



Commissioners of St. Mary's County Meeting - Sep 22 2026 Minutes

Tuesday, September 22, 2026 at 9:00 AM

Chesapeake Building, 41770 Baldrige St., Leonardtown, MD

1. 9:00 a.m. - WELCOME

Member Present

Commissioner President James R. Guy

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Scott R. Ostrow

David Weiskopf, County Administrator

Leeneka Belfield-Martin, Communications Coordinator, Public Information Office

Julie Burch, Recorder

Not Present: Commissioner Michael R. Alderson, Jr.

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

A. Invocation and Pledge - Commissioner Hewitt

B. Approval of Consent Agenda

[Commissioners of St. Mary's County Meeting - Sep 15 2026 - Minutes - Html](#) 

[054 - YMCA request for funding from Governor.docx](#) 

MOTION 1: I move to approve the Consent Agenda, which includes the minutes of September 15, 2026.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

MOTION 2: I move to approve the letter to Governor Moore in support of the YMCA of the Chesapeake's request for funding and authorize the Commissioner President to sign.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Michael Hewitt
Yea: Commissioner President James Guy, Commissioner Michael Hewitt,
Commissioner Eric Colvin, and Commissioner Scott Ostrow
Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

2. 9:05 a.m. - PROCLAMATIONS

- A. Community Resource Day
[Community Resource Day](#) 
[Community Resource Day 2026.pdf](#) 
- B. National Service Dog Month
[National Service Dog Month](#) 
[National Service Dog Month 2026.pdf](#) 

3. 9:15 a.m. - PRESENTATION

- A. **INVITATION TO THE 79TH ANNUAL ST. MARY'S COUNTY FAIR**

[CSMC Agenda Item Template](#) 

[2026 Fair Book Final.pdf](#) 

Present: Jay Farrell, President

John Richards, Vice President

Mr. Farrell and Mr. Richards welcomed citizens to attend the St. Mary's County Fair Thursday September 24th through September 27, 2026.

4. 9:20 a.m. - COUNTY ADMINISTRATOR

- A. **DRAFT AGENDA FOR SEPTEMBER 26 AND OCTOBER 6, 2026.**

[09296.docx](#)  [100626.docx](#) 

- B. **DEPARTMENT OF FINANCE - BOARD OF EDUCATION - FY2028 - FY2033 State Capital Improvement Program and the George Washington Carver Elementary School Emergency Roof Restoration**
[DEPARTMENT OF FINANCE - BOARD OF EDUCATION - FY2028-FY2033 State Capital Improvement Program](#)  [9.22.26 Finance Memo BOE.pdf](#)  [2026 09 22 CSMC Presentation on SCIP .pdf](#)  [2026 09 22 CSMC Presentation - GWCES Roof Restoration.pdf](#)  [State CIP Book 09 22 2026 CSMC Meeting Numbered.pdf](#)  [BOE CIP State FY28 compared to FY27 Plan.pdf](#)  [055 - BOE State CIP letter.docx](#) 

MOTION 1: I move to approve that the Commissioners of St. Mary's County sign the letter of support for the FY2028-FY2033 State Capital Improvements Program as approved by the Board of Education on September 9, 2026, to be submitted to

the Interagency Commission on School Construction, in accordance with state procedures.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Abstain: Commissioner Michael Hewitt

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 3-0

MOTION 2: I move to authorize budget authorization of \$978,996 contingent upon the Board of Education providing \$440,179 and the state providing \$538,817 until it is decided what the state can do.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

- C. **DEPARTMENT OF FINANCE** - Approve the CY2027 Commissioners' Meeting Schedule and the FY2028 Budget Calendar

[DEPARTMENT OF FINANCE - Approve the CY2027 Commissioner's Meeting Schedule and the FY2028 Budget Calendar](#) 

[9-22-2026 Memo FY2028 Budget Calendar and CSMC CY2027 Meeting Calendar.pdf](#) 

[FY2028 DRAFT Budget Calendar.pdf](#) 

[2027 CSMC Meeting Schedule with BWS draft 2.pdf](#) 

[FY2026 CSMC Meeting Schedule approved 09.16.25.pdf](#) 

MOTION 1: I move to approve the calendar year 2027 Commissioner's meeting schedule as presented.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

MOTION 2: I move to approve the FY28 Budget Calendar as presented and direct staff to circulate and schedule meetings bases on these calendars.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

D. **DEPARTMENT OF ECONOMIC DEVELOPMENT - FY2027 Transferable Development Rights (TDR) Fee-in-Lieu**

FY2027 Transferable Development Rights (TDR) Fee-in-Lieu

[TDR Fee In Lieu FY27 - Agenda Item Detail - 090826.docx](#) 

[FY27 Advance Memo TDR Fee in Lieu FINAL 090826.docx](#) 

[TDR Powerpoint - Updated by LUGM & DED - 9.10.26.pptx](#) 

MOTION: I move to set the FY2027 Transferable Development Rights Fee-in-Lieu at 120% of the FY2024 average fair market value of intermediate transfers, \$5,280.00.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Eric Colvin

Yea: Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner President James Guy and Commissioner Michael R Alderson Jr

Motion Carries 3-0

E. **DEPARTMENT OF AGING & HUMAN SERVICES - Governor's Office for Children, Children's Cabinet Interagency Fund (CCIF) and ENOUGH Capacity Grant, Local Management Board**

[Agenda Item Details - Governor's Office for Children, Children's Cabinet Interagency Fund \(CCIF\) and ENOUGH Capacity Grant, Local Management Board.docx](#) 

[Grant Memo.pdf](#) 

[Grant Cover FY2027.pdf](#) 

[St. Mary's - FY27 CCIF + ENOUGH Capacity Grant Award Commencement Packet - COVER LETTER.pdf](#) 

[St. Mary's - FY27 CCIF + ENOUGH Capacity Grant Award Commencement Packet.pdf](#) 

[FY27 SMC LMB CCIF + ENOUGH Capacity Building Budget and Narrative rev 8.28.26.xlsx.pdf](#) 

[ATTACHMENT - St. Mary's - FY27 CCIF + ENOUGH Capacity - Program and Performance Measures - FINAL.pdf](#)  [AGREEMENT - signed.pdf](#) 

[Agreement BB and Commissioners - 2026 Enough Grant.pdf](#) 

[BGCSM St. Mary's LMB FY27 LOA.pdf](#) 

[LMB SMCPS MOU 26-27.pdf](#) 

[Subrecipient Agreement SMC Commissioners and Hope.pdf](#) 

[Sub-recipient Patuxent Partnership.pdf](#) 

[BA Decrease Circles Hope MD2770.pdf](#) 

[BA increase ENOUGH MD2771.pdf](#) 

[BA to increase Boys & Girls Club MD2780.pdf](#) 

[BA to increase LCT MD2768.pdf](#) 

[BA increase MD2788.pdf](#) 

[BA to increase LCT MD2768.CSMC Sign.pdf](#) 

[BA increase MD2788.CSMC Sign.pdf](#) 

[BA to increase Boys & Girls Club MD2780 CSMC Sign.pdf](#) 

[BA increase ENOUGH MD2771. CSMC Sign.pdf](#) 

[BA Decrease Circles Hope MD2770. CSMC Sign.pdf](#) 

[Sub-recipient Patuxent Partnership CSMC Sign.pdf](#) 

[Subrecipient Agreement SMC Commissioners and Hope CSMC Sign.pdf](#) 

[LMB SMCPs MOU 26-27 CSMC Sign.pdf](#) 

[BGCSM St. Mary's LMB FY27 LOA CSMC Sign.pdf](#) 

[Agreement BB and Commissioners - 2026 Enough Grant CSMC Sign.pdf](#) 

[St. Mary's - FY27 CCIF + ENOUGH Capacity Grant Award Commencement Packet CSMC Sign.pdf](#) 

MOTION 1: I move to approve the FY2027 Community Partnership Agreement (CPA) and appendices A & B and authorize Commissioner President to execute any related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Michael Hewitt

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

MOTION 2: I move to approve the sub-recipient agreements between the County and St. Mary's County Public Schools, Circles/Hope for St. Mary's County, Nurse Family Partners, Patuxent Partnership, Boys & Girls Club, and Building Bridges, and authorize Commissioner President to execute the related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael Hewitt,

Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

MOTION 3: I move to approve the budget amendments to realign the project reward.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

- F. **DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION** – Defense Community Infrastructure Program (DCIP) Grant Agreement
Authorization for Staff to Electronically Approve and Submit the FY2026 Defense Community Infrastructure Program (DCIP) Grant Agreement with OLDCC for the Willows Road Sidewalk and Tulagi Place Road Extension/Roundabout Project (NAS Patuxent River)[Agenda Item Details.docx](#) 

[CSMC Memo Grant Agreement.092226.pdf](#) 

[DCIP Presentation.pdf](#) 

[DCIP Presentation.pptx](#) 

MOTION: I move to authorize staff to electronically approve, execute, and submit the FY2026 Defense Community Infrastructure Program (DCIP) Grant Agreement upon approval of the County Attorney for form and legal sufficiency.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

- G. **DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION** – Budget Amendments to support DCIP Grant

Budget Amendments to Create Capital Project HW-2701 (Tulagi Place–Willows Road Defense Community Infrastructure Program) and Realign Budgeted Funds for the Required Local Cost Share

[.Agenda Item Details.docx](#) 

[CSMC Memo Budget Amendment.092226.pdf](#) 

[9.22.26 DCIP 2026 CIP Sheet showing operating contribution.pdf](#) 

[BA HW2104 to FIN26.signed by DPWT.pdf](#) 

[9.22.2026 BA HW2701 Tulagi Extension and Roundabout.signed by DPWT.pdf](#) 

[9.22.2026 BA HW2701 Tulagi Extension and Roundabout CSMC Sign.pdf](#) 

[BA HW2104 to FIN26 CSMC Sign.pdf](#) 

MOTION: I move to establish Capital Project HW-2701, in the FY2027–FY2032 Capital Improvement Program; and approve Budget Amendment No. 1 (HW-2104 to FIN26) and Budget Amendment No. 2 (FIN26 to HW-2701) as presented.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

H. **DEPARTMENT OF EMERGENCY SERVICES - Reorganization**

[Agenda Item Details - Reorganization.docx](#) 

[09.22.26 - Memo - 2026Reorganization.pdf](#) 

[Emergency Services Reorganization Proposal.pdf](#) 

MOTION: I move to approve the Department of Emergency Services proposed reorganization.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

I. **DEPARTMENT OF EMERGENCY SERVICES – Contract Dispatcher Update**

DES - Contractor Dispatcher Update

[Agenda Item Details - Contract Dispatcher Update.docx](#) 

[GetResQ911 Q1 Update Memo.pdf](#) 

[GetResQ911 Q1 Effectiveness.pdf](#) 

J. **DEPARTMENT OF INFORMATION TECHNOLOGY - Funding Request — Volunteer Fire/Rescue Station Alerting Infrastructure**

[Funding Request — Volunteer Fire/Rescue Station Alerting Infrastructure](#) 

[Memo - Alerting Systems.doc](#) 

[9.22.26 BA-Volunteer Alerting.pdf](#) 

[CDW - SQL Server Enterprise.pdf](#) 

[Dell - PowerEdge R6715.pdf](#) 

[Tyler SE - APS.pdf](#) 

[Tyler SE - Chief360.pdf](#) 

[9.22.26 BA-Volunteer Alerting CSMC Sign.pdf](#) 

MOTION: I move to approve the budget amendment for the Fire / Rescue Station Alerting Infrastructure and authorize the Commissioner President to execute the related documents.

Moved by: Commissioner Michael Hewitt; seconded by: Commissioner Scott Ostrow

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

- K. **DEPARTMENT OF RECREATION AND PARKS** - College of Southern Maryland Wellness and Aquatics Center Lease

[Agenda Item Details - College of Southern Maryland Wellness and Aquatics Center Lease.docx](#) 

[Memo WAC 9 22 2026.pdf](#) 

[Lease - Wellness and Aquatics Center - 2026.09.02.docx](#) 

[College of So. MD Wellness Center Lease.pdf](#) 

MOTION: I move to approve the Wellness and Aquatics Center lease with the College of Southern Maryland and authorize the Commissioner President to sign all related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

- L. **DEPARTMENT OF RECREATION AND PARKS**- Carver Sublease

[Carver Recreation Center Sublease](#) 

[Carver Memo Makerspace 9 22 2026.pdf](#) 

[Lease - Carver Rec Center and Arts Council \(fully executed\) 7.16.24.pdf](#) 

[Plan - Exhibit A - Carver Rec Renovated - 2024.05.30.pdf](#) 

[SUBLEASE AGREEMENT.docx](#) 

[SUBLEASE AGREEMENT CSMC Sign.pdf](#) 

MOTION: I move to approve the sublease of Carver Recreation Center with the St. Mary's County Arts Council and PaxSpace Inc. and authorize the Commissioner President to sign all related documents.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

M. **DEPARTMENT OF RECREATION AND PARKS** - Outdoor Recreation Legacy Partnership Program Application

[Agenda Item Details - Outdoor Recreation Legacy Partnership Program Application.docx](#) 

[Memo ORLP grant 9 22 2026 Shannon Farm.pdf](#) 

[Project AbstractSummary 2 0-V2.0.pdf](#) 

[ORLP-Application \(1\).docx](#) 

[Copy of Detailed Budget or LWCF Grants.pdf](#) 

[Shannon Farm.pdf](#) 

[9.1.26 Grant Agreement RP1905.pdf](#) 

[052 - Shannon Farm Project.docx](#) 

MOTION: I move to approve the grant application for the Outdoor Recreation Legacy Partnership Program application and authorize the Commissioner President to sign all related documents.

Moved by: Commissioner Eric Colvin; seconded by: Commissioner President James Guy

Yea: Commissioner President James Guy and Commissioner Eric Colvin

Nay: Commissioner Michael Hewitt and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Fails 2-2

5. **11:20 a.m. - COMMISSIONERS TIME**

6. **11:35 a.m. - MOTION TO ENTER INTO CLOSED SESSION**

MOTION: I move to enter into closed session to discuss Personnel.

Moved by: Commissioner Scott Ostrow; seconded by: Commissioner Eric Colvin

Yea: Commissioner President James Guy, Commissioner Michael Hewitt, Commissioner Eric Colvin, and Commissioner Scott Ostrow

Not Present at Vote: Commissioner Michael R Alderson Jr

Motion Carries 4-0

A. PERSONNEL

Present:

James R. Guy, Commissioner President

Scott Ostrow, Commissioner

Eric Colvin, Commissioner

Michael Hewitt, Commissioner

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Dina Davis, Director, Human Resources

Erin Lowe, candidate

Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:37 p.m. – 12:51 p.m.

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee.

B. PERSONNEL

Present:

James R. Guy, Commissioner President

Scott Ostrow, Commissioner

Eric Colvin, Commissioner

Michael Hewitt, Commissioner

David Weiskopf, County Administrator

David Yingling, Deputy County Administrator

Diane Gleissner, Coordinator

Gillian Bacon, Legal Assistant

Tracy Rohan, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:53 p.m. – 1:03 p.m.

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee.

7. CLOSED SESSION

8. ADJOURN

The meeting adjourned at approximately 1:03 p.m.

Minutes approved by the Commissioners of St. Mary's County on September 29, 2026.

____JB_____

Julie Burch, Senior Administrative Coordinator