



Commissioners of St. Mary's County Meeting - Aug 18 2026 Minutes

Tuesday, August 18, 2026 at 9:00 AM

Chesapeake Building, 41770 Baldrige St., Leonardtown, MD

1. 9:00 a.m. - WELCOME

Member Present;

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

Jenna Guzman, Communications Director, Public Information Office

Julie Burch, Recorder

Not Present: Commissioner Michael L. Hewitt

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:01 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

A. Invocation and Pledge- Commissioner Alderson

B. Approval of Consent Agenda

[Commissioners of St. Mary's County Meeting - Jul 28 2026 - Minutes - Html](#) 

MOTION: I move to approve the Consent Agenda, which includes the minutes of July 28, 2026.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

2. 9:05 a.m. - PROCLAMATIONS

A. Child Support Awareness Month

[Child Support Awareness Month](#) 

[Child Support Awareness Month.pdf](#) 

B. National Black Business Month

[National Black Business Month](#) 

[National Black Business Month 2026 Proc.pdf](#) 

C. National Aviation Day

[National Aviation Day](#) 

[National Aviation Day 2026.pdf](#) 

3. 9:20 a.m. - MAIN

A. **DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** – Briefing - St. Mary's 2050 draft plan

[Agenda Item Details - St. Mary's Comprehensive Plan Update Work Session.docx](#) 

[PowerPoint for CSMC Meeting 08-18-2026 - JSBA \(08.11.2026\).pptx](#) 

[Memo to CSMC re Timeline\(s\) for CSMC Action - JSBA \(08.12.2026\).docx](#) 

Attested copy of draft plan with refinements made by memoranda:

[Attested Plan.pdf](#) 

Memo #1: [SMC_RequestedChangesMemo.pdf](#)  [SMC_FerryLanguageMemo - Memo #1 Revision.pdf](#) 

Memo #2: [SMC_StateReviewMemo.pdf](#) 

Memo #3: [SMC_PublicCommentReviewMemo.pdf](#) 

Memo #4: [Memo #4 - Responses to PC questions and comments.pdf](#) 

4. 9:50 a.m. - COUNTY ADMINISTRATOR

A. **DRAFT AGENDA FOR AUGUST 25, 2026 AND SEPTEMBER 1, 2026.**

[082526.docx](#) 

[090126.docx](#) 

B. **DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** – Request for Grant – St. Mary's College of Maryland: The Search for Cross Manor

[Agenda Item Details- Request for Grant – St. Mary's College of Maryland- The Search for Cross Manor.docx](#) 

[Memo to CSMC re Cross Manor - JSBA \(08.18.2026\).pdf](#) 

[Ltr to CSMC from J.King re Cross Manor.pdf](#) 

[8.18.26 Budget Amendment - re Cross Manor - JSBA \(08.05.2026\).pdf](#) 

[Signed HPC Letter of Support.pdf](#) 

[J.King Historical and Heritage Interpretation - SMCG Grant Agreement 8.10.2026.pdf](#) 

[PowerPoint from J.King - Commissioners Meeting 08-18-26.pptx](#)  [8.18.26 Budget Amendment - re Cross Manor CSMC Signed.pdf](#) 

MOTION: I move to amend the budget to grant the St. Mary's College of Maryland Foundation \$5,000 from the Commissioner's Reserve for the purposes discussed and authorize the Commissioner President to execute any related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, and Commissioner Eric Colvin

Nay: Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 3-1

- C. **DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** - Ready 9 Aviation Academy LLC
Lease Agreement

[Agenda Item Details - Ready 9 Aviation Academy LLC.docx](#) 

[R9AA Terminal Lease Memo 8.18.2026.doc](#) 

[8.6.2026 R9.Rev1 CSMC Signed.pdf](#) 

MOTION: I move to approve the Ready 9 Aviation Academy, LLC lease agreement for office space within the Captain Walter Francis Duke Terminal Building at the St. Mary's County Regional Airport, and authorize the Commissioner President to sign any related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

- D. **DEPARTMENT OF RECREATION AND PARKS** - Myrtle Point Wildlife Management Plan renewal

[Agenda Item Details - Myrtle Point Wildlife Management Plan](#) 

[Myrtle Point DNR agreement memo 8 18 2026.pdf](#) 

[CWMA Agreement Myrtle Point 2026-2036.pdf](#) 

[CWMA- Deer Myrtle Point 2021-2026.pdf](#) 

[CWMA-waterfowl Myrtle Point 2021-2026.pdf](#) 

[CWMA Agreement Myrtle Point 2026-2036 - WHS signed.pdf](#) 

[CWMA Agreement Myrtle Point 2026-2036 CSMC Signed.pdf](#) 

MOTION: I move to approve the Maryland Department of Natural Resources Wildlife Management Agreement for the Myrtle Point Cooperative Wildlife Management Area and authorize the Commissioner President to sign all related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

E. **DEPARTMENT OF EMERGENCY SERVICES** - FFY2025 Homeland Security (US2620)
Sub Recipient Agreement

[Agenda Item Details - FFY2025 Homeland Security \(US2620\).docx](#) 

[Memo US2620.pdf](#) 

[Grant & Other Cover US2620.pdf](#) 

[BA US2620.pdf](#) 

[FY26 H S US2620 GAN rec July 14.pdf](#) 

[US2620 H S Application.pdf](#) 

[US2620 Spending Plan.pdf](#) 

[US2620 H S future spending plan.pdf](#) 

[BA US2620. CSMC Signed.pdf](#) 

[FY26 H S US2620 GAN rec July 14. CSMC Signed.pdf](#) 

MOTION 1: I move to approve the FFY2025 Sub-Recipient Agreement for the State Homeland Security Grant, Project US2620, from the Department of Homeland Security, and have Commissioner President sign any related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

MOTION 2: I move to approve the budget amendment as discussed in the amount of twenty-three thousand nine-hundred dollars (\$23,900) and have Commissioner President sign any related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

F. **DEPARTMENT OF EMERGENCY SERVICES** - FFY2025 Emergency Management Performance Grant

[Agenda Item Details - FFY2025 Emergency Management Performance Grant.docx](#)



[Memo.pdf](#)



[New Hire and PD.pdf](#)



[S-1.pdf](#)



[BA.pdf](#)



[Grant & Other Cover US2612.pdf](#)



[FY26 EMPG US2612 GAN rec'd July 14.pdf](#)



[US2612 EMPG Application.pdf](#)



[US2612 EMPG Spending Plan.pdf](#)



[FY26 EMPG US2612 GAN rec'd July 14 CSMC Signed.pdf](#)



[BA CSMC Signed.pdf](#)



MOTION 1: I move to approve the FFY2025 (FY26) Sub-recipient Agreement for the Emergency Management Performance Grant, Project US2612 and authorize the Commissioner President to execute the related documents.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

MOTION 2: I move to approve the budget amendment to accept the grant award US2612

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr,

Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

G. **DEPARTMENT OF EMERGENCY SERVICES** - Maryland 9-1-1 Board

[Agenda Item Details - Maryland 9-1-1 Board.docx](#) 

[9 1 1 Memo.pdf](#) 

[9 1 1 Grant & Other Cover.pdf](#) 

[3 Year Plan - FY27 Aug CSMC.pdf](#) 

[Maryland 9-1-1 Board Acronyms.pdf](#) 

[Md. Public Safety Code Ann. 1-308 eff aft Oct 2024.pdf](#) 

MOTION: I move to approve the spending plan for the Maryland 9-1-1 Board Trust Fund, Project MD2738 for the total amount of \$1,767,950 for FY2027 and authorize the Commissioner President to sign any related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

H. **DEPARTMENT OF AGING & HUMAN SERVICES** – FY2027 Supporting Older Adults with Resources (SOAR) Grant Application and Notification of Grant Award

[Agenda Item Details -FY2027 Supporting Older Adults with Resources \(SOAR\) Grant Application and Notification of Grant Award.docx](#) 

[FY27 APPLICATION NGA MEMO - SOAR MD2703.pdf](#) 

[FY27-1-St. Mary's-SOAR-NGA.pdf](#) 

[FY27 Grant Cover SOAR MD2703.pdf](#) 

[FY27 BA SOAR MD2703.pdf](#) 

[Attachment A- FY 2027 Supporting Older Adults with Resources \(SOAR\) Allocations FY27.pdf](#) 

[APD-26-07-Supporting Older Adults with Resources \(SOAR\) Grant Application.pdf](#) 

[Attachment B- FY 2027 Supporting Older Adults with Resources \(SOAR\) Program Grant Application SMCDAHS.pdf](#) 

[Attachment C- FY 2027 Supporting Older Adults with Resources \(SOAR\) Annual Plan and Narrative SMCDAAH.pdf](#) 

[Attachment D- FY2027 Supporting Older Adults with Resources \(SOAR\) Budget](#)

[Instructions.docx.pdf](#) 

[Attachment E- FY 2027 Supporting Older Adults with Resources \(SOAR\) Budget and Staffing Plan SMCDAHS rev. 6.29.26.pdf](#) 

[Attachment F- FY 2027 Supporting Older Adults with Resources \(SOAR\)- Request for Funds & Financial Forms Rev 4.2026.pdf](#) 

[Attachment G- OAAPS Data Element Definitions.pdf](#) 

[Attachment H- Supporting Older Adults with Resources \(SOAR\) Application 5.19.2026.pdf](#) 

[Attachment J- 2026 Eligibility Memo Revised April 2026.pdf](#) 

[Addendum Attachment C SOAR FY27 SMCDAH.pdf](#) 

[HCBS Org Chart 2026 with names.pdf](#) 

[SOAR ADL IADL CONVERSION FY2027.pdf](#) 

[SOAR Coordination Flow Chart FY27.pdf](#) 

[Attachment C- FY 2027 Supporting Older Adults with Resources \(SOAR\) Annual Plan and Narrative SMCDAH.CSMC Signed.pdf](#) 

[FY27 BA SOAR MD2703 CSMC Signed.pdf](#)  [Attachment B- FY 2027 Supporting Older Adults with Resources \(SOAR\) Program Grant Application SMCDAHS. CSMC Signed.pdf](#) 

MOTION 1: I move to approve the SOAR Grant Application and Notice of Grant Award received from the Maryland Department of Aging and authorize Commissioner President to execute any related documents..

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

MOTION 2: I move to approve the related budget amendment in the amount of one-hundred seven thousand, two-hundred sixty-two dollars (\$107,262) and authorize Commissioner President to execute any related documents.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

- I. **DEPARTMENT OF AGING & HUMAN SERVICES** - FY2027 Area Plan Update
Application and Notification of Grant Award for State Grants
[Agenda Item Details - FY2027 -2030 Area Plan Application and Notification of Grant Award for State Grants.docx](#) 
[FY27 Area Plan Application Memo.pdf](#) 
[Application Area Plan FY2027.pdf](#) 
[Admin Form A & B.pdf](#) 
[Attachment C - FY 2027 Area Plan Assurances and Federal Funds Form.pdf](#) 
[Grant AAA Area Plan Contact Form.pdf](#) 
[Admin Form C.pdf](#) 
[FY27 AREA PLAN BUDGET.pdf](#) 
[Admin Form D1 - Contracts.pdf](#) 
[Admin Form D2 - Grants _ MOU.pdf](#) 
[APD-26-01-Executive-Area Plan Instruction FY 2027-2030.pdf](#) 
[Area Plan Narrative 2027-2030.pdf](#) 
[BA MD2704 GUARDIANSHIP.pdf](#) 
[Consumer Journey Map.pdf](#) 
[FY 2027 State Allocations - Final Revised 4.27.pdf](#) 
[FY27 BA - LTCDN.pdf](#) 
[FY27 Estimated OAA Allocations.pdf](#) 
[FY27 Grant Cover.pdf](#) 
[FY27-1-St. Mary's-State Grants-NGA.pdf](#) 
[Organizational Chart - 4.1.2026 Area Plan.pdf](#) 
[Service Needs Form A1 - Projected Clients Served.pdf](#) 
[Service Needs Form A2 - Projected Clients Served.pdf](#) 
[Service Needs Form B - Projected Service Use.pdf](#) 
[Service Needs Form C1 - Client Feedback Meal.pdf](#) 
[Service Needs Form C2 - Estimate Meal Served.pdf](#) 
[Service Needs Form D - Health Promotion.pdf](#) 
[Service Needs Form E - Dementia Care.pdf](#) 
[Service Needs Form F - Legal Assistance.pdf](#) 

[Service Needs Form G - Guardianship.pdf](#) 

[Service Needs Form H - National Family Caregivers.pdf](#) 

[Service Needs Form I - Maryland Access Point.pdf](#) 

[Service Needs Form J - Elder Abuse Prevention.pdf](#) 

[BA MD2704 GUARDIANSHIP CSMC Signed.pdf](#) 

[FY27 BA - LTCDCN CSMC Signed.pdf](#) 

[Attachment C - FY 2027 Area Plan Assurances and Federal Funds Form CSMC Signed.pdf](#) 

[Application Area Plan FY2027 CSMC Signed.pdf](#) 

MOTION: I move to approve the FY2027-2030 Area Plan Application and Notice of Grant Award for the state grants, Project #s MD2701, MD2702, MD2704, MD2706, MD2714 and MD2742 received from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging & Human Services, the related budget amendments and authorize the Commissioner President to execute the related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

J. **DEPARTMENT OF FINANCE – Bond Sale Award Acceptance**

[Agenda Item Details - Bond Sale Award Acceptance.docx](#) 

[08.18.26 Memo Acceptance of Award for 2026 bond sale.pdf](#) 

[2026 St. Mary's - Summary Notice of Sale 08-18-26.pdf](#) 

[Financing Timetable - SMC0 2026 GO Bonds 040726.pdf](#) 

[Order Awarding Bonds 2026 signed by Bond Counsel.pdf](#) 

[Plan of Finance Memo 070826v3 w Exhibit - SMC0 2026 GO Bonds.pdf](#) 

[POS&NOS Consolidated Public Improvement Bonds, Srs 2026 St Mary's Co.pdf](#) 

[Order Awarding Bonds 2026 signed by Bond Counsel Co Admin Signed.pdf](#) 

MOTION: I move to authorize the County Administrator to accept the bid for the Bond Award as certified by the Chief Financial Officer.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr,

and Commissioner Eric Colvin

Nay: Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 3-1

K. **COUNTY ADMINISTRATOR** - Approve Employment Contract

[Agenda Item Details - Approve Employment Contract.docx](#) 

MOTION: I move to approve the employment contract for the Veterinarian for St. Mary's County Government and authorize the Commissioner President to sign the related documents.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

5. **10:35 a.m. - COMMISSIONERS TIME**

6. **MOTION TO ENTER INTO CLOSED SESSION**

MOTION: I move to enter into closed session to discuss Real Property.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael Hewitt

Motion Carries 4-0

A. REAL PROPERTY

Present:

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

Cindy Greb, Director, Department of Economic Development

Buffy Giddens, County Attorney

Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:22 a.m. – 11:37 a.m.

Purpose: To hold preliminary discussions concerning the purchase or disposition of real property.

7. **10:50 a.m. - CLOSED SESSION**

8. **ADJOURN**

The meeting adjourned at approximately 11:37 a.m. Minutes approved by the Commissioners of St. Mary's County on August 25, 2026.

_____JB_____

Julie Burch, Senior Administrative Coordinator

9. 2:00 p.m. - Memorial Ceremony - Ralph Jerome Butler

A Memorial Tribute for Mr. Ralph Jerome Butler was held in the Chesapeake Building Lobby. The Commissioners presented his family with a proclamation honoring his dedicated service to the County while employed at the St. Mary's Sheriff's Office, Corrections Division. Mr. Butler's name and dates of service were placed on the Memorial Plaque in the lobby of the Chesapeake Building.