

**St. Mary's County Emergency Services Board
Wednesday, December 8, 2021**

1. CALL TO ORDER

Meeting called to order at 7:01 PM

2. ROLL CALL

Members present:

Shawn Davidson, County Rescue Chief
JA Nelson, President St. Mary's County Fire Board Association
Stephen Walker, Director Emergency Services
Gary Bell, Chair of the Emergency Services Board
C P Miedzinski, County Fire Chief
Hattie Norris, Vice-Chair of the Emergency Services Board
Ken Hicks, President of the Rescue Association

3. PRESENTATION

A. Review & Approve Minutes

I move to accept the minutes from the Oct 13, 2021 meeting as presented.

Motion by C P Miedzinski, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, C P Miedzinski, Hattie Norris,
Ken Hicks

4. COMMITTEE REPORTS

There were no committee reports.

5. OLD BUSINESS

A. CAD Replacement

Walker gave an update on the CAD replacement. He advised the project was still in the procurement phase, but they are nearing the end and there should be news within a week or two.

B. EMS Supplemental Staffing

Steve Walker gave an update on the EMS supplemental staffing. He advised the requests continue to increase from the rescue squads. The career staff is running about 88 percent of the calls, and the department is still actively hiring hourly employees.

C. Harris Radio System

Steve Walker gave an update on the Harris Radio System. The radio system is working well. There are some issues with the VHF paging system due to the old technology.

D. Emergency Services Report

Steve Walker gave an update, advising that the department was actively working through their budget. All the budgets have been received through the fire departments and rescue squads and everything is progressing smoothly.

E. LOSAP

Shawn Davidson advised the LOSAP Board meets next week and at that time they will forward the recommendations that were made at the last meeting to the CSMC.

F. Cadet Program

Kelly Bell gave an update on the Cadet Program. She advised that 5 of the 8 cadets will be taking their skills exam next week. They will continue to report to CSM until December 17, 2021. When they return from winter break, they will make the transition to Hollywood Fire Department.

G. American Recovery Act Fund Distribution

JA Nelson gave an update on the American Recovery Act Fund Distribution. All the sub-agreements had been distributed to the Fire Departments, and they are returning their purchase information to finance.

6. NEW BUSINESS

A. Meeting Calendar for 2022

I move to approve the 2022 meeting schedule as presented.

Motion by JA Nelson, second by C P Miedzinski.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, C P Miedzinski, Hattie Norris, Ken Hicks

B. Fire & Rescue FY23 Budget Submittals Status

Walker gave an update on the budget submittal status. All the submittals have been received and forwarded to finance. A request was made by Gary Bell to have Jeannett Cudmore at the February meeting to give an update on the status of the funding balance.

7. BOARD MEMBER

C P Miedzinski expressed his condolences to Shawn Davidson for his recent loss.

J A Nelson also expressed his condolences to Shawn. He also congratulated all the newly elected Chiefs and Officers into their new positions and wished everyone a safe and happy holiday season.

Shawn Davidson asked that a note be made not to forget to do elections at the February meeting. He also thanked everyone for their support during his recent loss.

8. PUBLIC COMMENTS

There were no public comments.

9. ADJOURN

A. Adjourn

I move to adjourn the meeting.

The meeting was adjourned at 7:25 PM

Motion by JA Nelson, second by C P Miedzinski.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, C P Miedzinski, Hattie Norris, Ken Hicks

Darlene Mund Recorder

Minutes approved by St. Mary's County Emergency Services Board on February 9, 2022