



Commissioners of St. Mary's County Meeting - Jul 21 2026 Minutes

Tuesday, July 21, 2026 at 9:00 AM

Chesapeake Building, 41770 Baldrige St., Leonardtown, MD

1. 9:00 a.m. - WELCOME

Member Present

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Yingling, Deputy County Administrator

Jenna Guzman, Communications Director, Public Information Office

Julie Burch, Recorder

A. Invocation and Pledge- Commissioner President Guy

B. Approval of Consent Agenda

[Commissioners of St. Mary's County Meeting - Jul 14 2026 - Minutes - Html](#) [050 - St. Marys Watershed Grant request letter.docx](#)

MOTION 1: I move to approve the Consent Agenda, which includes the minutes of July 14, 2026.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

MOTION 2: I move to authorize the Commissioner President to sign the letter of support for St. Mary's River Watershed Association's application to the Chesapeake Bay Trusts Capacity Building Grant Program.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott

2. 9:05 a.m. - COMMENDATIONS

A. Home Delivered Meals Program Volunteers

[Home Delivered Meals Program Volunteer Commendations](#) 

[Ann Jean-Home-Delivered Meals Volunteer.pdf](#) 

[Paul Jean-Home-Delivered Meals Volunteer.pdf](#) 

[Rymer-Home-Delivered Meals Volunteer.pdf](#) 

[Center For Life Enrichment-Home-Delivered Meals Volunteer.pdf](#) 

3. 9:15 a.m. - COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR JULY 28 AND AUGUST 18, 2026. There will not be a meeting of the Commissioners on August 4, 2026, or August 11, 2026.

[072826.docx](#)  [081826.docx](#) 

B. SHERIFF'S OFFICE - FY27 Performance Incentive Grant Fund (PIGF) Grant Award - GOCPP

[Agenda Item Details- FY27 Performance Incentive Grant Fund \(PIGF\) Grant Award - GOCPP Sheriff Memo MD2728.pdf](#) 

[AwardPacketAuthorizedOfficial Generated \(6\).PDF](#) 

[AwardPacketProjectDirector Generated \(8\).PDF](#) 

[Sheriff Memo MD2728.pdf](#) 

[Grant and Other Agreement Cover MD2728.pdf](#) 

[BA MD2728.pdf](#) 

[BA MD2728 CSMC Signed.pdf](#) 

[AwardPacketAuthorizedOfficial Generated CSMC Signed.pdf](#) 

MOTION: I move to approve the FY27 Performance Incentive Grant Fund grant award, authorize the Commissioner President and Sheriff to execute the related documents and staff to submit electronically.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

C. SHERIFF'S OFFICE - FY2027 Maryland Criminal Intelligence Network / Overdose and Drug Awareness Coordinator Grant Award - GOCCP

[Agenda Item Details - FY2027 Maryland Criminal Intelligence Network/Overdose and Drug Awareness Coordinator Grant Award - GOCCP](#) 

[MD2722 Sheriff Department Memo.pdf](#) 

[Award Packet Project Director.pdf](#) 

[MD2722 Grant Award Notification.pdf](#) 

[Grant Award Budget Notice.pdf](#) 

[Grant Award & Acceptance Form.pdf](#) 

[Grant Award General Conditions.pdf](#) 

[Grant Award Special Conditions.pdf](#) 

[Grant Award Programmatic Reporting.pdf](#) 

[MD2722 Grant & Other Agreement Cover.pdf](#) 

[MD2722 BA - Backup.pdf](#) 

[MD2722 BA - Backup CSMC Signed.pdf](#) 

[Grant Award Special Conditions CSMC Signed.pdf](#) 

[Grant Award & Acceptance Form. CSMC Signed.pdf](#) 

MOTION: I move to approve the grant award for the FY2027 Overdose and Drug Awareness Coordinator Project and authorize the Commissioner President and Sheriff to execute the related documents and staff to submit electronically.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

D. **DEPARTMENT OF ECONOMIC DEVELOPMENT – Opportunity Zone 2.0**

[Agenda Item Details - Opportunity Zones 2.0 072126.docx](#) 

[DED - Opportunity Zone 2.0 - Advance Memo - 072126.docx](#) 

[DED - Opportunity Zone - Eligible Census Tracts Maps - 072126.pdf](#) 

MOTION: I move to approve the submission of census tracts for consideration for Opportunity Zone Z 2.0 Census Tracts 8760.04 and 8759.03.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Nay: Commissioner Michael R Alderson Jr

Motion Carries 4-1

- E. **DEPARTMENT OF LAND USE & GROWTH MANAGEMENT** - Maryland Historic Trust
FY 27 Historic Preservation Non-Capital Grant

[Agenda Item Details - Maryland Historic Trust FY 27 Historic Preservation Non-Capital Grant.docx](#) 

[Memo to CSMC re MHT Grant - 07.21.26.pdf](#) 

[7.21.26 FY27 MHT Non-Capital Grant Application - HPC.pdf](#) 

[7.21.26 Grant Other Agreement Cover LUGM MHT Grant.pdf](#) 

MOTION: I move to authorize the Department of Land Use & Growth Management to seek a Maryland Historic Trust Historic Preservation Non-Capital Grant for FY 27 in the amount of \$40,000.00 and authorize the Commissioner President to sign all related documents.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Nay: Commissioner Michael Hewitt

Motion Carries 4-1

- F. **DEPARTMENT OF HUMAN RESOURCES** - Personnel Policy Manual Update –
Employee Timekeeping Policy

Proposed amendment to the Employee Timekeeping Policy

[Agenda Item Details - Personnel Policy Manual Update – Employee Timekeeping Policy.docx](#) 

[CSMC Memo - Employee Timekeeping Policy.docx](#) 

[Attachment A Revised Employee Timekeeping Policy.docx](#) 

[Attachment B Revised Employee Timekeeping Policy clean copy.docx](#) 

MOTION: I move to approve the requested amendment to the Employee Timekeeping Policy.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

4. 9:55 a.m. - COMMISSIONERS TIME

The Commissioners highlighted events over the past week and provided general comments.

5. MOTION TO ENTER INTO CLOSED SESSION

MOTION: I move to enter into closed session to discuss Real Property and Personnel.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

A. REAL PROPERTY

Present:

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

John Norris, Director, Department of Public Works and Transportation

Buffy Giddens, County Attorney

Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 10:19 a.m. – 10:39 a.m.

Purpose: To hold preliminary discussions concerning the purchase or disposition of real property.

B. PERSONNEL

Present:

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Dina Davis, Director, Human Resources

Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 10:40 a.m. – 10:59 p.m.

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee.

6. 10:10 a.m. - CLOSED SESSION

7. ADJOURN

The meeting adjourned at approximately 11:59 a.m. Minutes approved by the Commissioners of St. Mary's County on July 28, 2026.

_____JB_____

Julie Burch, Senior Administrative Coordinator

8. 2:00 p.m. - ST. MARY'S COUNTY EARLY LEARNING CENTER RIBBON CUTTING