



## Commissioners of St. Mary's County Meeting - Apr 28 2026 Minutes

Tuesday, April 28, 2026 at 9:00 AM

Chesapeake Building, 41770 Baldrige St., Leonardtown, MD

### 1. 9:00 a.m. - WELCOME

#### Present:

Commissioner President James R. Guy  
Commissioner Eric S. Colvin  
Commissioner Michael L. Hewitt  
Commissioner Michael R. Alderson, Jr.  
Commissioner Scott R. Ostrow  
David Weiskopf, County Administrator  
Jenna Guzman, Communications Director, Public Information Office  
Julie Burch, Recorder

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

- A. Invocation and Pledge
- B. Approval of Consent Agenda

[Commissioners of St. Mary's County Meeting - Apr 21 2026 - Minutes - Html](#) 

**MOTION:** I move to approve the Consent Agenda, which includes the minutes of April 21, 2026.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

**Yea:** Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

**Motion Carries 5-0**

### 2. 9:05 a.m. - PROCLAMATIONS

- A. Sexual Assault Awareness Month

[Sexual Assault Awareness Month - Proclamation](#) 

[Sexual Assault Awareness Month .docx](#) 

B. National Child Abuse Prevention Month

[National Child Abuse Prevention Month](#) 

[National Child Abuse Proc](#) 

C. Law Day

[Law Day](#) 

[Law Day Proc](#) 

D. Hurricane Preparedness Week

[Hurricane Preparedness Week](#) 

[Hurricane Preparedness Week Proc](#) 

E. Stroke Awareness Month

[Stroke Awareness Month](#) 

[Stroke Awareness Month Proc](#) 

**3. 9:30 a.m. - COUNTY ADMINISTRATOR**

A. **DRAFT AGENDAS FOR MAY 5, 2026, AND MAY 12, 2026.**

[050526.docx](#) 

[051226.docx](#) 

B. **DEPARTMENT OF FINANCE** – Reserve Policy Update

[Agenda Item Detail .docx](#) 

[Reserve Policy Board Item 04.28.26.PDF](#) 

[315-318 Fund Balance Policy Resolution 2026.04.20.docx](#)  [2026-10 Fund Reporting and Governmental Fund Type CSMC Signed and Recorded.pdf](#) 

**MOTION:** I move to adopt the Reserve Policy Resolution as presented.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Eric Colvin

**Yea:** Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

**Abstain:** Commissioner Michael R Alderson Jr

**Motion Carries 4-0**

C. **DEPARTMENT OF FINANCE** – Budget Amendment to Realign County Personnel Services FY2026

[Agenda item detail.docx](#) 

[Memo- Personnel Services & Savings Realignment FY2026.pdf](#) 

[BA Backup.pdf](#) 

[3rd Quarter Budget Amendment CSMC Signed.pdf](#) 

**MOTION:** I move to approve the budget amendment decreasing salary and fringe accounts and increase the Commissioner's Emergency Reserve account in the amount of \$434,213 due to salary savings and authorize the Commissioner President to sign all related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

**Yea:** Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

**Motion Carries 5-0**

- D. **OFFICE OF THE COUNTY ATTORNEY** – Discover Card Merchant Class Action Settlement - Vote

[Agenda Item Details– Discover Card Merchant Class Action Settlement - Vote .docx](#)



[Buffy Giddens Memorandum 4.28.26.pdf](#) 

**MOTION:** I move to enter into the Discover Card Merchant Settlement Class Action Settlement and authorize the Commissioner President to execute all related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

**Yea:** Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

**Motion Carries 5-0**

- E. **OFFICE OF THE COUNTY ATTORNEY** - Opioid Litigation - Settlement Against Remnant Defendants

[Agenda Item Detail - Opioid Litigation Settlement Against .docx](#) 


[Buffy Giddens Memorandum 4.28.26.pdf](#) 

**MOTION:** I move to enter into the Settlement Agreement Against the Six Remnant Defendants and authorize Commissioner President to sign all related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

**Yea:** Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

**Motion Carries 5-0**

F. **DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** – Charlotte Hall Library Renovation and Expansion Letter of Support  
[Agenda Item Detail - Charlotte Hall Library Renovation and Expansion Letter of Support .docx](#) 

[Charlotte Hall Library Renovation and Expansion Memo - JBN \(Final\).pdf](#) 

[CSMC Letter of Support - Charlotte Hall Library - signed.pdf](#) 

**MOTION:** I move to authorize the Commissioners to sign the letter of support of the Charlotte Hall Library Renovation and Expansion.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Scott Ostrow

**Yea:** Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

**Motion Carries 5-0**

**4. 10:20 a.m. - COMMISSIONERS TIME**

The Commissioners highlighted events over the past week and provided general comments.

**5. 10:35 a.m. - MOTION TO ENTER INTO CLOSED SESSION**

**MOTION:** I move to enter into closed session to discuss Personnel.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Scott Ostrow

**Yea:** Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

**Motion Carries 5-0**

**A. Personnel**

**Present:**

James R. Guy, Commissioner President

Michael R. Alderson, Jr., Commissioner

Eric S. Colvin, Commissioner

Michael L. Hewitt, Commissioner

Scott R. Ostrow, Commissioner

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Tracie McPherson, Acting Director, Human Resources

Raymond Bivens, Director, Recreation and Parks

Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland  
Time Held: 10:30 a.m. - 10:35 a.m.

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or

employee.

**6. 10:40 a.m. - CLOSED SESSION**

**7. MOTION IN OPEN SESSION**

**MOTION:** I move to approve the employment contract renewal for the Golf Course Manager for the Department of Recreation and Parks and authorize the Commissioner President to sign the related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

**Yea:** Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

**Motion Carries 5-0**

**8. ADJOURN**

The meeting adjourned at approximately 10:35 a.m. Minutes approved by the Commissioners of St. Mary's County on May 5, 2026.

\_\_\_\_\_JB\_\_\_\_\_

Julie Burch, Senior Administrative Coordinator

**9. 1:30 p.m. - MEMORIAL CEREMONY - Sgt. Mark Porter**

A Memorial Tribute for Sgt. Mark Porter was held in the Chesapeake Building Lobby. The Commissioners presented his family with a Proclamation in honor of his dedicated service to the County while employed at the St. Mary's County Sheriff's Office. Sgt. Porter's name and dates of service were placed on the Memorial Plaque in the lobby of the Chesapeake Building.