Commissioners of St. Mary's County and reconvene as the St. Mary's County Board of Health.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson, Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson

Not Present at Vote: Commissioner Ostrow

**3. ST. MARY'S COUNTY BOARD OF HEALTH**

**A. St. Mary's County Board of Health**

**Present:** Meenakshi G. Brewster, MD, MPH, FAAFP, St. Mary's County Health Officer

Dr. Brewster provided an update on key health initiatives, emerging public health issues, upcoming events, and community opportunities.

**MOTION TO ADJOURN AS THE ST. MARY'S COUNTY BOARD OF HEALTH**

I move to adjourn as the St. Mary's County Board of Health and reconvene as the Commissioners of St. Mary's County.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**4. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR JANUARY 6 AND JANUARY 13, 2026.** There will be no meeting of the Commissioners on December 23 and December 30, 2025.

**B. CIRCUIT COURT OF ST. MARY'S COUNTY** - Cooperative Reimbursement - Child Support Agreement

I move to approve the Cooperative Reimbursement Agreement in the amount of \$17,007 for FY2026, Project #US2627, from the State of Maryland Department of Human Services Child Support Division on behalf of St. Mary's County Circuit Court and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**C. SHERIFF'S OFFICE** - Position Conversion and Reorganization - Corrections and Law Enforcement

I move to approve the Sheriff's position conversion and reorganization as requested to convert seven vacant full-time equivalent (FTE) positions to create the following seven FTE positions: 3 Offender Re-entry Case Managers, 1 Pre-Trial Case Coordinator, 1 Coordinator III, 1 Senior Classification Specialist, 1 Property Specialist, and 1 vacant Sergeant Rank to 1 Lieutenant Rank. I further move to approve the related budget amendment to realign funds from the Sheriff's Office Budget to the Department of Information Technology's budget and authorize the Commissioner President to sign the related document.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson, Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**D. SHERIFF'S OFFICE - Request for 2 additional full-time Contract Deputy Positions for Court Security**

I move to approve the Sheriff's request to add two new full-time Contract Deputies for Court Security, to be effective immediately, in support of the additional Court Room being added.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**E. DEPARTMENT OF RECREATION AND PARKS - Maryland Department of Natural Resources Greenspace Equity Program Grant Application**

I move to approve the FY27 Greenspace Grant application through the Department of Natural Resources in the amount of \$210,000 to support the Arts Park project at Nicolet and Lexington Manor Passive Parks and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**F. DEPARTMENT OF RECREATION AND PARKS - YMCA Childcare Facility MOU**

I move to approve the MOU with the YMCA for the operations of the Childcare Center and authorize the Commissioner President to sign the agreement. I also move to approve the associated position reclassification.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson, Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**G. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - Pegg Road Roundabout - Construction Award Recommendation**

I move to authorize the Procurement Officer to sign the purchase order, in an amount estimated to exceed \$1 million, under Contract #SMC-21-DPWT-112456 for Heavy Equipment Rental Services to construct and complete the Pegg Road Roundabout project.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

## **5. COMMISSIONERS' TIME**

The Commissioners commented on events attended over the past week and wished everyone a safe and happy holiday season.

## **MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into closed session to discuss Legal Advice.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

## **6. CLOSED SESSION**

### **A. LEGAL ADVICE**

**Present:** James R. Guy, Commissioner President

Michael R. Alderson, Jr., Commissioner

Eric S. Colvin, Commissioner

Scott R. Ostrow, Commissioner

Michael L. Hewitt, Commissioner

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Buffy Giddens, County Attorney

John Houser, Deputy County Attorney

Tracy Rohan, Recorder

Authority: §9-512(a)(12) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:55 a.m. - 12:21 p.m.

Purpose: To discuss strategy in collective bargaining or litigation.

### **B. LEGAL ADVICE**

**Present:** James R. Guy, Commissioner President

Michael R. Alderson, Jr., Commissioner

Eric S. Colvin, Commissioner

Scott R. Ostrow, Commissioner

Michael L. Hewitt, Commissioner

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Buffy Giddens, County Attorney

John Houser, Deputy County Attorney  
Vanetta Van Cleave, Chief Financial Officer  
Tracy Rohan, Recorder

Authority: §9-512(a)(12) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:37 a.m. – 11:55 a.m.

Purpose: To discuss strategy in collective bargaining or litigation.

## **7. ADJOURN**

The meeting adjourned at approximately 12:21 a.m.

Minutes approved by the Commissioners of St. Mary's County on January 6, 2026.

JB

Julie Burch, Senior Administrative Coordinator

## **8. BUDGET WORK SESSION**

### **A. DEPARTMENT OF FINANCE - FY27 Budget Work Session Operating**

**Present:** Vanetta Van Cleave, Chief Financial Officer