

St. Mary's County Emergency Services Board
Wednesday, February 12, 2020

1. CALL TO ORDER

Meeting called to order at 1900

2. ROLL CALL

James Mattingly III, Chair of ESB
Rocky Woodburn, St. Mary's County Ambulance and Rescue President
Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB
JA Nelson, President of Fireboard Association
Steve Facini, Vice-Chair of ESB
Gary Bell, County Fire Chief
Dan Geary, Jurisdictional Medical Director
Stephen Walker, Director of Emergency Services

A. Review & Approve Minutes

I move to approve the minutes of the Dec 11, 2019, meeting as presented.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

3. PRESENTATION

A. Overview of the Department of Emergency Services FY21 Budget Request

Steve Walker, Emergency Services Director gave a presentation, providing an overview of our requested FY2021 budget.

4. COMMITTEE REPORTS

A. Code Blue

Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB provided an update on code blue. Fire Chief's and EMS Chief's viewed the document and made some suggestions that have now be added to the document. We now have polished working document.

5. OLD BUSINESS

A. CAD Replacement Update

Steve Walker, Emergency Services Director gave an update on the CAD replacement. Steve believes we have the final draft of the RFP for the project. We will be reaching out to the various teams that have contributed to

the drafting of the for a final review. Once complete, this goes to procurement, who will publish it on the E Maryland marketplace.

B. Harris Radio System / Bi-Directional Antennas

Steve Walker, Emergency Services Director gave an update on the Harris Radio system. The Harris Radio system is operating as expected. However, there was a minor system disruption it was recognized quickly, and Harris made a programming change that will reduce the possibility of this happening in the future. We also had a recent malfunction in the UPS at the Mechanicsville Tower site, we did not have any loss in service. On February 3rd 2020, there was planned maintenance in the backup 911 center where the UPS in the backup center was being replaced. The 911 phone system in both centers the backup and main center failed. We immediately activated our contingency plan for this and all 911 trunks were transferred to Charles County. The contingency plan worked as expected. Steve also gave an update on all new projects.

C. EMS Operational Program Manager

Steve Walker, Emergency Services Director gave an update on the EMS Operational Program Manager. The EMS Operational Program Manager vacant position is in the final stages of selection.

D. Billing Legislative Proposal

I move to endorse and forward the change in the law to the Commissioners of St. Mary's County. Motion withdrawn.

Motion by JA Nelson, second by Shawn Davidson.

I move to endorse and forward the change in the law to the Commissioners of St. Mary's County. that we strike 49 1 E entirely in conjunction with that if that is not is not a feasible option as determined by our legislative authority then we change "shall" to "may".

Motion by JA Nelson, second by Shawn Davidson.

Final Resolution: Motion Fails

Not Present at Vote: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

E. Dependent Care Program

Kelly Bell, Recruitment and Retention Coordinator provided an updated on the dependent care program. The program has increased the rate of reimbursement, but we still have not had any volunteers unitized the program. Flyers that outline the increase the rate has been made available to departments in both hard copy form and by electronic form.

6. NEW BUSINESS

A. Employees Assistance Program (EAP)

Kelly Bell, Recruitment and Retention Coordinator presented a Webinar on the EAP Program that was approved for Fire and EMS volunteers to utilize effective February 1st, 2020 by the CSMC.

B. Medstar Billing

Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB discussed the Community Benefit Program from MedStar St. Mary's Hospital and the lack of documentation that has caused open issues on numerous Rescue Squads Audits. The CFO of MedStar has issued a memo that states the debt that is being showed will be resolved.

C. Annual Report

I move to approve the 2019 Annual Report for the Emergency Services Board as presented.

Motion by Gary Bell, second by Stephen Walker.

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

7. BOARD MEMBER

8. PUBLIC COMMENTS

Public comments were provided by:

George Kalnasy
23305 Maypole Road
Leonardtown, MD 20650

9. ADJOURN

A. Motion to Adjourn

I move to adjourn the meeting at 2016

Motion by Stephen Walker, second by James Mattingly.

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

Angel Clem, Recorder

Minutes were approved on June 10, 2020.