



Commissioners of St. Mary's County Meeting - Aug 25 2026 Minutes

Tuesday, August 25, 2026 at 9:00 AM

Chesapeake Building, 41770 Baldrige St., Leonardtown, MD

1. 9:00 a.m. - WELCOME

Member Present

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Michael R. Alderson, Jr.

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

Jenna Guzman, Communications Director, Public Information Office

Julie Burch, Recorder

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

A. Invocation and Pledge

B. Approval of Consent Agenda

[Commissioners of St. Mary's County Meeting - Aug 18 2026 - Minutes - Html](#) [08.25.26 Board Packet - redacted.pdf](#)

MOTION 1: I move to approve the Consent Agenda, which includes the minutes of August 18, 2026.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

MOTION 2: I move to approve the ratification with Shore United Bank and authorize the Commissioner President to sign all related documents.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

2. 9:05 a.m. - PROCLAMATIONS

- A. Women's Equality Day
[Agenda Item Details - Women's Equality Day.docx](#) 
[Womens Equality Day Proc 2026.pdf](#) 
- B. 2026 USA Special Olympic Games Basketball Team Members Recognition
[2026 USA Special Olympic Games Basketball Team Members Recognition](#) 
[Special Olympics Basketball Proclamation.pdf](#) 
- C. 2026 USA Special Olympic Games Track and Field Team Members Recognition
[2026 USA Special Olympic Games Track and Field Team Members Recognition](#) 
[Special Olympic Track and Field Proclamation.pdf](#) 

3. 9:20 a.m. - PRESENTATION

- A. ST. MARY'S COLLEGE OF MARYLAND ANNUAL UPDATE
Present:
Rhonda Phillips, PhD, FAICP, President
Brandon Engle, Director of Government Affairs
Dr. Phillips made introductions and provided an update on St. Mary's College.
[CSMC Agenda Item Detail](#) 
[2026 County Commissioners Annual Update.pdf](#) 

4. 10:05 a.m. - MAIN AGENDA

- A. **DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION** – Request to Schedule Public Hearing - Walter Francis Duke Airport Proposed Terminal and Pergola Usage Policy & License Agreement
[Agenda Item Details.docx](#) 
[Memo to CSMC.082526.pdf](#) 
[Walter Francis Duke Airport.Master Terminal and Pergola Usage Policy.PHDraft.pdf](#) 
[Resolution Terminal and Pergola Policy.pdf](#) 
[Sample Legal Notice - Terminal.pdf](#) 

MOTION: I move to authorize a public hearing on the morning of September 15,

2026, on the proposed adoption of the Terminal and Pergola Usage Policy & License Agreement, with incorporated fee structure.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

5. 10:15 a.m - COUNTY ADMINISTRATOR

- A. **DRAFT AGENDA FOR SEPTEMBER 1, 2026 AND SEPTEMBER 15, 2026.** There will be no meeting of the Commissioners on September 8, 2026.

[090126.docx](#)  [091526.docx](#) 

- B. **BOARD OF EDUCATION** - Budget Amendment for Unrestricted and Restricted Funds

[Agenda Item Details - Budget Amendment of Restricted and Unrestricted Funds.docx](#) 

[08.25.2026 Finance Memo - BOE Energy Cost Consumption and Budget Amendments.docx](#) 

[8.25.26 Budget Amendment Energy Consumption CSMC Presentation.pptx](#) 

MOTION: I move that the Commissioners of St. Mary's County approve the budget amendments as presented by the BOE for St. Mary's County Public Schools.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael Hewitt

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

- C. **DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** - Christmas in April FY2027

Adopting a Resolution agreeing to pay the tipping fees for up to 100 tons of waste disposal for Christmas in April through June 30, 2027.

[Agenda Item Detail- Christmas in April Fy2027.docx](#) 

[Memo to CSMC.082526.pdf](#) 

[Christmas in April Resolution - FY2027 with CAO edits.pdf](#) 

[2026-21- Christmas in April Tipping fee CSMC Signed and Recorded.pdf](#) 

MOTION: I move to adopt the Resolution waiving landfill fees for Christmas in April projects associated with the program for Fiscal Year 2027 and authorize the Commissioner President to sign all related documents.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Michael R

Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

D. **SHERIFF'S OFFICE-** Position Conversion – Law Enforcement

[Agenda Item Details -Position Conversion – Law Enforcement.docx](#) 

[Sheriff's Memo - Position Conv. 8.25.26.pdf](#) 

[Sheriffs Vacancy Memo 8.10.26.pdf](#) 

[S1 Conv. FTE Multimedia and Janitor.pdf](#) 

[Current Org Chart - TPT Video..pdf](#) 

[Proposed Org Chart - FTE Multimedia.pdf](#) 

[Current Org Chart Janitor II.pdf](#) 

[Proposed Org Chart Janitor II.pdf](#) 

[PD Multimedia Spec..pdf](#) 

[PD Janitor II Gr.3.pdf](#) 

MOTION: I move to approve the Sheriff's Office request to reorganize three (3) existing positions to better align staffing resources with their operational needs.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

E. **SHERIFF'S OFFICE -** FY2027 School Resource Officer (SRO) / Adequate Coverage Grant

[Agenda Item Details - FY2027 School Resource Officer SRO Adequate Coverage Grant.docx](#) 

[Sheriff's Dept Memo.pdf](#) 

[Grant and Other Agreement Cover MD2715.pdf](#) 

[FY2027 - SRO Grant Application.pdf](#) 

[FY27 SRO GRANT Allocations.pdf](#) 

[FY2027-SRO-Itemized-Budget.pdf](#) 

[BA - Increase Project Budget SRO MD2715.pdf](#) 

[FY2027 SRO NOFA.pdf](#) 

[ADMIN - MOU - SMCPS and SMCSO July 28 2026 signed.pdf](#) 

[BA - Increase Project Budget SRO MD2715 CSMC Signed.pdf](#) 

[FY2027-SRO-Itemized-Budget CSMC Signed.pdf](#) 

MOTION 1: I move to approve the FY2027 School Resource Officer / Adequate Coverage Grant from the Maryland State Department of Education, Maryland Center for School Safety, and authorize the Commissioner President to execute the related documents and staff to submit electronically.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

MOTION 2: I move to approve and execute the budget amendment to increase the project budget as discussed.

Moved by: Commissioner Michael R Alderson Jr; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

F. **SHERIFF'S OFFICE** - FFY2027 Cooperative Reimbursement Agreement (CRA) for Child Support

[Agenda Item Details - FFY2027 Cooperative Reimbursement Agreement \(CRA\) for Child Support.docx](#) 

[FY2027 CRA Memo from the Sheriff 8.25.26.pdf](#) 

[Grant Other Agreement Cover CRA Child Support FY2027 8.25.26.pdf](#) 

[Cooperative Reimbursement Agreement Application Federal Fiscal Year \(FFY\) 2027 US2717 8.25.26.pdf](#) 

[BA CRA Child Support FY2027 8.25.2026.pdf](#) 

[Project Activity US2717 8.25.26.pdf](#) 

[CSA-CRA-27-022 Terms and Conditions CSMC Signed.pdf](#) 

[CSA-CRA-27-022 Agreement CSMC Signed.pdf](#) 

[BA CRA Child Support FY2027 8.25.2026 CSMC Signed.pdf](#) 

MOTION 1: I move to approve the FFY2027 Cooperative Reimbursement Agreement and budget documents for the Child Support Grant from the Maryland Department of Human Services and authorize the Commissioner President and

Sheriff to execute the related documents and staff to submit.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

MOTION 2: I move to amend the budget in the amount of \$27,097.00.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

G. **SHERIFF'S OFFICE** - Equitable Sharing Agreement and Certification for FY2026

[Agenda Item Details - Equitable Sharing Agreement and Certification for FY2026.docx](#) 

[Sheriff's Memo FY2026 Equitable Sharing Agreement.pdf](#) 

[Grant & Other Agreement Cover 241201.pdf](#) 

[FY2026 Equitable Sharing Agreement and Certification.pdf](#) 

[Equitable Sharing Guide 2024.pdf](#) 

[FY2026 Equitable Sharing Agreement and Certification CSMC Signed.pdf](#) 

MOTION: I move to approve the Annual Equitable Sharing Agreement and Certification for FY2026, from the Department of Justice, and authorize the Commissioner President to execute the related documents and Sheriff's Office Staff to submit electronically.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

H. **DEPARTMENT OF FINANCE** – Budget Amendments to realign final FY26 salary savings and unused GetResQ911 contract funds to the Commissioner's Reserve. Final budget amendment to cover snow removal costs.

[Agenda Item Details - Budget Amendment to return FY26 Salary Savings to the Commissioners' Emergency Reserve.docx](#) 

[Memo - Salary Sweep and other alignments.docx](#) 

[BA 4th qtr.pdf](#) 

[BA Other Contract Services.pdf](#) 

[BA Snow Removal.pdf](#) 

MOTION 1: I move to approve the budget amendment to return salary and fringe savings for FY26 to the Commissioners Emergency Reserve.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

MOTION 2: I move to approve the budget amendment to return unused funds for the GetResq911 contract to the Commissioners Reserve.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

MOTION 3: I move to approve the budget amendment to realign county accounts for the FY2026 snow removal, decreasing the Commissioners Emergency Reserve.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael R Alderson Jr

Yea: Commissioner President James Guy, Commissioner Michael R Alderson Jr, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Motion Carries 5-0

6. 11:00 a.m. - COMMISSIONERS TIME

7. ADJOURN

The meeting adjourned at approximately 11:01 a.m. Minutes approved by the Commissioners of St. Mary's County on September 1, 2026.

_____ JB _____

Julie Burch, Senior Administrative Coordinator