



Commissioners of St. Mary's County Meeting - Jun 09 2026 Minutes

Tuesday, June 9, 2026 at 9:00 AM

Chesapeake Building, 41770 Baldrige St., Leonardtown, MD

- 1. 9:00 a.m. -Joint Meeting of the Commissioners of St. Mary's County and the Commanding Officer, NAS, Patuxent River - Encroachment Mitigation and Prevention Meeting, Patuxent River Naval Air Museum, located just outside of NAS PAX at 22156 Three Notch Road, Lexington Park, MD 20653**

Members present

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Amy Carter, Videographer, County Public Information Office

Captain Mark Zematis, Installation Commanding Officer

Hannah Pajewski, Community Planning Liaison Officer

Commander Steven Porter, Naval Air Station

Speakers

John Norris, Director, Department of Public Works and Transportation

Courtney Jenkins, Deputy Director, Department of Land Use and Growth Management

Kimberly Howe, Director of Capital Planning, St. Mary's County Public Schools

Ryan Edge, Vice President for Strategy and Innovation, SMECO

Robbie Gill, YMCA of the Chesapeake

Lindsay Vargenko, Environmental Scientist and Ranges Sustainability Specialist, NAS Pax Atlantic Testing Range

The Commissioners met with the Commanding Officer and Representatives of NAS Patuxent River at 9:00 a.m. in the Patuxent River Naval Air Museum, California, Maryland, for the Encroachment Mitigation and Prevention Joint Meeting.








Commissioner President Guy and Commanding Officer Captain Mark Zematis provided opening remarks. Presentations were given for the following: 2026 NAS Pax River Airshow, Intergovernmental Support Agreement (IGSA), St. Mary's County Comprehensive Plan Update, Defense Community Infrastructure Program Update (DCIP), Encroachment and AICUZ, YMCA Update, Readiness and Environmental Protection Update.

Following closing remarks by Commissioner President Guy and Commanding Officer Captain Mark Zematis, the meeting adjourned at 10:20 a.m.

A. AGENDA

[Joint CSMC-NAS Mtg REV 060926.docx](#) 

B. PRESENTATIONS

[2026 06 05 DCIP Project Presentation SMCPs.pptx](#)  [County Commissioners Air Show Brief.pptx](#)  [June Encroachment Presentation NAS PAX.pptx](#)  [June SMC.pptx](#)  [DCIP Project Presentation Joint Encroachment 20260608.pptx - Read-Only.pptx](#)  [DCIP Project Presentation Joint Encroachment.pptx](#)  [REPI MCSL Brief Vargenko 06092026.pptx](#) 

2. PRESENTATIONS

3. ADJOURN AND RETURN TO THE CHESAPEAKE BUILDING

4. 11:00 a.m. - WELCOME

Present:

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

Jenna Guzman, Communications Director, Public Information Office


Julie Burch, Recorder

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

A. Invocation and Pledge- Commissioner Hewitt

B. Approval of Consent Agenda

[Consent Agenda Appointments 6.9.26.docx](#) 

[Commissioners of St. Mary's County Meeting - Jun 02 2026 - Minutes - Html](#) 

MOTION 1: I move to approve the Consent Agenda, which includes the minutes of June 2, 2026.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

MOTION 2: I move to approve the appointments to the Boards, Committees, and Commissions.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

5. 11:05 a.m. - PROCLAMATIONS

A. World Elder Abuse Awareness Day

[World Elder Abuse Awareness Day](#) 

[World Elder Abuse Awareness Day 2026 Proc.pdf](#) 

B. National Certified Nursing Assistants Week

[National Certified Nursing Assistants Week](#) 

[National Certified Nursing Assistants Week 2026.pdf](#) 

6. 11:15 a.m. - PRESENTATION

A. Safety Matters Employee Awards Program

[Agenda Item Details](#) 

[CSMC 2026 Safety Matters Award - revised.pdf](#) 

7. 11:30 a.m. - MAIN AGENDA

A. **DEPARTMENT OF FINANCE** – Final Approval of the Board of Education FY2027

Budget and Quarterly payment

[Agenda Item Details - Final Approval of the Board of Education FY2027 Budget and Quarterly payment .docx](#) 

[6-09-2026 Advanced Memorandum for FY27 BOE Budget Approval.pdf](#) 

[FY2027 Board of Education Approved Budget 5-20-26-FINAL.pdf](#) 

[BOE funding recap FY2027 Approved.pdf](#) 

[Change in Positions FY2027 Approved.pdf](#) 

[FY27 MSDE B-3 Budget Certification.pdf](#) 

[FY2027 MSDE Budget Forms.pdf](#) 

[FY27 MSDE B-3 Budget Certification CSMC Signed.pdf](#)  [Signed BOE Certifications Cover Letter.pdf](#) 

[Signed SMCPS Budget Approval Letter.pdf](#) 

MOTION 1: I move to approve the Board of Education unrestricted, restricted, food service fund, and capital budgets for FY2027 at the category and fund level, including FTE positions; and authorize the Commissioner President to execute the related documents and send to MSDE forms B-3 through B-10 as submitted by BOE.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0


MOTION 2: I move that the appropriation of \$145,893,800 be distributed to the St. Mary's County Board of Education in four equal installments over the fiscal year.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

B. **OFFICE OF THE COUNTY ATTORNEY** - Request for Public Hearing – Community Reinvestment and Repair Fund

[Agenda Item Details - Request for Public Hearing – Community Reinvestment and Repair Fund.docx](#) 

[CRRF Memorandum 6 9 2026.docx](#) 

[Attachment 1 - Proposed CRRF Ordinance.docx](#) 

[Attachment 2 - Title 1, Subtitle 3A ABC Article.PDF](#) 

[Attachment 3 - Partial Draft DoSEM OSE Regulations.docx](#) 

[Attachment 4 - Draft Public Notice.docx](#) 

MOTION: I move to authorize a public hearing on the evening of July 14, 2026, on the proposed ordinance establishing the St. Mary's County Community Reinvestment and Repair Fund.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

8. 11:40 a.m. - COUNTY ADMINISTRATOR

- A. **DRAFT AGENDAS FOR JUNE 23, 2026, AND JULY 14, 2026.** There will not be meetings of the Commissioners on June 16, 2026, June 30, 2026, and July 7, 2026.


[062326.docx](#) 

[071426.docx](#) 

- B. **DEPARTMENT OF RECREATION AND PARKS - Boys and Girls Club Lease**

[Agenda Item Details - Boys and Girls Club Lease .docx](#) 

[Carver Boys and Girls Club Lease Memo 6 9 2026.pdf](#) 

[BGCSM Carver Recreation Center Signed Lease.pdf](#)  [BGCSM Carver Recreation Center Lease CSMC Signed.pdf](#) 

MOTION: I move to approve the Boys and Girls Club of America's lease of the Carver Recreation Center and to have Commissioner President sign any related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

- C. **DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - FY2026 Defense Community Infrastructure Program (DCIP) Grant Application**
FY2026 Defense Community Infrastructure Program (DCIP) Grant Application for Willows Road Sidewalk and Tulagi Place Road Extension/Roundabout NAS Patuxent River

[Agenda Item Details.docx](#) 

[CSMC.mem.060926.rev1.pdf](#) 

[Tulagi Extension RAB Exhibit.pdf](#) 

[Sidewalk Rendering.pdf](#) 

MOTION: I move to authorize the Director of the Public Works & Transportation to prepare and submit a DCIP grant application for the Willows Road Sidewalk and Tulagi Place Road Extension/Roundabout project serving NAS Patuxent River.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

- D. **DEPARTMENT OF ECONOMIC DEVELOPMENT** – Memorandum of Agreement with The College of Southern Maryland – Maryland Small Business Development Center Program for FY27.

[SBDC MOA - FY27 - Agenda Item Detail - 052626.docx](#) 

[SBDC MOA - FY27 - Advance Memo for CSMC - 060926.docx](#) 

[SBDC MOA - FY27 - Executed by CSM - 052126.pdf](#) 

[SBDC - FY26 - MOA - Executed by CSMC - 062425.PDF](#) 

[SBDC - Semi-Annual Report - FY26 - 013126.pdf](#) 

[SBDC - FY26 - MOA - Executed by CSMC CSMC Signed.pdf](#) 

MOTION: I move to approve the Memorandum of Agreement between The College of Southern Maryland and the Commissioners of St. Mary's County for Small Business Development Center services and authorize the Commissioner President to execute all related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

- E. **DEPARTMENT OF ECONOMIC DEVELOPMENT** – Memorandum of Understanding with Visit St. Mary's MD, Inc. for FY27

[Visit St Mary's - MOU - FY27 - Agenda Item Detail - 052626.docx](#) 

[VSMMD - FY27 - Advance Memo for CSMC - 060926.docx](#) 

[VSMMD MASTER OPERATING AGREEMENT CSMC - Executed - 061918.pdf](#) 

[Visit Stmarysmd - FY2027 MOU - VSMMD Signed - 060926.pdf](#) 

[VSMMD Annual MOU FY26 Signed - 062425.pdf](#) 

[VSMMD - MOU - FY26 and FY27 Comparison - 060926.docx](#) 

[MOU AnnualReport CSMC VSMMD 2026 - 060926.pdf](#) 

[MOU AnnualReport CSMC VSMMD 2026 - 060926.pptx](#)  [Visit Stmarysmd - FY2027 MOU CSMC CSMC Signed.pdf](#) 

MOTION: I move to approve the Memorandum of Understanding between Visit St. Mary's MD, Inc. and the Commissioners of St. Mary's County for Fiscal Year 2027 and authorize the Commissioner President to execute the MOU and all related documents.


Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

F. **DEPARTMENT OF ECONOMIC DEVELOPMENT** – Transfer of Bond Allocation Authority for 2026.

[DOC & DHCD - 2026 - Housing Bond Allocation - Agenda Item Detail - 052626.docx](#) 

[2026 - DOC and DHCD - Transfer Bond Authority - Advance Memo for CSMC - 052626.docx](#) 

[2026 - DHCD - Annual Housing Bond Allocation Letter to CSMC - 031226.doc](#) 

[2026 - DHCH - PAB Attachment I.doc](#) 

[2026 - DHCH - PAB Attachment II.docx](#) 

[MD DOC - 2026 Private Activity Bond 2026 Initial Allocation Letter to CSMC - 021026.PDF](#) 

[2026 - DOC & DHCD - CSMC Letters to DOC & DHCD - Executed by Bond Counsel - 052826.pdf](#)  [Bond Allocation Letters.pdf](#)  [Signed Bond Allocation Letter 2.pdf](#) 

[Signed Bond Allocation Letter 1.pdf](#) 

MOTION: I move to approve the transfer of private activity bond allocation authority for 2026 and have the Commissioner President sign all related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott

Ostrow

Motion Carries 5-0

- G. **DEPARTMENT OF HUMAN RESOURCES** - Proposed Resolution increasing Length of Service Awards Program (LOSAP) benefit

Presentation of a resolution increasing the LOSAP benefit for eligible volunteer fire, rescue, and advanced life support personnel, effective July 2026.

[Agenda Item Details - Proposed Resolution increasing Length of Service Awards Program \(LOSAP\) benefit .docx](#) 

[CSMC memo 06.09.2026 Resolution Increasing the LOSAP Benefit Amount.pdf](#) 

[Proposed Resolution for LOSAP - Increase in Amount - Effective 07.01.2026.pdf](#) 

[Clean Version Resolution for LOSAP - Increase in Amount - Effective 07.01.2026.pdf](#) 

[2026-15 LOSAP - Increase in Amount - Effective 07.01.2026 CSMC Signed and Recorded.pdf](#) 


MOTION: I move to approve the resolution amending the Length of Service Awards Program (LOSAP) benefit from \$300 per month to \$500 per month for eligible volunteer fire, rescue, and advanced life support personnel age 60 with 20 years of qualifying service, beginning July 1, 2026.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

- H. **DEPARTMENT OF FINANCE** – Ordinance Correcting Semi-annual Property Tax Payment Service Charge

[Agenda Item Details - Ordinance Correcting Semi-annual Property Tax Payment Service Charge .docx](#) 

[06.09.2026 Finance Memo - Correction of FY27 Revenue Ordinance.pdf](#) 

[Ordinance Correcting FY 2027 Property Tax Service Charge Final version.pdf](#) 

[2026-13 Revenue Tax Ordinance FY27 CSMC Signed and Recorded.pdf](#)  [2026-16 Correcting FY 2027 Property Tax Service ChargeSMC Signed and Recorded.pdf](#) 

MOTION: I move to approve and record the proposed corrective revenue ordinance for the purpose of correcting the service charge for the semiannual payment of property taxes to 1.122%.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott


Ostrow

Motion Carries 5-0

- I. **OFFICE OF THE COUNTY ATTORNEY** - Crown Castle Towers Settlement – Assignment and Assumption of Lease Agreements (California, Dameron, and Mechanicsville)

[Agenda Item Details - Crown Castle Towers Settlement – Assignment and Assumption of Lease Agreements .docx](#) 

[Memo - Crown Castle Settlement - 2026.06.09.pdf](#) 

[Correspondence from Crown Castle - Assignment and Assumption of Leases 2026.04.29.pdf](#) 


[Assignment and Assumption of Lease Agreements \(eff 2026.07.02\).pdf](#) 

[Estoppel letters to property owners \(Crown Castle Towers\).pdf](#) 

[Settlement Agreement and Mutual Release \(Crown Castle\) exe 2004.02.10.pdf](#) 

[Sublease & Prime Lease - Dameron \(Baroniak\) Redacted.pdf](#) 

[Sublease & Prime Lease - California \(Bay District\).pdf](#) 

[Sublease & Prime Lease - Mechanicsville \(Moreland\) Redacted.pdf](#)  [Assignment and Assumption of Lease Agreements \(eff 2026.07.02\) - signed by CSMC.pdf](#) 

[Estoppel letters to property owners \(Crown Castle Towers\) - signed by CSMC.pdf](#) 

MOTION: I move to approve and authorize the Commissioner President to execute any remaining documents necessary to complete the assignment of the Dameron, Mechanicsville, and California Crown Castle sublease interests back to Crown Castle, together with any related estoppel notices or ancillary documents necessary to effectuate the 2004 settlement agreement.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

9. 12:40 p.m. - COMMISSIONERS TIME

The Commissioners highlighted events attended over the past week and provided general comments.

10. MOTION TO ENTER INTO CLOSED SESSION

I move to enter into closed session to discuss Personnel and Litigation Strategy.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

A. PERSONNEL

Present:

Commissioner President James R. Guy
Commissioner Eric S. Colvin
Commissioner Michael L. Hewitt
Commissioner Michael R. Alderson, Jr.
Commissioner Scott R. Ostrow
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Dina Davis, Director, Human Resources
Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland
Time Held: 1:13 p.m. – 1:47 p.m..

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee.

B. LITIGATION STRATEGY

Present:

Commissioner President James R. Guy
Commissioner Eric S. Colvin
Commissioner Michael L. Hewitt
Commissioner Michael R. Alderson, Jr.
Commissioner Scott R. Ostrow
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Buffy Giddens, County Attorney
Tracy Rohan, Recorder

Authority: §9-512(a)(2) of the Local Government Article of the Annotated Code of Maryland
Time Held: 1:48 p.m. – 1:50 p.m.

Purpose: Tto discuss strategy in collective bargaining or litigation

11. 12:55 a.m. - CLOSED SESSION

12. MOTION IN OPEN SESSION

MOTION: I move to authorize the Office of the County Attorney, in consultation with outside counsel, to take such actions as may be necessary and appropriate to implement the legal advice and recommendations discussed in closed session concerning pending litigation matters.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

13. ADJOURN

The meeting adjourned at approximately 1:50 p.m.

Minutes approved by the Commissioners of St. Mary's County on June 23, 2026

_____JB_____

Julie Burch, Senior Administrative Coordinator